

Scambler Township Board Meeting

Unapproved Minutes

December 11, 2008, 7:00 pm

Attending: Wayne Johnson, Dennis Carlblom, Lee Soehren, Judi Hoadley, Aldie Kelsven

Wayne Johnson called the meeting to order and started with the pledge of allegiance.

Motion by Dennis Carlblom to approve the agenda with one addition: #19 Land Sale.

2nd by Lee Soehren. Agenda approved.

Minutes of the November 13, 2008 meeting were read and changes made to read:

9th Para: Scambler Township wants to (*regain as much as possible of*) 120' cul-de-sec and road for road maintenance.

11th Para: There is concern for the wetlands and the cost would (*be much higher*) for this project.

Dennis Carlblom made a **motion** to approve the minutes with changes. 2nd by Lee Soehren. Approved.

Wayne Johnson made a **motion** to approve the bills with the addition of five bills: Aldie Kelsven \$59.23; Lee Soehren \$115.53; Wayne Johnson \$267.21; Don Schroeder \$772.46; N.F. Field Abstract Co. \$20.00. 2ND Lee Soehren. Note: Olson Construction did not bill \$3000 of the bid and will deliver gravel to the contract site in the spring, with billing at that time. Motion approved.

#1819 Arntson Const. \$598.00; #1820 Dunn Transfer \$58.58; #1821 Lake Region Electric \$138.94; #1822 Loretel Systems \$66.52; #1823 MATIT Ins. \$277.00; #1824 Olson Const. \$46,880.00; #1825 Pelican Rapids Press \$22.94; #1826 Dennis Carlblom \$571.17; #1827 Aldie Kelsven \$849.59; #1828 David Kerr \$73.88; #1829 Gary Hart \$73.88; #1830 Judith Hoadley \$227.80; #1831 Michael Ostbye \$73.88; #1832 Stuart Restad \$73.88; #1833 Chris Selvig.

Wes Sorenson would like to place a 30 gallon waste container on public land, behind the town hall building for Geocaching. Geocaching is an activity where people use specific coordinates to locate hidden objects. There is no money or prize winning involved with locating this container. This container will stay at this location until he or Scambler Township request to remove it. The Scambler

Board has no objection for Wes Sorenson placing this container to be used for Geocaching.. Wes's phone is 218-342-3533.

Communication: We received an email that the Scambler Planning and Zoning Committee will schedule a regular meeting January 13, 2009 to discuss zoning changes that may be needed for the city of Pelican Rapids to build hangars at the municipal airport in Scambler Township.

Zoning Administrator said that the return receipt requested letter to Wane Engkjer, about his approach, has been returned to Scambler unopened. The board asked that Stuart Restad send another letter with updated information, and a new deadline date of early June 2009, to Wane Engkjer and to have it delivered by the Sheriff.

Aggregate volume report that is attached to this meeting's agenda should read 2nd and 3rd quarters instead of being received in October and November.

Town Hall property: There is fascia that has fallen off of the storage shed that needs to be repaired or replaced.

The Gravel Extraction tax resolution for 2009 needs to be updated to comply with MN State changes.

Scambler may want to keep an exemption to simplify the bookkeeping of smaller transfers.

Wayne Johnson made a **motion** to pass Resolution 2008-08. 2nd by Dennis Carlblom.

Discussion: None. Dennis Carlblom - yes; Wayne Johnson - yes; Lee Soehren - yes. Motion passed.

The cemetery board will wait to be set up until Scambler obtains a survey of the land and a 'quiet title action' can be completed at Otter Tail County in Fergus Falls.

Wayne Johnson made a **motion** that the zoning ordinance be changed as prepared by the Planning and Zoning Board. 2nd by Lee Soehren. Discussion: There have been issues with the buffer zone in the present ordinance. Planning and Zoning wanted to be able to use some of the smaller building sites in the township. The board questioned why was the maximum number of plots of 32 reduced down to 4?

The lack of flexibility may restrict desirable development. A Conditional Use permit provision could be added to 2040.040. Vote: Dennis Carlblom - No; Wayne Johnson - No; Lee Soehren - No. Motion denied.

Wayne Johnson made a **motion** that the Scambler Town hall Board ask for the Planning and Zoning Board to add a #7. To 2040.040 that any additional plotted lots in a given section must be approved by Conditional Use Permit. 2nd by Lee Soehren. Lee Soehren - yes; Wayne Johnson - yes; Dennis Carlblom - yes. Motion approved.

Matt Tharaldson has contacted the township about wanting to get rid of a cartpath serving Parcel #55000220164001 This parcel is a one acre lot in Section 22 which is owned by the township. Because this land is completely surrounded by the Tharaldson property it may be able to be sold to them at a private sale.

The 5-year road plan was discussed and the supervisors need to meet again to set this plan.

Next meeting will be 7:00pm January 8, 2009.

Meeting adjourned - Unapproved Minutes

By: Aldie Kelsven, Clerk

Scambler Township Board

November 13, 2008; 7:00pm Thursday

Attending: Wayne Johnson, Dennis Carlblom, Lee Soehren, Judi Hoadley, Aldie Kelsven

Wayne Johnson called the meeting to order and started with the pledge of allegiance.

Motion by Dennis Carlblom to approve the agenda as presented. 2nd by Lee Soehren.

Agenda approved.

Minutes of the October 9, 2008 meeting were read. **Motion** by Dennis Carlblom to approve and a 2nd by Lee Soehren. Minutes approved.

Wayne Johnson asked if there were changes to the treasurer's report. With the deletion of \$660 Roger Bergren, gopher bounty paid in October. Additions of: Lee Soehren \$579.00; Fergus Falls Granite \$285.20; and Arnie Cox gopher bounty \$16.00. Split the Egge Construction expenses. **Motion** by Dennis Carlblom to accept and pay bills. 2nd by Lee Soehren. Motion carried. Bills paid.

#1795 Arntson Const. \$4726.60; #1796 Dennis Carlblom \$148.13; #1797 Egge Const. Duck Lake Road \$32,383.30, Rip Rap 205th \$9450.00, Rip Rap 195th \$14,580.00, Other \$117.50 = Total of \$56,530.80; #1798 Lakeland Store \$10.59; #1799 Lake Region Electric \$70.49;

#1800 Loretel Systems \$66.52; #1801 MATIT Work Comp \$281.00; #1802 Pelican Press \$28.09; #1803 Pemberton Law \$490.00; #1804 Pullen Electric \$418.81; #1805 Steve's Maint \$805.00; #1806 Victor Lundeen \$43.22; #1807 Steve Bakken \$484.20; #1808 Dennis Carlblom \$1,121.55; #1809 Vincent Floberg \$255.00; #1810 Karen Hart \$105.00; #1811 Judith Hoadley \$227.80; #1812 Wayne Johnson \$217.38; #1813 Aldie Kelsven \$688.96; #1814 Rick Lyon \$472.50; #1815 Lee Soehren \$579.00; #1816 Fergus Falls Granite \$285.20; #1817 Arnie Cox \$16.00.

Dennis Carlblom would like the Scambler supervisors to schedule a fall road tour to plan for the proposals that may be needed for the 2009 road repairs.

Aggregate Industries is now paying quarterly for the tonnage that has been sold instead of the tonnage that has been extracted. 3rd quarter payment was \$26,026.67. Wayne Johnson made a **motion** that Don Walsh, DHW Consulting, be designated as our gravel tax auditor until further notice. 2nd by Dennis Carlblom. Motion carried.

Aldie Kelsven responded to questions from Charles Kvare, Dunn Township, on the PVHC levy.

There also needs to be more discussion in Scambler Township during this coming year as to the opinions of the voters and the use of the annual levy at the PVHC. This has been a learning process for Aldie Kelsven as she went onto the Hospital Board without any guidance from Scambler. This may need to be brought up at the March Annual Meeting.

Scambler town hall property insurance policy for 2009 arrived this month and we have noticed that the coverage needs to be increased: The building from \$29,500 up to \$120,000 and the contents from

\$5,000 up to \$15,000. Aldie will follow up on these changes with MATIT.

We have received an opinion from the Scambler Township attorney on how to handle the Alder drive cul-de-sac and the owner with the structures in the right away. There are about 20 trees larger than 6" that should be removed. Scambler Township wants to reclaim the full 120' cul-de-sac and road for road maintenance. The supervisors will take a look at this area when they plan the fall road tour.

Then they will make a decision on how to proceed.

A second Hwy #9 traffic study has been completed and 35% is through traffic and 65% is local.

The study was for five days in October. This was ½ of the traffic from the first June study. There is about 5% heavy truck traffic and 95% 2 ½ ton or less. The actual speeds showed slower than posted maximum.

The option for Phase #1 will follow closely to the current road and the funds for this project could be available to start construction late 2009. Phase #2 has two different plans and this would move the road to the west. There is concern for the wetlands and the cost would exceed current funds allocated for this project.

The Gravel Tax Resolution will need to be updated in January of 2009 as the State has passed new guidelines for this tax. The rates have increased and there will be no exemptions for any tonnage brought into the Township. Scambler will need to follow all of the State guidelines. This will be on the agenda for the December meeting.

The Scambler Township still needs a title update for the Scambler Cemetery. Wayne Johnson also made a **motion** to write a check for \$100 to transfer funds from our regular checking account to the Scambler Cemetery account in order to replace a cemetery donation that was inadvertently deposited into the general fund account. 2nd by Dennis Carlblom. Motion carried.

A discussion to set up a Cemetery Board will wait until the title work has been settled.

Wayne Johnson made a **motion** that the board signs the Pelican Rapids Fire Service Agreement today.

2nd by Lee Soehren. Dennis Carlblom – yes. Lee Soehren – yes. Wayne Johnson – yes.

The Buffalo River Water Shed Agreement needs to be signed. Those who are in the water shed will be assessed. Scambler Township will be assessed \$385. Dennis Carlblom made a **motion** that Scambler Township Board enters into this maintenance agreement with the Buffalo River Water Shed District.

2nd by Wayne Johnson. Lee Soehren – yes. Wayne Johnson – yes. Dennis Carlblom – yes.

Dennis Carlblom attended the West Otter Tail County meeting on October 28th. He said that the dues would increase from \$75 to \$85 per year. In 2009 there will be countywide seal coating available for bids to the townships. The County is studying countywide land use zoning ordinances for the townships that do **not** have their own ordinances.

There will be a quorum of Scambler supervisors on Thursday, November 20th at 9:00am for the fall road tour.

Next meeting will be 7:00pm Thursday, December 11, 2008.

Meeting adjourned - Unapproved Minutes

By: Aldie Kelsven, Clerk

Scambler Township Board

October 9, 2008, 7:00pm Thursday,

Attending: Wayne Johnson, Dennis Carlblom, Judi Hoadley, Aldie Kelsven. Absent: Lee Soehren

Wayne Johnson called the meeting to order and started with the pledge of allegiance.

Motion from Wayne Johnson to approve the agenda as presented. 2nd by Dennis Carlblom.

Agenda approved.

Minutes of the September 11, 2008 meeting were read and there were three changes made to read:

1st page, 5th para. Jordan Arntson has *information on* a piece of equipment.....

2nd page, 3rd para. The crack sealing *that* Arntson Construction.....

2nd page, 10th para. *Scambler Township Board* has a CD at

Wayne Johnson made a **motion** to approve the clerk's report. 2nd by Dennis Carlblom

Minutes approved.

Wayne Johnson made a **motion** to approve the treasurer's report with the addition of a gopher bounty payment of \$660 to Roger Bergren. 2nd by Dennis Carlblom. Motion carried. Bills paid.

#1772 Anderson Land Survey \$1,275.00; #1773 Arntson Const \$14,420.00; #1774 Farmers Elevator \$173.82; #1775 IRS \$815.27; #1776 Lake Region Electric \$7.48; #1777 Lakeland Store \$26.07;

#1778 Loretel Systems \$66.52; #1779 MATIT Ins.\$1,291.00; #1780 Pelican Rapids Press \$40.15;

#1781 Superior Lakeside \$1,150.00; #1782 Stan Zierke \$300.00; #1783 Gary Hart \$73.88;

#1784 Dave Kerr \$73.88; #1785 Michael Ostbye \$73.88; #1786 Stuart Restad \$212.40; #1787 Chris

Selvig \$73.88; #1788 Karen Hart \$60.00; #1789 Dennis Carlblom \$1,279.27; #1790 Judith Hoadley

\$227.80; #1791 Wayne Johnson \$181.38; #1792 Aldie Kelsven \$1,104.27; #1793 Central Specialties

\$103,508.61; #1794 Roger Bergren \$660.00.

Charlie Blixt and Dena Johnson from the Pelican Rapids School Board came and presented information on the School Board Operating Levy that is going to be on the ballot on November 4th. There was a question and answer time with some of the people in attendance for the meeting.

Communications received for the month were acknowledged. A phone call received from Mark Kuhl in reference to two dogs that have been found near Harrison Lake. He is looking for help in locating the proper owners. The board has no responsibility in this area and will refer that person to the sheriff for help.

Stuart Restad confirmed that the letters have been sent out to the people that needed permits; after-the-fact permits and approaches removed.

Dennis Carlblom read through the road report that was submitted in the agenda and updated the board on the work to be done this fall.

Town hall flagpole was dedicated tonight and the marine flag will be given back to the Opskar family or a protocol may be set up on special holidays to fly the marine flag. A resolution may need to be written on this matter.

Someone mentioned the desire to have a seating bench placed by the flagpole. Lee Soehren will be given this information.

The Alder drive cul-de-sac survey has been completed. The drawings were passed out to the board.

There is a building in the cul-de-sac along with a retaining wall that may need to be removed. The board needs to send out a letter to the owner of Lot 23. Wayne Johnson will first visit with our lawyer to discuss our legal options and to discuss the large trees that need to be removed from the center of the cul-de-sac.

Dennis Carlblom is the committee for the Hwy #9 realignment. Many options are on the table and no decisions are being made at this time. Another committee meeting will be held at the Scambler Town Hall on Nov. 3rd at 3:30 pm. These meetings are open to the public.

The Central Specialties bill for the Broadwater Drive Road came in under bid. They did a great job. There have been a couple adjustments on the west end of the road with run off from the heavy rain.

The gravel extraction tax Resolution 2008-06 has some discrepancy in the terminology on the word 'extraction'. We have been auditing what goes across the road out of the pit and maybe we need to audit what goes over the scale for sale.

We may need to change the Resolution 2008-06 on January 1st, 2009 to update the new tax rates that will be in effect. It appears that the monies received in 2008 need to be allocated to: 60% County Road and Bridge; 30% Township Road and Bridge; and 10% Reserve fund for restoration of aggregate pits. For 2009 allocated to: 5% to township administrative fee; 42.5% to County R & B Fund(after the 5% is deducted); 42.5% to Township General Fund (after the 5% is deducted); 15% Reserve Fund to restore abandoned aggregate pits within the county or any other unmet reclamation need.

(This is taken in part from the DHW Consulting Summary of Aggregate Tax Changes for Jan.1, 2009)

Wayne Johnson made a **motion** that Scambler Township Board will consult with Donald Walsh of DHW Consulting to get his opinion on how to best set up our gravel extraction tax and auditing system at a billing rate of \$32.50 per diem. 2nd by Dennis Carlblom. Discussion: We will work with Donald Walsh to present at the November board meeting. Wayne Johnson – yes, Dennis Carlblom – yes,

Lee Soehren – absent. Motion carried.

There is a need for the Scambler Township Board to visit with our attorney to obtain a deed for the Scambler Cemetery land. Judi Hoadley will go through all of the paperwork that she has to see if she can find an abstract or other pertinent information needed.

The Pelican Rapids Fire Department has put in a dry hydrant on the east end of Pelican Lake and the Pelican Lake Property Owners Association should be notified that this is in place.

Next board meeting agenda information: **Thursday, November 13th at 7:00 pm**

- Donald Walsh, gravel extraction tax consultant
- Scambler Cemetery legal information
- 5-year road plan for the December meeting

Meeting adjourned - Unapproved Minutes

By: Aldie Kelsven, Clerk

Scambler Township Board

September 11, 2008

Scambler Township Board Meeting

Unapproved Minutes

8:00pm Thursday, September 11, 2008

Wayne Johnson called the meeting to order and started with the pledge of allegiance.

The agenda with three additions: #20 Town Hall Ross Seifert. #20b Town Hall Property items. #22 added purchase pole saw discussion. Agenda accepted with these three added items.

Motion to accept the agenda by Wayne Johnson. 2nd by Lee Soehren. Agenda accepted.

Minutes of the August 14th meeting were read and there were three adjustments:

Communications, line three: 2009 Property Tax Levy *certification forms*.....

At the bottom of the first page: Center pivot irrigation material *appears*.....

Also: Scambler should *discuss the possible abandonment*.....

Wayne Johnson made a **motion** to approve the clerk's report. Dennis Carlblom so moved. 2nd by Lee Soehren. Motion carried.

Wayne Johnson made a **motion** to approve the treasurer's report with the addition of a gopher bounty payment of \$20 to Shawn Kiehl. Dennis Carlblom so moved. 2nd by Lee Soehren. Motion carried.

#1759 Arntson Const. \$4310.00; #1760 Bernie's Water Cond.\$879.00(hold until complete); #1761 Egge Const.\$135.90; #1762 Lake Region Electric \$78.94; #1763 Loretel Systems \$66.52; #1764 Pelican Rapids Press \$17.21; #1765 Swanston Equipment \$5,220.00; #1766 Dennis Carlblom \$660.13;

#1767 Judith Hoadley \$457.80; #1768 Wayne Johnson \$123.63; #1769 Aldie Kelsven \$751.16; #1770 Shawn Kiehl \$20.00.

Ross Seifert brought up a discussion on the \$100 permit that was to be waived on his proposal for the removal of the old town hall. Scambler Township Board accepted the proposal as stated with the performance bond received. Lee Soehren is to approve the completion of the site cleanup and release the performance bond as satisfied. Stuart Restad needs to date the permit as of August 11, 2008. Stuart will be paid his fee for this permit on this proposal.

Jordan Arntson has a piece of equipment that can be used as a rental from Swanston Equipment. This machine can repair large patches of road surface with a two-man crew. He would like the supervisors to take a look at this machine. Dennis Carlblom will follow up with him on this machine.

Bill Bach, from Aggregate Industries, discussed the procedure that is used at the gravel site for weighing the product on the belt prior to be moved out of Scambler Township. Bill says that the report that we receive is the extraction leaving the township. This is regard to the Aggregate Extraction Tax.

Stuart Restad says that we should review The CUP, and if necessary revoke the CUP if there is a problem with Aggregate Industries. We need to send out another 30day billing statement showing the current amount due from the last quarter. Scambler has an aggregate escrow account for any legal expenses. Dennis Carlblom made a **motion** for Wayne Johnson to be authorized to secure counsel in the Aggregate Extraction Tax disagreement with Aggregate Industries. 2nd by Lee Soehren. Discussion: none. Dennis Carlblom – yes, Lee Soehren – yes, Wayne Johnson – yes. Motion carried.

Bill Bach asked about what Scambler is doing about the noxious weeds on the roadside. He wanted to know whom we are using to spray the weeds. We suggested that he contact Oberg Farms, because they use a helicopter and that may be a good solution for Aggregate Industries.

Stuart Restad said that two permits have been issued recently. The North Sand Lake Road permit for the construction of the approach was issued in 2005 and is expired. The approach needs to go. Stuart and Aldie will prepare a letter to send them.

The Wane Engkjer approach is not permitted or sloped properly. The approach fee is \$500 (with a \$450 refund) and the after-the-fact permit is \$400. Stuart and Aldie will prepare a letter.

The Broadwater Road project is completed. The rain this week caused some wash out at the top of the hill on the west and down into the turn around, this needs to be repaired. Duck Lake Road it mostly complete and Dennis is waiting for a completed breakdown of the costs. The crack sealing the Arntson Construction performed is also complete, with four hours of work remaining. This came in under budget.

The Fire Service Contract with Pelican Rapids needs to be signed and returned.

Wayne Johnson made a **motion** that the Scambler Township Board drafts a letter requesting that the Pelican Valley Health Center Board not finalize their tax levy until the October meeting. This will give us time to provide comments on their budget and levy amount.

Scambler Township Board cannot proceed with any road abatement. This needs to be handled at the next annual meeting in March. Re: 195 from 460th to 470th.

Anderson Land Surveying has not contacted us yet about the approved proposal for survey work that needs to be done at Alder Drive cul-de-sac on Oak Haven Beach Road. Aldie will call them again.

North Sand Lake Road has not been platted, so Scambler cannot do any work on that road until all of the property owners sign a petition for us to do maintenance and to describe what property they are giving us.

Dennis Carlblom made a **motion** to adopt Resolution 2008-07 authorizing issuance of the Certificate of Indebtedness in the amount of \$92,551.61 for the Broadwater Drive Road Project. 2nd by Lee Soehren. Discussion: This is the difference from the total contract cost of \$132,500 and the pre-payment of some of the property owners in the amount of \$39,948.39. The first payment is due May of 2009 and second annual payment due November 2009. Dennis Carlblom – yes, Wayne Johnson – yes, Lee Soehren – yes. Motion carried.

Judi Hoadley has a CD at Minnesota National Bank that is due. She has three banks with current rates.

Wayne Johnson made a **motion** that the Scambler Township Board renews for 6 months with State Bank at the rate of 3%. 2nd by Dennis Carlblom. Wayne – yes, Dennis – yes, Lee – yes. Motion carried.

Lee Soehren said that the parking lot leveling should be done soon. The rain helped pack the surface.

The flagpole is up and the lighting and other work should be done prior to the October board meeting.

The sidewalk can be poured for about \$700. The plaque honoring Bryan Opskar needs to be made.

There will be a dedication prior to the October meeting at 6:30pm and the Pelican Press and the VFW should be notified. Lee Soehren will coordinate this event. Scambler will host and serve coffee and cookies.

The water softener drain will be hooked up this week.

Long distance is needed at the Scambler office and the cost from Loretel is about \$25 per month with a .14 per call fee or do we need a calling card for long distance use. Aldie will first try a calling card.

Les Rotz suggests that Scambler offer to host a Pelican Rapids School Board meeting here. Wayne Johnson will pass this invitation on to their board.

Vicki Arntson asked about the public notices that were needed for the primary Minnesota election that was held last week. The Auditor, Wayne Stein, in Fergus Falls, handled the publications.

Vicki also asked that we publish the regular office hours for the Scambler office.

Dennis Carlblom has been looking at difference saws for the cutting of the roadside tree branches.

There are several places along the roadside where the tree branches need to be trimmed. It would be better to use gas extension saw rather than heavy equipment with a boom. The Stihl saw at Lakeland True Value is \$539.95 with discount. Wayne Johnson made a **motion** we authorize a check for Dennis Carlblom to purchase this pole saw. 2nd by Lee Soehren. Discussion: This saw should be stored at the town hall building. Motion carried.

Next meeting will be at 7:00pm on October 9th.

Agenda items: Town hall property update; 6:30pm Dedication of the flagpole and social.

Meeting adjourned

Unapproved Minutes

By: Aldie Kelsven, clerk

Scambler Township Board

August 14, 2008

Scambler Town Board Meeting

Unapproved Minutes

August 14, 2008; 8:00pm

Wayne Johnson called the meeting to order and started with the pledge of allegiance.

Agenda with two additions: **#8** additional road information on 195Ave. **New #24** Town Hall property proposals. Agenda accepted with these two added items.

Minutes of the July 10th meeting were read. **Motion** by Dennis Carlblom to accept as read. 2nd by Lee Soehren. Motion carried.

Treasurer's report for current distributions was read. One addition from Superior Lakeside \$3,000. Also Anderson Land Surveying for \$1,275 should be voided. With these two

adjustments Lee Soehren made a **motion** to accept and pay these bills. 2nd by Dennis Carlblom. Motion carried.

#1743 Void; #1744 Arntson Const \$2659.60; #1745 Dustcoating, Inc. \$20,554.24; #1746 GA Miller Engineering \$285.00; #1747 Lake Region Electric \$37.99; #1748 Loretel \$66.52; #1749 Ohe's Gravel \$117.00; #1750 Ottetail Co Treas.\$32.50; #1751 Pelican Rapids Press \$17.21; #1752 Steves Road Maint.\$805.00; #1753 Wayne Johnson \$73.88; #1754 Dennis Carlblom \$570.09; #1755 Judith Hoadley \$516.96; #1756 Aldie Kelsven \$848.46; #1757 Aldie Kelsven \$40.00; #1758 Superior Lakeside \$3000.00.

Communications received: Moore Engineering proposal for Alder cul-de-sac, not approved. Pelican Rapids Fire Service Agreement handed out. To be signed by December 2008. Otter Tail County 2009 Property Tax Levy forms received and filled out, same a 2008. Public Meeting Notice for Co. Hwy #9 to be posted. Meeting Saturday, August 16, 2008. Becker County Technical Agreement signed and returned for filing. Invitation to an appreciation dinner for donors of the Pelican Rapids Library.

The zoning administrator, Stuart Restad needs to prepare an after-the-fact permit for Wane Engkjer's new approach.

Also is there a permit issued for the North Sand Lake Road? ½ mile south of the intersection at 205 and 470, that road is too high and the culvert is exposed. If no permit do they need to fix this?

Central Specialties will be done with the Broadwater Drive upgrade the week of August 18th. Weeds and thistles proposals for the road moving should be bid by the hour.

Carl Zick stated that there are some trees that need to be trimmed and removed. He and Dennis Carlblom will meet on the locations. We need approved by the landowners to do this work if a tree has over a 6" diameter.

Duck Lake Road may need to be made narrower and adjust the slope of the road.

There may need to be a meeting about this work.

The Lone Acres Road is scheduled to start the end of August. We need a verbal or written easement on this project.

Wayne Johnson made a **motion** to reconsider the road ditch spraying for this year. Discuss again at the February 2009 board meeting. 2nd by Dennis Carlblom. Motion Carried.

The board agrees that a supervisor needs to be at the Broadwater Drive construction during the week of August 18th. Dennis Carlblom will be there.

Center pivot irrigation appears to be in the road right away on 195th south of alabaster drive. It is a field road that should be closed in the winter. Scambler should discuss abandoning 195th from 460 to 470. Add to the September agenda for the process of abandonment.

Bradshaw Gravel's conditional use permit has been revoked. They cannot haul more than 400 yds with out a permit.

Dennis Carlblom made a **motion** to accept Anderson Land Surveying proposal for \$1275 to survey and stake Alder cul-de-sac as soon as possible. They need to contact Wayne Johnson before they go to the site for this work, as a supervisor from Scambler would like to be on site. 2nd by Lee Soehren. Motion carried.

The Junkyard ordinance letter from Scambler was not sent because Otter Tail County is not going to go ahead with a county ordinance. They are going to let the townships have their own ordinance. Wayne Johnson made a **motion** to have the chair and the clerk will send a letter to the representative and senator for our area concerning the township's desire for a strong local government. Motion carried.

North Sand Lake road has six lots; three of them have buildings (one is a possible residences). The road meets Scambler requirements of 50% development. The residents want some grading done in the summer and winter snow plowing. Wayne Johnson will prepare a resolution for the September board meeting.

Co. Hwy #9 committee has been meeting and there are several options in the discussion. A public meeting will be held Saturday, 10:00am August 16th at the Lake Region Co-op building in Pelican Rapids.

A property owner wants to make a payment for the Broadwater Drive project, and the date has passed for receiving payment. The board feels that the Otter Tail County Auditor should handle any further payments.

South Pelican Drive has some cracks that are over 5" deep and needs work done soon. Arntson Construction proposed a bid for labor of \$7,000, about \$4,500 for the materials with another \$180 per hour for the patching with cold mix. Dennis Carlblom made a **motion** to authorize Arntson Construction to seal the cracks on 215 from Hwy #59 to Hwy #34 and South Pelican Drive from 215th to Hwy #9. 2nd by Wayne Johnson. Motion Carried.

Aldie will call Marsha Johnson at Swanston Equipment to get a credit application to set up a line of credit for materials needed for the Arntson Construction roadwork.

Wayne Johnson made a **motion** to approve the purchase of a water softener from Bernie's Water Conditioning Company and for them to install as proposed. 2nd by Lee Soehren. Motion carried.

Wayne Johnson made a **motion** that Arntson Construction be authorized to do the work on the parking lot at the Scambler Town Hall. Not to exceed \$3000. 2nd by Dennis Carlblom. Motion carried.

Lee Soehren will be the job site to supervise.

Arnie Cox asked that we post the Gopher Bounty Resolution and form for public information.

Wayne Johnson made a **motion** to certify our levy as it was approved at our Annual Meeting in March.

2nd by Dennis Carlblom. Motion carried.

Next board meeting: Thursday 8:00pm September 11th. 2008.

Meeting adjourned

Unapproved Minutes

By: Aldie Kelsven, Clerk

Scambler Township Board

July 10, 2008

**Scambler Town Board Meeting
Unapproved Minutes**

Wayne Johnson called the meeting to order and started with the pledge of allegiance.

Agenda additions: **#13b** added for Set Back w/Variance at Summerhaven Beach.

#18 added Crack Seal of South Pelican Drive and **#25** added for Flag Pole.

Vern Smith from Summerhaven Beach requests that Scambler takes over the grading of their road. They have added three loads of gravel this summer. The first 15 cottages have had added dust control this summer. This road is too narrow with structures and utilities right next to the road.

The township road policy states that the township will not take over a road that does not meet policy specifications.

This road is currently a 20' platted cart path. Maybe if they create a one-way road with an easement then the township can work with maintenance. Dennis Carlblom made a **motion** that the request be denied. 2nd by Lee Soehren. Dennis – yes, Wayne – yes, Lee – yes.

A letter received from Charles Savre to place a holding tank less than 10 feet from the right away on Summerhaven beach road. Land & Resource of Otter Tail is requesting action from Scambler Township. Dennis Carlblom made a **motion** that Scambler Township sign the letter and return it. Scambler is not responsible for the Summerhaven Beach Road. 2nd by Lee Soehren. Dennis – yes, Wayne – yes, Lee – yes.

Erling Opskar received a letter from a group called Blue Star Parents regarding putting up a flag pole in his sons' honor. The pole can be 15' or 20' with ropes. This can be put up anywhere we request with a plaque in Bryan Opskar honor. Lee Soehren will work with Erling Opskar on this project. Dennis Carlblom made a **motion** to accept the flag pole in honor of his son, to be placed at the township site. A standard 20' pole with ropes and added lighting. 2nd by Wayne Johnson.

Dennis – yes, Wayne – yes, Lee – yes. Motion Carried.

Arvid Evenson came with 41 gopher tails. He was paid \$2 each for a total of \$82.00 and informed that the bounty on gophers must be claimed with front feet in the future.

Minutes of the June 12th Township Meeting were read and approved with two spelling changes: Zeck should be Zick and Enert should be Ehnert. Wayne Johnson made a **motion** to approve with changes and 2nd by Dennis Carlbom. Motion Carried.

Treasurer's Report was read. Wayne Johnson made a **motion** to accept and pay all of the bills except Egge Const. and 2nd by Dennis Carlbom. Discussion later in the meeting #23. Motion Carried. #1723 IRS \$1286.40; #1724 Pelican Rapids Press \$34.42; #1725 Ottertail Co Highway #1726 Loretel Systems \$66.47; #1727 Lake Region Electric \$64.86; #1728 Steve's Road Maintenance \$805.00; #1729 HOLD Egge Construction \$20,173.05; #1730 Arntson Const. \$4875.00; #1731 Gary Hart \$94.65; #1732 Dave Kerr \$94.65; #1733 Mike Ostbye \$94.65; #1734 Chris Selvig \$94.65; #1735 Stuart Restad \$94.65; #1736 Aldie Kelsven \$659.35; #1737 Dennis Carlbom \$174.45; #1738 Wayne Johnson \$132.73; #1739 Lee Soehren \$453.70; #1740 Judi Hoadley \$485.80; #1741 Arvid Evenson \$82.00.

Wayne Johnson, Chair and Aldie Kelsven, Clerk will sign the Becker County culvert agreement and mail.

Recycled crushed asphalt for the Scambler town hall parking lot can be supplied by Central Specialties up to about three truck loads at 3" deep. There may be crushed concrete available nearby and it may be better than using the crushed asphalt. Randy Arntson and Lee Soehren will work together to set measurements for the lot, flag pole and walkway and bring to the next board meeting.

July 11th at 7:00 Central Specialties will start the Broadwater Drive upgrade.

Pelican Rapids Fire Service Contract is still not received or signed.

Otter Tail County is not available to do the county weed spraying of the road ditched for us.

Scambler can hire a person that is licensed to do the spraying for us. Dennis Carlbom will call Carr's Tree Service to see what they charge for this application of road ditches.

The weed inspection tour did take place last month. Lee Soehren did not go with the county weed inspector. There are a few spots that need weed control. Lee Soehren will get a copy of that report.

Alder drive cul-de-sac: Wayne Johnson met with Bret Stein about clearing and cleaning the area. The 120' cul-de-sac is plotted and we need to hire a surveyor to find where the cul-de-sac is. Dennis Carlblom recommends Heyer Engineering from Detroit Lakes to do the surveying and Wayne will call them.

All permits need to be posted on site in an obvious place.

Scambler should be sending a bill to Bill Bach at Aggregate Industries quarterly for extraction tax by the 10th of the month following the quarter. The tax income does not have to go into the Road and Bridge Account.

Crack Sealing – Arntson Construction gave a \$7000 verbal quote. Scambler will wait until the August meeting to decide how much to do.

Ken Schwanke has requested to be allowed to clean up Tamarac drive Cul-de-sac.

Dennis Carlblom will call Mr. Schwanke

Land owners along North Sand Lake Road are requesting Scambler the road. Gary Fritz was the contact person in the area. This road does not have any permanent residences on the road. Road policy says that when 50% of the property is developed, the township will maintain the road if the road meets policy requirements. Dennis Carlblom will check to see if they meet these specs Wayne Johnson will call Mr. Fritz and let him know we are checking on the road policy compliance.

The board discussed and feels that the proposed County Junkyard Ordinance received from Otter Tail County is far too broad. The township will send a letter stating its concerns and that our township ordinances regulate junkyards in Scambler Township. Wayne Johnson and Aldie will draft a letter and send a copy of our township nuance ordinance back to Otter Tail County.

Post Office box is needed for the Township. Wayne Johnson made a **motion** to authorize up to \$100 to establish a post office box in Pelican Rapids, 2nd by Dennis Carlblom. Motion Carried.

Two samples of gravel taken by the township from the pile from which our roads were graveled were sent to the county for testing and the samples did not meet standard Class #5 gravel for our roads. Dennis Carlblom says that the board should meet with Egge Construction to discuss this matter. Aldie will call to set up a meeting early in the morning one day next week.

Highway #9 realignment meeting are starting and Wayne Johnson made a **motion** to have Dennis Carlblom be the Township board representative for the meetings. 2nd by Lee Soehren.

Wayne – yes, Dennis – no vote, Lee – yes.

There is also a need for a ‘citizen at large’ for these meetings. Rick Evenson was recommended and Wayne Johnson will call him.

The meeting was recessed and will continued on Wednesday July 16 at 7:30 am.

- - - -

Wednesday, July 16, 2008 7:30 am Meeting Reconvened

Wayne Johnson explained to Dan Egge, Egge Construction, how the class #5 samples were taken. Dan Egge says that they are running test samples consistently. They take test samples from the pile as it is crushed daily.

Dennis Carlblom mentioned that Carl Zick took samples specifically from where the loader had been digging that day.

490th street had trouble right away and that is one spot that was in question for gravel quality.

There is a possibility of a sampling error.

Discussion: Dennis Carlblom is satisfied.

Wayne Johnson mentioned that maybe a class #5 modified with higher binder (7 or 8%) can be used in specific road areas with mostly sand base and that we have samples taken prior to delivery to us.

Wayne Johnson made a **motion** to pay Egge Construction’s road gravel bill as written.

Wayne – yes, Dennis – yes, Lee – yes. Motion Carried.

Wayne Johnson has not been able to contact Rick Evenson about the Hwy #9 committee.

He would like to call Rick Lyon and/or other for this committee.

Wayne Johnson made a **motion** that when a road permit needs to be signed that Dennis Carlblom be authorized to sign any paperwork to get the project moving. 2nd by Lee Soehren.

Motion Carried.

There have been problems with people cashing the checks issues by the Scambler Township Board. Wayne Johnson made a **motion** to have an endorsement stamp made for Wayne Johnson, Chairman and for Aldie Kelsven, Clerk, to be used for checks approved by the Board. 2nd by Dennis Carlblom. Motion Carried.

Meeting adjourned

Unapproved Minutes

By: Aldie Kelsven

Scambler Township Board

June 12, 2008 , Scambler Town Board Meeting Minutes

8:00pm Thursday, Unapproved Minutes

Wayne Johnson called the meeting to order and started with the pledge of allegiance.

Agenda with two additions: #14. Landscaping of Town hall property; #19. David Nudell .

Dennis Carlblom **motion** to approve with two adjustments. 2nd by Lee Soehren. Approved.

Vern Smith, beach captain for Summerhaven Beach on Pelican Lake asked the board if they would maintain their beach road. The first ¼ mile going north is now maintained by Scambler Township,

But the next ½ mile going east is done by the beach privately. There are about 35 units on the beach and they pay taxes of an average \$450 each per year. There are now two or three owners that are considered full time residents on Summerhaven Beach. They are requesting that Scambler blade the road two or three time a year for them. There is a question about maintenance and the turn around at the end. Vern Smith will come back to the July 10th Scambler Board meeting for further discussion.

Dennis, Wayne and Lee will go out together check on this road Friday morning June 13, at 7:00am.

Note: There may be a quorum of officers present at that time.

Dave Nudell has property on Tamarac Road. There is a dead tree tipped over near the side of that road and he wants to clear that and build a retaining wall to be used for additional parking. Half of this project is in the road right away and on the lakeside. Mr. Nudell needs a letter from the Scambler Township Board to go to Otter Tail County for further approval. Discussion: This project does not create an issue for the Scambler road, and may save current road surface.

Dennis Carlblom made a **motion** to draft a letter stating that there is no objection to this project from the Scambler Township Board. Aldie is to draft this letter and Dennis Carlblom to sign. 2nd by Lee Soehren. Wayne - yes; Dennis – yes; Lee – Yes. Motion carried.

Wayne Johnson made a **motion** to approve the clerk's report from the May 8th meeting. 2nd by Lee Soehren. Read and approved.

Current Disbursement were read: Lee Soehren made a **motion** to make two additions to the treasurer's report: \$64 to Chris Erickson and adjust Pemberton Law statement to \$634. Motion 2nd by Dennis Carlblom. Disbursement were read and approved.

Dennis Carlblom made a **motion** to add a payment to Carl Zeck for hours and mileage for \$178.78.

2nd by Lee Soehren. Motion carried.

#1702 Loretel Systems \$89.74; #1703 Judith Hoadley \$159.70; #1704 Lake Region Electric \$107.47; #1705 Pelican Rapids Press \$34.42; #1706 Egge Const \$92.50; #1707 Void; #1708 M-R Sign \$32.29; #1709 G A Miller Engineering \$95.00; #1710 Ottertail Co. Treasurer \$46.00; #1711 Arntson Const \$3,472.00; #1712 Wayne Johnson \$154.54; #1713 Aldie Kelsven \$832.21; #1714 Judith Hoadley \$514.80; #1715 Dennis Carlblom \$143.94; #1716 Dave Kerr \$73.88; #1717 Michael Ostbye \$73.88; #1718 Gary Hart \$73.88; #1719 Stuart Restad \$73.88; #1720 Chris Erickson \$64.00; #1721 Pemberton Law Office \$634.00; #1722 Carl Zeck \$178.78.

Road Report was read and Discussion: on low binder in the gravel that we are receiving. Scambler needs to have the spec test sheet attached with each load of gravel received. Steve Enert suggests that the road ditches should be mowed three times a season.

Wayne Johnson made a **motion** that the Township Board authorize three mowing of ditches a year.

2nd by Lee Soehren. Discussion: Put the second mowing in the end of August and the third time the last of September or first week of October. Wayne – yes; Dennis – yes; Lee – yes. Carried.

Dennis Carlblom made a **motion** that South Broadwater Drive be designated a 3-Ton limit road commencing with the start of Central Specialties work until they say that the road is cured and ready for heavy traffic. 2nd by Lee Soehren. Wayne – yes; Dennis – yes; Lee – yes. Approved

Note: There may be quorum of officers at the Aggregate Industries tour Thursday, June 19th at 6:00pm.

Wayne Johnson has sent another letter to the Pelican Rapids Fire Department to ask about the new fire service contract. There has been no response.

Hospital Representative Report. There is some interest and concern with the financial reports and the repayment of the bonds that they hold. There will be meetings planned and the townships will be informed.

Dennis Carlblom made a **motion** to sign and send the Agricultural land tax formula letter. Discussion: the current valuation is unfair. 2nd by Lee Soehren. Approved and signed.

Landscaping of the Scambler Town property should be done. Superior Lakeside agreed to the adjusted bid of \$3,000. They should do the landscape work first and then the parking lot area. Dennis Carlblom will check with Jerry Neuleib, Central Specialties, to see if recycled asphalt is available and/or do we want rock in the parking lot.

Wayne Johnson made a **motion** to have the Scambler Township Board borrow enough monies to cover the cost of the reconstruction of Broadwater Drive, not to exceed a term of 5-years and not to exceed \$132,500. 2nd by Dennis Carlblom. Discussion: some funds have been received from property owners. Judi Hoadley may need to go with Wayne Johnson to Minnesota National Bank to set up the loan. Wayne – yes; Dennis – yes; Lee – yes. Motion Carried

Lee Soehren will go on June 19th, at 9:00 am for annual weed inspection. They will check for noxious weeds and young trees that may need to be sprayed. Dennis Carlblom will call the County to see if they can help with our spraying.

Next board meeting: Thursday, July 10th at 8:00pm.

Meeting adjourned

Unapproved Minutes

By: Aldie Kelsven, Clerk

Scambler Township Board

May 8, 2008 Unapproved Minutes

8:00 pm Thursday, May 8, 2008

Wayne Johnson Called the meeting to order and started with the pledge of allegiance.

Agenda was read and approved by Dennis Carlblom and 2nd by Lee Soehren.

Lynette Bethel from Anderson Land Surveying showed corrected/adjusted plat plans for the water frontage on the Pelican View Estates. Wayne Johnson, Chairman then signed the adjusted plan plans for them.

Proposals for Class 5 gravel for the Scambler roads were open and read:

Mark Sand and Gravel of Fergus Falls submitted a proposal for \$8.00 per CY.

Edge Construction of Pelican Rapids submitted a proposal for \$7.55 per CY

Wayne Johnson made a **motion**: to accept the proposal from Edge Construction for \$7.55

Vote: Wayne – yes; Dennis – yes; Lee – yes. Motion carried.

Proposals for Dust Control for Scambler Township were open and read:

Dustcoatings, Inc of Savage, MN submitted a proposal for Magnesium chloride at \$.74/gal.

Edge Construction of Pelican Rapids submitted a proposal for magnesium chloride at \$.79/gal

Stenger's Dust Control of Detroit Lakes submitted a proposal for magnesium chloride at \$.85/gal

Wayne Johnson made a **motion**: to accept the proposal from Dustcoatings, Inc for \$.74/gal.

Vote: Wayne – yes; Dennis – yes; Lee – yes. Motion carried.

One bid received for the purchase, removal and site cleanup with grass seeded by October 1, 2008. Received from Ross and Mary Seifert for \$4.70 with a letter of performance bond in the amount of \$3,500 from Country Villa Insurance.

Dennis Carlblom made a **motion**: to accept the proposal upon verification of the performance bond. Discussion: We are not setting a precedence regarding the bond. No furnace included with the purchase. Deliver the bond with the payment of \$4.70.

Vote: Wayne – yes; Dennis – yes; Lee – yes. Motion carried.

Minutes of the April 10th general meeting were read. Wayne Johnson made a **motion**: to approve the minutes with the change in page-2 para-9 to read *Cormorant* in place of Dunn.

2nd by Dennis Carlbom. Minutes approved..

Minutes of the two meeting on April 17th for the Broadwater Special Assessment and for the Aggregate Extraction Tax were read. Dennis Carlbom made a **motion**: to approve the minutes of both meetings. 2nd by Lee Soehren. Discussion: None. Minutes approved.

Treasurer's report was read. Dennis Carlbom made a **motion**: to accept the May treasurers report a read. 2nd by Lee Soehren. Discussion: None. Vote: Wayne – yes; Dennis – yes, Lee – yes. Treasurer report approved.

Current Disbursements were read.

#1689 Lake Region Electric \$141.14; #1690 Arntson Const \$4,422.00; #1691 Dennis Carlbom \$15.55; #1692 Pelican Press \$472.58; #1693 M-R Sign Co. \$237.04; #1694 Otter Tail Treasurer \$138.00; #1695 Pemberton, Sorlie, Rufer & Kershner \$857.50; #1696 Aldie Kelsven \$917.27; #1697 Lee Soehren \$392.49; #1698 Wayne Johnson \$350.93; #1699 Dennis Carlbom \$695.64; #1700 Judi Hoadley \$301.68; #1701 Loretel Systems \$41.51.

Wayne Johnson made a **motion**: to approved and pay the current bills as listed. 2nd by Dennis Carlbom. Vote: Wayne – yes; Dennis – yes; Lee – yes.

Motion carried.

The Zoning Administrator, Stuart Restad, should be doing all of his business and holding meetings here at the Scambler Town Hall.

Dennis Carlbom gave Road Report. The supervisors will have a road inspection tour on Saturday, May 10th. Dennis also commended Arntson Construction on the good and timely job that was done on the last snowstorm.

Fire Service Contract/Meeting. Nothing to report.

Aggregate extraction volumes report was included in the agenda. April totals = 58,609.

Mr. Walsh, a consultant for aggregate extraction said that we should have a public hearing for this issue. Our lawyers replied that was not necessary. We will request a brochure from Mr. Walsh as to his expertise in this area for future reference.

Landscaping bid from Superior Lakeside was submitted for the Scambler town hall property.

This needs to be done ASAP before more damage occurs around the building. Discussion on the fence was that maybe only fence corners be placed in the two front corners to define the parking area and to still allow open access for handicapped entrance. The fence product should be vinyl in place of wood, for better maintenance. Wayne Johnson made a **motion:** to authorize Superior Lakeside to rock with fabric, fill with black dirt and place interlocking edger blocks. Also grass seed and erosion control (not sod) and to put vinyl corner fence accents and not split rail fence.

Not to exceed \$3,000. 2nd by Dennis Carlblom. Discussion: to be done soon.

Vote: Dennis – yes; Wayne – yes; Lee – yes. Motion Carried. Lee will follow up.

Lawn mowing and trimming proposals for Scambler yard and for the Scambler Cemetery were received from Stan Zierke for \$60 for town hall and \$290 for the cemetery lawn. Licensed and insured. Dennis Carlblom made a **motion:** to accept the \$60 proposal for the town hall property.

2nd by Wayne Johnson. Discussion: None. Vote: All in favor. Motion Carried

Dennis Carlblom made a **motion:** to reject any and all proposals for the cemetery mowing. 2nd by Lee Soehren. Vote all in favor to reject: Wayne – yes; Dennis – yes; Lee – yes. Motion carried.

The board was not aware there was a riding lawn mower available for the cemetery lawn.

Dennis Carlblom made a **motion:** to have Judi Hoadley be authorized to purchase for the township a trimmer/edger not to exceed \$250. 2nd by Lee Soehren. Vote: Wayne – yes;

Dennis – yes; Lee – yes. Motion Carried.

Meeting adjourned

Unapproved Minutes

By: Aldie Kelsven, Clerk

April 17th, 2008, Aggregate Extraction Tax

Attending: Wayne Johnson, Dennis Carlblom, Lee Soehren, Aldie Kelsven

The agenda was approved as written.

State of Minnesota passed a special legislative act giving Scambler Township the power to enact a gravel extraction tax-unless and until Otter Tail County decides to enact a tax. Questions: none

Discussion of exemptions: Scambler can exempt any producer up to 20,000 ton per year extraction tax and/or import tax in the township. There may be two or three suppliers that would be affected with the quantity over an exemption of 5,000 ton.

Wayne Johnson made a **motion**: that Scambler Township adopt Resolution 2008-06

Resolution Authorizing Imposition of Aggregate Extraction Tax Under Minn. Stat. § 298.75, subd.11

2nd by Lee Soehren.

Discussion: this Resolution is a 7cent a ton and/or 10 cents per yard tax. Notify suppliers of this Resolution 2008-06. Vote: Wayne - yes; Dennis - yes; Lee - yes.

Wayne Johnson made a **motion**: that the aggregate extraction tax rate be set at 7cent a ton and/or 10cent a cubic yard for any amount imported or extracted over 5,000 ton per year of aggregate material.

2nd by Dennis Carlblom. Discussion: none. Vote: Dennis - yes; Lee - yes; Wayne - yes.

Motion carried.

Send letters and attach the Resolution to State and to contractors to inform them of this resolution.

Meeting adjourned

Unapproved Minutes

Aldie Kelsven, Clerk

Scambler Township

April 17, 2008 Broadwater Drive Special Meeting

Attending: Wayne Johnson, Dennis Carlblom, Lee Soehren, Aldie Kelsven

The meeting was called to order by Wayne Johnson, Chairman and the meeting started with the pledge of allegiance.

The agenda was approved with no objections.

The proposed assessment was explained by Wayne Johnson.

The property owner may pay their assessment up front within 30 days from this meeting

Or by May 15th. If not paid in May the costs will be added the tax assessment starting in 2009 with a 5-years payback and 5.75% interested added.

Interest will commence on June 1st, 2008.

No partial payments will be considered.

The total balance due can be paid to Otter Tail County at any time.

Wayne Johnson read letters submitted from Violet Skarphol and Evarae and Ralph Herbst.

The construction work is to be completed by July 15, 2008.

Central Specialties will be contacted to advise with road restrictions during and after construction. There will be other new construction on the beach and property owners have concerns with the weight of loaded trucks delivering on/during road construction.

Damages done to the road by heavy trucks is the responsibility of the contractor or supplier delivering.

Property owners may want additional work done to their property. Jerry Neulieb, manager with Central Specialties, said that he will be contacting each owner to put together private bids for them. Cell phone for Jerry is: 320-808-354.

The maintenance for the road will be handled by Scambler Township.

Discussion on the **Herbst** letter: The value of the land for determining the percentage is fair. The Herbst land has no assessment for their back lot/farm land. All of the other property owners have been assessed at land value.

This method for value has been challenged in court and has stood up better than a footage method or dividing the costs by the number of owners in the project.

Discussion on the **Skarphol** letter: Their position is that they believe that a road upgrade will increase speed, additional traffic and they have paid of cost of paving their driveway.

The board discussed: The speed of traffic may increase and if so the township will put in speed signs and help to enforce them. Do not believe there will be more traffic on the road. The Skarphol property is adjoining the road and will receive a personal benefit from the upgraded road.

Dennis Carlblom made a **motion**: that Scambler Township Resolution 2008-05 ORDER ADOPTING ASSESSMENT ROLL be approved with the corrections of:

Para #2 – meeting on April 17, 2008 at 7:00 o'clock p.m. (not 7:30)

Second point number 3. should be point number 4. 2nd by Lee Soehren.

Discussion: none added. Roll Vote: Dennis – yes; Lee – yes; Wayne – yes.

Motion approved and adopted.

Meeting adjourned

Unapproved Minutes

Aldie Kelsven, Clerk

April 10, 2008

Scambler Town Board Meeting
Unapproved Minutes
7:00 pm Thursday, April 10th, 2008

Attending: Wayne Johnson, Dennis Carlblom, Lee Soehren, Judi Hoadley, Aldie Kelsven

The meeting was called to order by Wayne Johnson, and the meeting started with the pledge of allegiance. Dennis Carlblom moved to approve the agenda with the addition of new business for the Rolling Hills beer license for this year. 2nd by Lee Soehren. Motion carried.

Wayne made a **motion** to approve the beer license for Rolling Hills Golf Course for one year. Lee Soehren 2nd the motion. Vote: Dennis – yes; Wayne – yes; Lee - yes. Motion approved.

The minutes of the Reorganizational Meeting were read. Dennis Carlblom made a **motion**: to approve the minutes with the amendment of page 2, Para. 9 to read “*Broadwater Drive*” not Cha Rosa Road.

Lee 2nd the motion. Vote: Dennis – yes; Wayne – yes; Lee – yes. Motion approved. Minutes approved.

The minutes of the Aggregate Industries Conditional Use Permit Meeting were read. Dennis Carlblom made a **motion**: to approve the minutes with the amendment of permit to read “#2. *The hours of mining operations will be allowed to be extended to 24 hours per day.*” Lee 2nd the motion. Discussion in favor. Vote: Dennis – yes; Lee – yes; Wayne – yes. Motion approved. Minutes approved

Open proposals for road grading, snow plowing and crack sealing:

- Arntson Construction LLC submitted a proposal for \$74 per hour grading plus a fuel clause based at \$2.50 per gallon gas. And to call the National Fuel Hotline for price difference 1-200-586-6966.

Lee Soehren made a **motion** to approve with a 2nd by Dennis Carlblom. Vote: Dennis – yes; Lee – yes; Wayne – yes. Motion approved. Written proposal on file.

- Arntson Construction LLC submitted a proposal for snow plowing December 1, 2008 thru March 31, 2009 for \$77.50 per hour with a fuel clause based on \$2.50 per gallon same hotline as above.

Minimum of \$1,250 per month. Dennis Carlblom made a **motion** to: approve with a 2nd by Lee Soehren. Vote: Dennis – yes; Lee – yes; Wayne – yes. Motion approved. Written proposal on file.

For both of the above proposals approved Arntson will send copies of insurance coverage for this work when renewed in May.

- B & B Construction Services, Fergus Falls, submitted a proposal of \$22,760 for South Pelican Drive. To router, clean, and hot asphalt seal cracks with highway spec. material. Dennis Carlblom made a **motion** to: reject any and all proposals until a later date. 2nd by Wayne Johnson. Discussion: No patching of the cracks included. All were in favor of this rejection. Dennis – yes; Lee – yes;

Wayne – yes. Motion approved. Written proposal on file.

Treasurer’s report was read. Wayne Johnson made a **motion** to approve with the addition of IRS payment, postage for Wayne Johnson and adjustment to Dennis Carlblom wages. 2nd by Lee Soehren.

Motion carried. Treasurer’s report approved as amended.

Approved payables: Pelican Rapids Library - \$600; Lake Region Electric - \$186; Loretel - \$41.51;

G A Miller Engineering - \$972.50; Arntson Const - \$2,407.90; Pelican Rapids Press - \$149.12;

Egge Const, - \$197.03; Wayne Johnson - \$734.18; Wayne Johnson - \$180.16; East Ottertail

Museum donation - \$100; Ottertail Co Historical donation - \$900; Ringdahl Ambulance contract - \$6,300; Steve Andrews tax - \$8.50; Ottertail Co Treas - \$138.00; Pelican Rapids Fire Dept - \$13,345.35; Strand Ace Hardware supply - \$153.65; Pelican Office Supply - \$78.28; Wayne Johnson Postage - \$25.50; IRS quarterly payroll tax - \$698.83; WAGES: Mike Ostbye - \$73.88; Stuart Restad - \$108.51; Chris Selvig - \$73.88; Aldie Kelsven - \$459.93; Lee Soehren - \$338.98; Wayne Johnson - \$569.56; Vicky Arntson - \$669.72; Judi Hoadley - \$567.79; Rick Lyon - \$80; Dave Kerr - \$80; Gary Hart - \$73.88; Dennis Carlblom - \$561.85; Steve Bakken election judge - \$80.

Road report attached to the agenda

Hospital Representative report attached to the agenda.

We need to make sure that Scambler has insurance coverage in place: Workers Comp, E&O and General Liability/Auto. Insurance for contractors working with Scambler Township should be \$1 million coverage. For proposals such as lawn care they should have their own insurance coverage.

5-Year Road Plan. Wayne Johnson made a **motion** to table this discussion until the August meeting.

2nd by Lee Soehren. Discussion: Les Rotz asked about Lone Acres Road. No further discussion.

Motion approved.

RFP of the old town hall building needs to be done. We need to request for proposals to be read at the May meeting. We need a Performance Bond or a Refundable Cash Deposit on the building/concrete foundation of \$3,500 to cover any damages or non-completion of this building removal. Send copies of this Notice to Ross Seifert and the Steam Threshers, c/o Ellis Aakre.

Wayne Johnson made a **motion** to: sign the contract received for Ringdahl Ambulance for the approved contract services. 2nd by Lee Soehren. Vote: Wayne – yes; Dennis – yes; Lee – yes.

Motion approved. Contract signed.

Gopher Bounty Resolution 2008-04 to pay \$2 for gophers only. Dennis Carlblom made a **motion** to:

Sign the resolution paying \$2 per gopher submitted with a sign claims form. 2nd by Lee Soehren.

Discussion: Copy of a claims form handed to Clerk by Treasurer. Motion carried, all approved.

Wayne made a **motion** to approve the liquor license for Zorbaz Restaurant for one year. Lee Soehren 2nd the motion. Vote: Dennis – yes; Wayne – yes; Lee - yes. Motion approved.

Do we want to call Jim Wick to get advice on crack sealing. Yes.

Dennis talked with the people at Dunn Township and they have their own asphalt pot and have retired residence to hire for their road sealing work. Crack fill would be okay but for repair we need advice.

Road work at 460th at 195th and 490th by CR 9: The discussion is that Arntson Construction be authorized to clean the ditch at 460th and change runoff at 490th upon the land owner's approval.

Landscaping at the new Scambler Town Hall property needs to complete to stop roof run-off and clean up the dirt in the parking area. Lee Soehren will check with Superior Lakeside for a bid and present at the May Township meeting.

Lee Soehren will report in May on maintenance equipment for the floors in the town hall building.

Purchasing a floor cleaner versus rental and hauling equipment back and forth.

Temporary permit is requested for construction work on Cty Hwy #9.

Wayne Johnson made a **motion**: that a temporary \$200 permit be issued for a 7-ton road construction access for County #9 to #20247 South Pelican Drive with the condition that the contractor and/or

Owner post a \$50,000 maintenance bond to cover any damages to the road. Permit ending when the seasonal road limits end in the spring of 2008. 2nd by Dennis Carlblom. Vote: Lee – yes;

Wayne – yes; Dennis – yes. Motion carried.

Wayne Johnson made a **motion**: that Steve Bakken, election judge, wages of \$80 be paid. 2nd by Lee.

All approved. Motion Carried.

Wayne Johnson made a **motion**: that the Clerk draft a letter to the Pelican Rapids library that the request for donation for the Endowment Fund will be added the agenda at the Annual Scambler Town Board Meeting next March, 2009. 2nd by Dennis Carlblom. Motion carried, all approved.

Request to the Scambler board to draft a letter to Otter Tail County Commissioners regarding farm land values. Dennis Carlblom made a **motion** to: write a letter to the county commissioners,

Minnesota state representatives, and Minnesota state legislature to voice our concern on the method of classification and appraisal of agricultural land for property tax purposes. With a copy to Minnesota Association of Townships. 2nd by Wayne Johnson. Motion carried, all approved.

The cost of DSL from Loretel Systems has dropped to \$39 per month. Our current service is not user friendly. Wayne Johnson made a **motion** to: have the Clerk establish a DSL account and necessary equipment for the town hall office building. 2nd by Dennis Carlblom. Motion carried, all approved.

Write notices:

-For proposals for mowing for season of 2008.

-Set a 7:30 meeting on April 17th after the Broadwater Board meeting, to discuss enacting the gravel extracting tax.

Meeting adjourned

Unapproved Minutes

By Aldie Kelsven, Clerk

Minutes April 3 2008, special meeting, Aggregate CUP

Scambler Town Board
Unapproved Minutes
Aggregate Industries Conditional Use Permit Meeting
Thursday, April 3rd, 2008

Attending: Wayne Johnson, Dennis Carlblom, Lee Soehren, Aldie Kelsven

The meeting was called to order by Wayne Johnson, Chairman and the meeting started with the pledge of allegiance. The agenda was accepted as written.

Bill Bach and Mike Rose from Aggregate Industries made a presentation with map diagrams of the pit layouts in current use and future sites.

There was discussion on the sound levels; dust control; 4:1 slopes and setbacks; 24-hour work day:

They do not believe that they will mine below the water table for the ponding of water. They will plan to refurbish the sites with dirt, grasses and some rolling hills. The sample wells will be tested semi annually.

There will be a tour of the site for the planning and zoning board. The Scambler town board is welcome to be there sometime in June.

Motion made by Dennis Carlblom, 2nd by Lee Soehren to approve the conditional use application for Aggregate Industries with the following conditions:

-
1. The final elevation of 165th avenue in the mining area will be determined by the Scambler Town Board.

2. The hours of mining operations will be allowed to be extended beyond the limits of the Scambler Ordinance contingent on the approval of nearby residents and or the Scambler Town Board.
3. Residential and sample wells shall be tested semi-annually May 1 and October 1 with the results sent to the residents and the town board within 30 days. If not complied with a fine of 100 dollars a day up to 50 days will be assessed and after that the conditional use permit will be revoked.
4. No slope shall exceed 4:1 after reclamation.
5. Aggregate Industries shall establish an escrow account as per section 3200.160 in the amount of \$5000.00 to cover incidental administrative expenses.
6. Proof of the performance bond for \$300,000 renewal shall be provided to Scambler Township on or before April 1 of each year.
7. All products leaving the Scambler pit either by conveyor or truck shall be scaled with a daily tally sheet. Scambler Township requires Aggregate Industries to provide a daily tally sheet available upon request but must provide a monthly total by the 10th of the following month.
8. A mine plan shall be provided to Scambler Township no later than February 1 of each year. A copy (pdf file) will be forwarded to the Clerk of Scambler Township.
9. Conditional Use Permit shall be valid until January 1 of 2010 with a minimum semi-annual compliance review of the conditions of this permit to be conducted by the Scambler Planning and Zoning Board.
10. Restoration shall be completed in such a manor so that no more than 25% of the land area of any pit {pit numbers 126, 44, 43, and the Berg Property} may be open at any one time; a reasonable conveyor corridor is allowable over and above the 25%. Aggregate Industries shall provide the Clerk of Scambler Township a copy (pdf file) of the photos from a fly over this fall and again every two years.
11. Vegetative cover for restoration to be determined by a joint effort of the property owner and the Scambler Town Board and may include trees, shrubs, and native grasses and flowers.
12. All landowners and residents within one mile be notified by May 10, 2008 of whom they can contact with problems.

Further discussion was made, Wayne Johnson called for the question, Lee voted yes, Wayne voted yes, Dennis voted yes, motion approved.

Meeting adjourned

Unapproved Minutes

By Aldie Kelsven
Clerk
Scambler Township

March 20, 2008 Reorganizational Meeting

Scambler Town Board
Unapproved Minutes
Re-organizational Meeting
7:00 pm Thursday, March 20, 2008

Attending: Wayne Johnson, Dennis Carlblom, Lee Soehren, Vicky Arntson, Judy Hoadley,

The meeting was called to order by Vicki Arntson, Clerk and the meeting started with the pledge of allegiance. Dennis Carlblom moved to approve the agenda as amended (New Business added 2. Culverts) 2nd by Lee Soehren. All approved.

Swearing in of new officers. New clerk, Aldie Kelsven replaces Vicky Arntson. All of the board signed their certificates to be sent into Otter Tail County. There was a transfer of the town records from Vicky Arntson to Aldie Kelsven. Also handed over to Aldie Kelsven the reference materials i.e.: Official calendar of events.

Dennis Carlblom made a **motion** to: Nominate Wayne Johnson for the Chair of the Town Board. Lee Soehren 2nd the motion. Discussion: will you accept? Yes.
Vote: Dennis-yes; Lee-yes; Wayne-abstained.

Wayne Johnson made a **motion** to: Nominate Lee Soehren as Vice Chair of the Town Board. Dennis Carlblom 2nd the motion. Discussion: will you accept? Yes.
Vote: Wayne-yes; Dennis-yes; Lee-abstained.

Dennis Carlblom made a **motion** to: Continue to have the regular board meeting on the 2nd Thursday of the month at 7:00 pm from October 1st thru April. Then at 8:00 pm from May 1st thru September. Lee Soehren 2nd the motion. Discussion: none. Motion carried all approved.

Wayne Johnson made a **motion** to: Continue to have the Pelican Press be the official news paper for the town board. Dennis Carlblom 2nd the motion. Discussion: none. Motion carried all approved.

Wayne Johnson made a **motion** to: Adopt Resolution #2008-02 with the adjustment of the mileage rate from \$.48 per mile up to \$.505 per mile. This rate will adjust if the IRS changes their allowable rate. Lee Soehren 2nd the motion. Discussion: Motion carried all approved. Printed a new Resolution #2008-02. All signed.

Wayne Johnson made a **motion** to: Designate Dennis Carlblom as Road Supervisor. Lee Soehren 2nd the motion. Discussion: there should be only one contact person for this position, but there should be a second supervisor to be involved on the projects to share the work load. Lee Soehren agreed to be available. All three supervisors will meet regularly to go out to the project sites. There is a resolution in 2003 with the job description for the Road Supervisor. Vote: Wayne-yes; Lee-yes; Dennis-abstained..

Wayne Johnson made a **motion** to: Designate Lee Soehren as Town Hall Supervisor. Dennis Carlblom 2nd the motion. Discussion: There is a need for a grounds person to handle maintenance and the rental issues. Also to work with the Clerk on rental applications, dates and use of the building.

Wayne Johnson made a **motion** to: Designate the bulletin board in the front of the Town hall to be the posting place. Dennis Carlblom 2nd the motion. Motion carried all approved.

Wayne Johnson made a **motion** to: Designate Lake County State Bank as the town depository. Lee Soehren 2nd the motion. Motion carried all approved.

Dennis Carlblom made a **motion** to: Make Resolution #2008-03 to establish the financial authority for signing of the signature card for the town bank accounts. Lee Soehren 2nd the motion. Discussion: The bank mentioned that only one of the signatures is needed for a check. Motion carried all approved.

The proposed fee schedule for township permits does not include extra meeting costs and the costs for public notices. If permits are handled at regular meetings no additional costs would need to be added. Extra meetings would be needed when considering the 60-day time limit set for the permit to be approved.

The Variance and Other Conditional Use permits should be separate, because the variance has less work attached. The Conditional Use permit has more documentation and follow up time.

Wayne Johnson made a **motion**: That on the proposed Fee Schedule the changes are:

Site Permit for approach only (\$450 may be Refundable)	\$500
Application for Gravel Mining Conditional Use	\$2000
Plus Administrative Costs	
Application for Variance	\$250
Application for Other Conditional Use	\$1000
Plus Administrative Costs	

The other items on the Fee Schedule are the same. Dennis Carlblom 2nd the motion. Motion carried all approved.

There was discussion about the ordinance book and the resolution book. The planning board would appreciate an updated folder with the current ordinances listed. Aldie will complete and get to them. Also copies of the new ordinances should be forwarded to Otter Tail Records office in Fergus Falls and a copy to the Pelican Rapids Library. These changes should be posted in the legal section of the designated news paper, the Pelican Press.

Contact Stuart Restad to confirm that the Annual Report for Building Permits have been filed to the State for 2007. Aldie will follow up.

Contact the State Auditor's Office to confirm that the town financial reporting form has been completed and returned. Aldie will follow up.

Monday, March 31st in Moorhead is the closest upcoming township training session. All town board members will attend.

The current list of town board officers was completed and signed by all. Ready to be mailed.

There was discussion on the desire to have Scambler town hall office hours. In the near future Wednesdays may work for Aldie Kelsven from probably 9:00am until 1:00pm. More scheduled hours will be needed prior to elections. When the office hours start there needs to be a public notice in the Pelican Press.

Unfinished Business: The 5-year road plan - budget
The current proposed budget shows an approximate \$1100 deficit.
Suggest that the projects 155th Ave, 195th Ave and 205th Ave for = \$48,680 be changed.
Contact Egge Construction if they would re-negotiate the work for 155th Ave until later in the year or next year. This action would give the township Road and Bridge budget a + \$20,000 balance. If monies become available from the Gravel Tax then this issue can be re-adjusted.
We need to build up the Reserve Funds. At \$20,000 now and by the end of the year it should be at \$40,000.

Scambler needs to set up the loan for the full amount of the contract amount for the Cha Rosa Road project in order to pay back the fees incurred by the township for this project (about \$10,000).

New Business:
Special meeting for Aggregate Industries Conditional Use Permit
7:00pm April 3rd at the Town Hall. Place public notice in the Pelican Press legal section.

The board decided to purchase 2 ea. plastic culverts 15" x 20' dual wall and 1 ea. splice to have on hand for emergency needs.

Unapproved minutes

Aldie Kelsven, Clerk

March 11, 2008 Annual Town Meeting

The clerk called the meeting to order and we started with the pledge to the flag. The clerk called for nominations for moderator. Nominated was Gary Hart, Wayne Johnson moved for

nominations to cease and to cast a unanimous ballot for Gary Hart with a second by Les Rotz and all approved.

The minutes from the last annual meeting were read by the clerk. Les Rotz moved to approve the minutes as read with a second by Aldie Kelsven called for the vote and all approved. Wayne Johnson moved that the treasurer only read a synopsis of the treasures report instead of all the checks with a second by Dave Kerr and all approved. A synopsis of the treasures report was read by Judi Hoadley. Les Rotz moved to approve the treasures report as read with a second by Doug Oksendahl and all approved.

Wayne Johnson spoke on the new fire hall contract and that our percentage would be less. There were 3 options suggested by the city and the town board informed the city that we would prefer option one where the new contract would be entered into retroactive back to January 1, 2008. We still have an outstanding contract for a fire truck for the next 3 years.

Wayne Johnson spoke on the web-site that there had been over 2000 hits this past year but the cost of the website would be more this year. About 95% of the public that attended the annual meeting uses the website.

Wayne Johnson moved to donate \$900.00 to the Otter Tail County Historical Society with a second by Les Rotz and all approved.

Les Rotz moved to donate \$100.00 to the East Otter Tail County Historical Society with a second by Doug Oksendahl, discussion was made. Dave Kerr stated that we should support this. Stuart Restad stated we should only support the government entities and only community support. Called for the vote the motion passed.

Mary Soehren moved to donate \$600.00 to the Pelican Rapids Library with a second by Kathleen Oksendahl and all approved. Other worthy causes requested donations but no motions to donate to them were received.

Dennis Carlblom spoke on the road report and the upcoming road projects. The 5 year road plan is being revised at this time. He also spoke on Broadwater Drive and that a special assessment district would be set up and that the land owners are in the process of being notified.

Election Results:

Elections judges were Rick Lyon, Steve Bakken and Dennis Carlblom. There were 135 total votes 23 of which were absentee ballots. For supervisor Wayne Johnson received 72 votes and Les Rotz received 63 votes. For clerk Vicky Arntson received 62 votes and Aldie Kelsven received 73 votes.

Discussion was made to borrow money to fund the Broadwater Drive Project and that there would be a special assessment district set up for the repayment of the loan. Since the town board intends to borrow the money on a five year certificate of indebtedness, town approval is not needed.

Discussion was made on the renting of the town hall. Stuart Restad commented that the hall should be rented out to bona-fide organizations and some discretion be left up to the town board. Mary Soehren spoke that Cormorant rents all the time and why would you not want to rent it out. Philip Rotz stated that we should get our money back out and or make a little profit on the

building. Stuart Restad moved that the town hall be rented to bona-fide organizations and not to deprived individuals and that the details be left up to the discretion of the town board with a second by Ross Seifert. Les Rotz stated that he felt that it should be opened to all citizens of the township. Called for the vote yes votes were 8 and no votes were 13. Wayne Johnson moved that the town hall be rented out according to the rental policy with the discretion by the town board with a second by Les Rotz. Discussion was made and all approved, motion passed.

Wayne Johnson spoke on the Scambler Cemetery. Stuart Restad moved to direct the town board to purchase or receive as a gift the land located in Section 27 of Scambler Township that is commonly referred to as the Scambler Cemetery for the purpose of establishing a township cemetery with a second by Wayne Johnson and all approved.

Mary Soehren moved to approve the budget as written with a second by Les Rotz discussion was made. Wayne Johnson said that the gravel tax should be signed by the governor and we should start seeing something from that in midsummer.

Les Rotz moved to not pass resolution #am 2008-01 (move the township election to the first Tuesday in November of even numbered years) with a second by Philip Rotz; discussion was made about the pros and the cons of moving the election, called for the vote 1 against and rest approved motion not pass resolution.

Old Town Hall: There were 2 proposals for demolition of the building. Les Rotz moved to re-advertise for the sale of the building or leave it up to the town board to decide what to do with the building with a second by Philip Rotz; called for the vote; 2 against and rest approved; motion passed.

Wayne Johnson moved that the next annual meeting be set for March 10, 2009 at 8:15 p.m. with a second by Les Rotz and all approved.

Les Rotz moved to adjourn the annual meeting with a second by Philip Rotz and all approved.

Unapproved Minutes

Vicky Arntson clerk

March 6, 2008 Regular Town Board Meeting

Attending the meeting was Wayne Johnson, Dennis Carlblom, Lee Soehren, Judi Hoadley and Vicky Arntson. We started with the pledge to the flag. Dennis Carlblom moved to approve the agenda with a second by Lee Soehren and all approved.

Opened proposals for the furnace

Les Rotz \$55.00

Mike Johnson \$150.00

Dennis Carlblom moved that we accept the proposal from Mike Johnson for the propane furnace of \$150.00 with a second by Lee Soehren, called for the vote Wayne Johnson yes, Dennis Carlblom yes, Lee Soehren yes.

Opened proposals for the propane tank

Les Rotz \$115.00

Mike Johnson \$51.00

Rod Smith \$200.00

Clyde Hoadley \$50.00

Lee Soehren moved to accept the proposal of \$200.00 from Rod Smith with a second by Dennis Carlblom, called for the vote Wayne Johnson yes, Dennis Carlblom yes, Lee Soehren yes.

Removal of the town hall

Super Septic \$3420.00

Egge Construction \$3869.00

Dennis Carlblom moved to table this until the annual meeting with a second by Lee Soehren, called for the vote Dennis Carlblom yes, Lee Soehren yes, Wayne Johnson abstained.

Dennis Carlblom moved to accept the minutes as corrected with the correction being The town board will hold their meeting on March 6, 2008 not Broadwater Drive special meeting with a second by Lee Soehren and all approved.

Dennis Carlblom moved to approve and pay bills as amended with a second by Lee Soehren and all approved.

Bills paid

MARCH 6, 2008 MEETING

VICKY ARNTSON	\$ 131.59	ck 1654
COOPERS TECHNOLOGY	\$ 107.17	ck 1655
VICTOR LINDEEN CO.	\$ 15.91	ck 1656
LAKE REGION ELECTRIC	\$ 162.09	ck 1638

LORETEL SYSTEMS	\$ 41.44	ck 1636
VICTOR LINDEEN CO.	\$ 183.18	ck 1639
ARNTSON CONSTRUCTION LLC	\$ 2,305.00	ck 1637
PELICAN RAPIDS PRESS	\$ 614.12	ck 1640
DENNIS CARLBLOM	\$ 25.25	ck 1641
HEYER LAND SURVEYING...	\$ 1,250.00	ck 1653
STRAND ACE HARDWARE	\$ 222.85	ck 1635

WAGES

DENNIS CARLBLOM	\$491.89	ck 1642
WAYNE JOHNSON	\$175.46	ck 1643
JUDI HOADLEY	\$304.01	ck 1652
VICKY ARNTSON	\$655.09	ck 1645
DAVE KERR	\$73.88	ck 1647
GARY HART	\$73.88	ck 1648
MIKE OSTBYE	\$73.88	ck 1649
STUART RESTAD	\$73.88	ck 1650
CHRIS SELVIG	\$73.88	ck 1651
ALDIE KELSVEN	\$320.00	ck 1646
LEE SOEHREN	\$198.56	ck 1644

TOTAL DISBURSEMENTS	\$	7,334.25
---------------------	----	----------

Zoning Administrator nothing to report.

Road report was to add that there are some troubled spots and what the road supervisor should do whether to chance no more snow or widen them out? The board agreed that they should widen them out.

There may be a quorum of officers at the township training in Moorhead on March 31, 2008.

March 26, 2008 is the county weed inspection meeting. There may be a quorum of officers at the Underwood Community Center on March 26, 2008.

Wayne Johnson moved to reimburse Vicky Arntson \$41.00 for stamps with a second by Dennis Carlblom and all approved.

The town board needs to pass a resolution for ordering improvements of the Broadwater Drive road project. Dennis Carlblom moved to pass Resolution 2008-01 ordering improvements of widening and paving Broadwater Drive with a second by Lee Soehren, called for the vote Dennis Carlblom yes, Wayne Johnson yes, Lee Soehren yes,

Wayne Johnson moved the Scambler Town Board hold a Special meeting at 7:00 p.m. on April 17, 2008 to consider adoption of a proposed assessment for widening and paving of Broadwater Drive pursuant to Minnesota Statutes Chapter 429. The board may adopt the assessment at this meeting with a second by Dennis Carlblom called for the vote Lee Soehren yes, Wayne Johnson yes, Dennis Carlblom yes.

Wayne Johnson moved that Scambler Township sign the contract with Central Specialties authorizing the improvements to Broadwater Drive as bid for \$115,296.50 with a second by Dennis Carlblom called for the vote Wayne Johnson yes, Dennis Carlblom yes, Lee Soehren yes.

Wayne Johnson moved to direct the engineer and the clerk to strongly consider a total project cost of \$132,500.00 with a second by Dennis Carlblom called for the vote Dennis Carlblom yes, Lee Soehren yes, Wayne Johnson yes.

Wayne Johnson moved that the borrowing of funds and proposed assessments for Broadwater Drive be no longer than 5 years with a second by Dennis Carlblom and all approved.

Wayne Johnson moved that the interest rate assessed be equal to the interest rate that the township can borrow the money for the project with a second by Dennis Carlblom called for the vote Dennis Carlblom yes, Lee Soehren yes, Wayne Johnson yes.

Wayne Johnson moved that the right to partially pre-pay the Broadwater Drive assessment is not available to the land owners with a second by Dennis Carlblom called for the vote Wayne Johnson yes, Dennis Carlblom yes, Lee Soehren yes.

Dennis Carlblom moved that we approve the planning board by-laws as to Resolution #2008-01 with a second by Wayne Johnson and all approved.

The town board concurs that we put our reserve fund into a 6 month CD for a 3.35% rate.

The board will table the 5 year road plan until the April meeting at that time they will reprioritize and put new numbers in the cost from 2009 to 2013.

Up Coming Meeting:

April 3, 2008 Aggregate Industries meeting at 7:00 p.m.

April 7, 2008 Equalization meeting

April 10, 2008 Regular town board meeting at 7:00 p.m.

April 17, 2008 Special Meeting for Broadwater Drive

Wayne Johnson moved that we inform the City of Pelican Rapids that we are in favor of option 1 from the letter dated February 5, 2008 change to new fire service agreement in 2008 and retroactive to January 1, 2008 with a second by Dennis Carlblom and all approved.

Unapproved minutes

Vicky Arntson, clerk

February 14, 2008 Regular Town Board Meeting

Scambler Town Board Minutes for February 14, 2008

Attendance: Wayne Johnson, Dennis Carlblom, Lee Soehren, Judi Hoadley and Vicky Arntson.

We started with the pledge to the flag. Dennis Carlblom moved to approve the agenda as amended with a second by Lee Soehren and all approved.

Scambler Township Proposed Agenda

Regular Town Board Meeting
February 14, 2008

Call to order – Pledge of allegiance

Preliminary Business/Reports:

1. Introductions
2. Approval of agenda
3. Clerks Report (minutes)
4. Treasurer's Report
5. Bills received - Approve and pay bills
6. Communications received
7. Zoning Administrator Report
8. Road Report
9. Fire Service Contract/Meetings
10. Aggregate extraction volumes Report
11. Hospital Representative Report
12. Other Reports

Unfinished business: (public input may be limited to 3 minutes)

13. Open Bids for Broadwater Drive project
 14. Finalize town hall use policy
 15. Discuss resolution moving election question for March ballot
 16. *Loan Acres Road SWPPP and permit from DNR
-

New business: (public input may be limited to 3 minutes)

17. Audit Books
18. Nominate Election Judges
19. Set proposed budget and levy for annual meeting

20. Set proposed annual meeting agenda
21. Zoning administrator, Aggregate industries mining permit
22. County 9 proposed path and feedback to county highway department
23. _____

Next Meeting Agenda Items:

1. Broadwater Drive final cost (possible special meeting?)
2. _____

Town Board Meeting Date/Time: 7:00 PM March 6, 2008

Sign checks, other paperwork and Adjourn:

End of agenda February 14, 2008

Broadwater Drive roadwork proposal opening:

Mark Sand and Gravel proposal \$133,295.00

Lakes Paving Division of Strata proposal \$ 121,562.50

Central Specialties proposal \$115,296.50

The apparent low bidder was Central Specialties Inc. so Gene Miller and Dennis Carlbom will verify the numbers and will go thru all the proposals.

Dennis Carlbom moved to approve the minutes as printed with a second by Lee Soehren and all approved.

Approved minutes

Wayne Johnson move to move \$20,000.00 from the building fund into the reserve fund in order to begin replenishing the reserve fund with a second by Lee Soehren and all approved.

Wayne Johnson moved that the treasurer place the reserve fund money into a 12 month certificate of deposit with a second by Dennis Carlbom and all approved.

Dennis Carlbom moved to approve the treasures report as printed with a second by Lee Soehren and all approved.

TREASURERS REPORT February 2008

PRIOR BALANCE	\$177,220.27
---------------	--------------

DEPOSITS

Ottertail Co. Tres.	\$10.00
---------------------	---------

Ottertail Co. Tres.	\$5,578.22
Ottertail Co. Tres.	\$91.80

TOTAL DEPOSITS	\$5,680.02
----------------	------------

DISBURSEMENTS

LORETEL SYSTEMS	\$41.44
LAKE REGION ELECTRIC	\$100.00
ARNTSON CONSTRUCTION LLC	\$3,114.00
INTERNAL REVENUE	\$815.49
MATIT	\$233.00
PELICAN RAPIDS PRESS	\$60.61
WAYNE JOHNSON	\$108.51
DENNIS CARLBLOM	\$301.49
LEE SOEHREN	\$163.24
VICKY ARNTSON	\$412.50
JUDI HOADLEY	\$227.80
Mn. ASS. OF TOWNSHIPS	\$499.32

TOTAL DISBURSEMENTS	<u>6,077.40</u>
---------------------	-----------------

CHECKING ACCOUNT BALANCE	<u><u>176,822.89</u></u>
--------------------------	--------------------------

INVOICES AND WAGES TO BE APPROVED

1/1 to 1/31 2008

Feb-08

Heyer Land Surveying and Engineering LLC

\$1250.00 Ck# 1634

Otter Tail County Highway Dept.	\$241.50 Ck# 1633
REED BUSINESS INFO.(voting booths)	\$114.66 Ck# 1628
LORETEL SYSTEMS	\$41.44 Ck# 1619
MARTINSON CONST.	\$1,800.00 Ck# 1620
ARNTSON CONSTRUCTION LLC	\$1,824.50 Ck# 1621
UNITED AMERICAN SUPPLY	\$691.28 Ck# 1622
OTTERTAIL HIGHWAY DEPT.	\$264.50 Ck# 1623
STRAND ACE HARDWARE	\$36.19 Ck# 1624
COOPERS TECH GROUP	\$383.39 Ck# 1625
WAYNE JOHNSON	\$558.62 Ck# 1626
PELICAN RAPIDS PRESS	\$258.10 Ck# 1627
WAGES	
DENNIS CARLBLOM	\$421.41 Ck# 1629
WAYNE JOHNSON	\$163.92 Ck# 1630
JUDI HOADLEY	\$153.92 Ck# 1631
VICKY ARNTSON	\$414.44 Ck# 1632

Lee Soehren moved to approve and pay bill with a second by Dennis Carlblom and all approved.

Wayne Johnson moved that the town hall use policy be forwarded to the annual meeting for a recommendation from the citizens of Scambler Township with a second by Dennis Carlblom and all approved.

Wayne Johnson moved that if the county auditor's office has no objection we strike or reprint the March election ballots without the question to move to the November election with a second by Dennis Carlblom and all approved.

Wayne Johnson moved that Heyer Land Surveying and Engineering LLC be authorized to do a SWPPP for Loan Acres Road to read "not to exceed \$1500.00" with a second by Dennis Carlblom and all approved.

Wayne Johnson moved that the road profile contract with Heyer Land Surveying and Engineering LLC be charged to read "not to exceed \$1000.00" with a second by Dennis Carlblom and all approved.

Wayne Johnson moved that we pay Heyer Land Surveying and Engineering LLC \$1250.00 for the ½ of the amount of the combined total of the 2 contracts with a second by Dennis Carlblom and all approved.

Wayne Johnson moved that we propose the proposed budget of \$242,000.00 to the citizens at the annual meeting with a second by Dennis and all approved.

Lee Soehren moved to set the annual meeting agenda as written with the additions with a second by Dennis Carlblom and all approved.

Wayne Johnson moved that Lee Soehren send the letter to the County about County Hwy 9 rebuild and sign it Scambler Town Board with a second by Dennis Carlblom and all approved.

Broadwater Drive Special Meeting will be held on March 6, 2008.

The auditing of the books consisted of the 3 supervisors and they agreed that the books balanced and that they have completed the audit.

Signed Checks

Adjourn

Unapproved Minutes

Vicky Arntson Clerk

February 11, 2008 Special Town Board Meeting

Special Meeting for opening road work proposals on February 11, 2008

Attendance: Wayne Johnson, Dennis Carlblom and Vicky Arntson.

We started with the pledge to the flag

Rip Rap on 205th, 195th, 155th ave.

Egge Construction \$48,680.00

JL Trucking Excavating and Grading LLC \$98,168.00

Duck Lake Road:

Olson Construction \$28,000.00

Egge Construction \$13,040.00

Central Specialties \$26,155.76

Hendricks Road Maintenance \$15,867.50

JL Trucking Excavating and Grading LLC \$13,627.95

South Pelican Drive seal coat no proposals.

Loan Acres Road Dennis Carlblom recommended that we do not open the proposals and then enter into a contract with Heyer Land Surveying and Engineering LLC.

Dennis Carlblom moved to make a list of all the proposals submitted by the contractors and return the unopened proposals to the bidders on the Loan Acres Road project with a second by Wayne Johnson, called for the vote Wayne Johnson yes, Dennis Carlblom yes, Lee Soehren absent.

Wayne Johnson moved that after the township has received a road profile and a swppp plan from Heyer Land Surveying and Engineering LLC that only the contractors that have submitted proposals shall be allowed to resubmit upon the information that they receive with a second by Dennis Carlblom called for the vote Wayne Johnson yes, Dennis Carlblom yes, Lee Soehren absent.

Central Specialties 6325 County Road 87 SW Alexandria Minnesota 56308

Strom Construction PO Box158 Brandon Minnesota 56315

JL Trucking, Excavating and Grading LLC 8108 80th Street SW Staples Minnesota 56479

Ackling Construction Company 38352 North Little McDonald Drive Frazee Minnesota 56544

Danny Olson 17705 County Hwy 1 Lake Park Minnesota 56554

Dennis Carlblom moved that we have Heyer Land Surveying and Engineering LLC do a road profile and a swppp plan on Loan Acres Road with a second by Wayne Johnson called for the vote Wayne Johnson yes, Dennis Carlblom yes, Lee Soehren absent.

Wayne Johnson moved that Egge Construction be awarded the Rip Rap on 205th, 195th, 155th, with a second by Dennis Carlblom called for the vote Wayne Johnson yes, Dennis Carlblom yes, Lee Soehren absent.

Dennis Carlblom moved that we accept Egge Construction proposal for redoing the gravel surface on Duck Lake Road with a second by Wayne Johnson called for the vote Dennis Carlblom yes, Wayne Johnson yes, Lee Soehren absent.

Wayne Johnson moved to continue in order to receive proposals from the 5 contractors listed concerning Loan Acres Road for March 6, 2008 at 6:30 p.m. if information has been made available with a second by Dennis Carlblom called for the vote Wayne Johnson yes, Dennis Carlblom yes, Lee Soehren absent.

Unapproved minutes

Vicky Arntson clerk

January 10, 2008 Regular Town Board Meeting

Attending: Wayne Johnson, Dennis Carlblom, Lee Soehren, Vicky Arntson

Absent Judy Hoadley

Wayne Johnson called the meeting to order and we started with the pledge to the flag. Dennis Carlblom moved to approve the agenda as amended with a second by Lee Soehren and all approved.

Call to order – Pledge of allegiance

A. Preliminary Business/Reports:

1. Introductions	7. Zoning Administrator Report
2. Approval of agenda	8. Road Report snow plowing 205 th
3. Clerks Report (minutes)	9. Fire Department Report
4. Treasurer's Report	10. Aggregate extraction volumes Report
5. Bills received - Approve and pay bills:	11. Hospital Representative Report
6. Communications received	12. Other G.A. Miller Engineering

B. Unfinished business: (public input may be limited to 3 minutes)

Town Hall use policy

Town Hall maintenance person duties/appointment/compensation

8:00 pm, Anderson Land Surveying – DGD Enterprises plat

C. New business: (public input may be limited to 3 minutes)

Set time and location of annual meeting, reorganizational meeting, Les Rotz, change of election

Request proposals for town property

Election Booths

Next Meeting Agenda Items:

Set proposed budget or levy for annual meeting

Adopt proposed agenda for annual meeting

Open rfp's for town property

Audit books

Nominate election judges check with Steve Bakken and Rick Lyon

Question for change of election

Town Board Meeting Date/Time: 7:00 PM February 14, 2008

Sign checks, other paperwork and Adjourn:

Dennis Carlblom moved to approve the minutes as corrected with a second by Lee Soehren and all approved. Dennis Carlblom moved to accept the treasures report and pay bills with a second by Lee Soehren and all approved.

SCAMBLER TOWNSHIP

INVOICES AND WAGES

12-1 / 12-31

JANUARY 2008 MEETING

DECEMBER DISPURSEMENTS TO BE APPROVED

CK#

LORETEL SYSTEMS	41.44 1609
LAKE REGION ELECTRIC	100.00 1608
ARNTSON CONSTRUCTION	3114.00 1612
PELICAN RAPIDS PRESS	60.61 1611
MATIT	233.00 1610
INTERNAL REVENUE	815.49 1607
Minnesota Association of Townships Dues	499.32 1618

WAGES;

DENNIS CARLBLOM	301.49 1614
WAYNE JOHNSON	108.51 1613
JUDI HOADLEY	227.80 1617

VICKY ARNTSON

412.50 1616

LEE SOEHREN

163.24 1615

There may be a quorum of township officers at the fire service agreement meeting on January 14, 2008 at 5:30 p.m.

There will be a traffic safety control meeting on January 25, 2008 in Detroit Lakes.

Scambler Township Road Report

December, 2007

Snow Removal

12-1-07: Clearing snow 215 Av

12-4-07: Clearing snow 215 Av

12-10-07: South Pelican Drive and around Tamarac Lake

12-13-07: Clearing drifts and widening roads south of Hwy 34

12-14-07: Clearing drifts and widening roads north of Hwy 34

12-22-07: Clearing drifts and snow south of Hwy 34

12-23-07: Clearing drifts and snow Tamarac lake area

12-24-07: Clearing drifts and snow all roads

12-25-07: Scrape 215 Av and South Pelican Drive

12-28-07: Push back snow piles to create snow fences at trouble spots on 473 St
and Linda's Beach Lane

12-31-07: Push back snow piles at trouble spots on north Ranch Road and South
Broadwater Drive

1-2-08: Clearing drifts on black top and trouble spots

1-3-08: Clearing drifts

Sanding

12-10-07: 215 Av and S. Pelican Drive

12-14-07: Major road intersections and Tamarac Rd hill

12-25-07: S. Pelican Drive

1-3-08: Black top and major road intersections

On January 4, 2008 I met with Kyle Westergard about the Broadwater Drive paving project. After examining the engineer's specs he could see no problems with getting the necessary grade and fill permits necessary to complete the work. However, due to the changes in county shoreland ordinances that are being recommended, Kyle said we should wait our permit application and he would keep the project specs on file until the county commission makes their decision.

I am preparing request for proposals for roadwork to be completed in 2008 to include: Rip rap and shoulders on 205th Av by Sand Lake, on 195th Av by Alabaster Drive, and on 155th Av south of Hwy 34.

Clean and fill cracks and patch and repair spots in blacktop on South Pelican Drive from 215 Av to Hwy 9.

Rebuild east end of Loan Acres Rd to cut hill crests and fill low areas.

Respectfully submitted, Dennis Carlblom

There may be a quorum of township officers at the Pelican Valley Nursing Home meeting on January 22, 2008.

G.A. Miller submitted a CD and a form that is in the Construction forum.

Discussion was made on having a town hall use policy rental agreement. Lee Soehren moved that we accept the rental policy agreement for Scambler Township and take it to the annual meeting with a second by Dennis Carlblom and all approved.

Dennis Carlblom move to sign the final plat for Pelican View Estates Common Interest Community #57 with a second by Lee Soehren called for the vote Wayne Johnson yes, Dennis Carlblom yes, Lee Soehren yes, motion passed Wayne Johnson will sign the plat

Town hall maintenance was discussed and that the clerk and treasure will clean the town hall at the township compensation wages.

Wayne Johnson moved that we set the annual meeting time for 8:15 p.m. on March 11, 2008 at the Scambler Town Hall with a second by Dennis Carlblom and all approved. The board of canvas will meet from 8:00 to 8:15 p.m.

Dennis Carlblom moved that we hold the regular town board meeting for March on March 6, 2008 at 7:00 p.m. with a second by Wayne Johnson and all approved.

Wayne Johnson moved that the reorganization meeting and swearing in of officers be held on March 20, 2008 the 3rd Thursday at 7:00 p.m. with a second by Dennis Carlblom and all approved.

There maybe a quorum of officers at Lobby Day February 12, 2008 that will be going down to the State Capital.

Wayne Johnson moved that we hold a special Town Board meeting on February 11, 2008 at 7:00 p.m. to open proposals for road work projects with a second by Dennis Carlblom and all approved.

Unapproved minutes

Vicky Arntson Clerk