

Scambler Township Board Meeting Minutes
7:00pm, Thursday, December 12th, 2013

Attending: Dennis Carlbom, Les Rotz, Bob Burgess, Sue Seifert, Michael Johnson, David Pederson and Aldie Kelsven.

The meeting started with the pledge of allegiance.

Les Rotz made a motion to approve the agenda as presented and was 2nd by Bob Burgess. All in favor, approved.

Minutes from the November 14th meeting were discussed. Les Rotz made a motion to approved as presented and was 2nd by Sue Seifert. All in favor, approved.

The treasurer report was discussed. Les Rotz made a motion approve and pay the bills and was 2nd by Bob Burgess. All in favor, approved.

December 2013 Treasurer Report				
Receipt	11/13/2013	5695	State of MN	\$962.57
Receipt	11/30/2013	5696	Minnesota National Bk	19.93
Monthly totals				982.50
Check	12/12/2013	3209	Burgess Bob	122.36
Check	12/12/2013	3210	Carlbom Dennis	150.06
Check	12/12/2013	3211	Johnson Michael	147.76
Check	12/12/2013	3212	Kelsven Aldie	719.87
Check	12/12/2013	3213	Kelsven William	83.11
Check	12/12/2013	3214	Langseth Todd	147.76
Check	12/12/2013	3215	Lucking James	73.88
Check	12/12/2013	3216	Pederson David	22780
Check	12/12/2013	3217	Rotz Leslie	\$380.94
Check	12/12/2013	3218	Rotz Phillip	147.76
Check	12/12/2013	3219	Seofert Susanne	295.52
Check	12/12/2013	3220	Arntson Construction	3407.50
Check	12/12/2013	3221	Arvig	79.71
Check	12/12/2013	3222	Dennis Carlbom	48.59
Check	12/12/2013	3223	Egge Construction	4872.60
Check	12/12/2013	3224	Front Street Mowers	204.89
Check	12/12/2013	3225	Aldie Kelsven	150.11
Check	12/12/2013	3226	Lake Region Electric Coop	205.53
Check	12/12/2013	3227	MATIT	333.00
Check	12/12/2013	3228	Otter Tail County Treasuer	11245.02
Check	12/12/2013	3229	Pelican Rapids Press	26.14
Check	12/12/2013	3230	Leslie Rotz	78.54
Check	12/12/2013	3231	Laneys Machanical	466.00
TOTAL DEC. 2013 Chrcks				23614.45

November 2013 month ending balances

Ordinary	92,888.21
Road & Bridge	76,027.27
Broadwater Escrow	11,787.89
Fire	12,121.11
Ambulance	12,951.93

Building	72,125.60	
Aggregate	5,000.00	
Aggregate Pit Restoration	22,844.87	
Aggregate Admin Fee	6,388.99	
Broadwater Special assessment	-2392.85	
Sub Total	309743.05	
Checking end of month		232127.91
Saving end of month		78245.46
		\$310,373.37
C D Aggregate		\$31,738.71
CD B		\$42,080.98
CD C		\$20,274.89
Monthly Total		404,467.95

Communication received was discussed.

Zoning Report – nothing to report.

Road Report was presented by Les Rotz.

Property Report – nothing to report.

Pelican Hills RV Park discussion. Bill Kalar advised the board that an environmental assessment worksheet needs to be completed per MN code 4410.430 EAW. Scambler Township is the responsible government body for this property. Owners of the Park would like Les Rotz to contact the engineer, Jeff Stabnow, to handle this process for them. The public hearing will be on hold until this study and paperwork is complete.

Five-Year Road plan was discussed. A completed copy will be on the agenda for the January 2014 board meeting.

The 3015 Levy/Budget was discussed. A completed copy will be on the agenda for the January 2014 meeting.

Planning and Zoning discussion will also be tabled until the January 2014 meeting.

Sign check and adjourn this meeting.

Submitted by Aldie Kelsven, Clerk, Scambler Township Board

Scambler Township Board Meeting Minutes

7:00pm, Thursday November 14, 2013

Attending: Dennis Carlblom, Michael Johnson, Les Rotz, Bob Burgess, David Pederson and Aldie Kelsven. Sue Seifert came near the end of the meeting.

The meeting started with the pledge of allegiance.

Les Rotz made a motion to approve the agenda a presented and was 2nd by Bob Burgess. All in favor, approved.

Minutes from the October 10th meeting were discussed. Michael Johnson made a motion to approve as amended and was 2nd by Les Rotz. All in favor, approved.

Minutes from the October 31st special meeting were discussed. Les Rotz made a motion to approve as amended and was 2nd by Bob Burgess. All in favor, approved.

The treasurer report was discussed. Les Rotz made a motion to approve and pay bills and was 2nd by Michael Johnson. All in favor, approved.

<u>Type</u>	<u>Date</u>	<u>Ck #</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Deposit	10/28/2013		Otter Tail County	Deposit	\$102,850.47
Deposit	10/28/2013		Misc.	Johnson, Langseth permits	\$600.00
Deposit	10/31/2013		Minnesota National Bk	Deposit	\$20.59
				Deposits	\$103,471.06

November 14, 2013 Disbursements for approval

Check	11/14/2013	3192	Bob Burgess	wages	-\$184.61
Check	11/14/2013	3193	Dennis Carlblom	wages	-\$244.73
Check	11/14/2013	3194	Michael D. Johnson	wages	-\$221.64
Check	11/14/2013	3195	Aldie Kelsven	wages	-\$412.81
Check	11/14/2013	3196	David Pederson	wages	-\$301.68
Check	11/14/2013	3197	Leslie Rotz	wages	-\$526.39
Check	11/14/2013	3198	Ackling Construction Co	contract for 460th	-\$59,780.00
Check	11/14/2013	3199	Arntson Construction LLC	extra mowing, maint	-\$4,072.50
Check	11/14/2013	3200	Arvig	telephone bill	-\$74.46
Check	11/14/2013	3201	Dennis Carlblom	mileage	-\$66.67
Check	11/14/2013	3202	Arvid Evenson	gopher bounty	-\$30.00
Check	11/14/2013	3203	Aldie Kelsven	computer repair, supplies	-\$102.27
Check	11/14/2013	3204	Lake Region Electric	electric billing	-\$144.21
Check	11/14/2013	3205	Minnesota State Auditor	CTAS upgrade	-\$300.00
Check	11/14/2013	3206	David Pederson	mileage	-\$14.69
Check	11/14/2013	3207	Pelican Rapids Press	legal notices	-\$78.42
Check	11/14/2013	3208	Leslie Rotz	mileage	-\$103.96
				Disbursements	-\$66,659.04

October 31, 2013 Funds ending balances

Ordinary	\$95,405.86
Road and Bridge	\$139,236.19
Broadwater Escrow	\$11,787.89
Fire	\$12,101.90
Ambulance	\$12,923.11
Building	\$72,125.60
Aggregate	\$5,000.00

Aggregate Pit Restoration	\$22,844.87	
Aggregate Admin Fee	\$6,388.99	
Broadwater Special Assessment	<u>(\$2,392.85)</u>	
Sub Totals	\$375,421.56	
Checking end of month		\$297,196.03
Savings end of month		<u>\$78,225.53</u>
		\$375,421.56
CD A		\$31,738.71
CD B		\$42,080.98
CD C		<u>\$20,274.89</u>
Monthly Totals		\$469,516.14

Communications received were discussed. Dennis Carlblom received a notice on the West OtterTail MAT meeting in Fergus Falls on November 19th. Also a notice from Otter Tail Highway on the sale of used equipment.

There was discussion on the letter from the OTC on the agreement needed for purchasing sand and salt for the winter season. Scambler is okay as we may have all we need for the winter season.

Zoning discussion. There has been communication on a permit to build another storage building at the Lucky Lady Ranch property. Their conditional use permit has expired. They will need to submit another permit to build.

Road report discussion. 460th is mostly done, needs seeding.

Pelican Hills RV Park discussion. They came and presented a survey plan. May have 150 units, with 42' x 60' per unit. 10 units for each septic system. Scambler Board received their conditional use permit and payment. The P & Z will schedule a meeting to continue discussion.

The Planning and Zoning committee needs to replace Chris Selvig as he is no longer able to attend the meetings. Any recommendations from the board: possibly Jim Lucking. Dennis Carlblom made a motion to have Jim Lucking be appointed to fill the position on the committee terminated by Chris Selvig. This was 2nd by Michael Johnson. All in favor, approved.

The clerk will send the Scambler Board appreciation to Chris for his time spent on the Planning and Zoning Committee and also the Building Committee.

The Zoning permit review will be held for the P & Z meeting to edit any changes.

Sign checks and adjourn meeting.

Submitted by: Aldie Kelsven, Clerk, Scambler Township

October 31, 2013 7:00 PM
Special Emergency Meeting
Scambler Township Board

A Special Emergency Board meeting of the Scambler Township Board was held Thursday October 31, 2013 at the town hall at 7:00 PM. Board members present Supervisors Bob Burgess, Dennis Carlblom, Michael Johnson, Les Rotz and Sue Seifert. Present also were treasurer David Pederson and Randy Arntson.

The meeting was opened with the Pledge of Allegiance to the Flag. Chairman Carlblom stated that this Special Emergency Meeting has been called because of the Emergency of the road construction project on 460th Street is exceeding its estimate.

Treasurer Pederson was asked to keep minutes of this meeting in the absence of the Town Clerk.

Road Supervisor Mr. Rotz informed the board that the project is about one half done as of October 30, 2013 and the contractor hourly billing has exceeded \$59,000. The contractor has estimated that he will need another five days to complete the project. The contractor has agreed that he will complete the project for an additional \$30,000, or at his hourly rate which ever is less. The question before the board is should the Township Board agree to the additional cost, or instruct the contractor to stop work at the amount of work completed as of today October 31, 2013?

After a discussion by the board Supervisor Burgess moved seconded Supervisor Seifert to complete the project. On a roll call vote the following Supervisors votes Yes: Rotz, Burgess, Seifert, and Carlblom. The following voted No: Johnson.

The meeting was declared adjourned at 7:30 PM by Chairman Carlblom.

Respectfully submitted by David Pederson .

Scambler Township Board Meeting Minutes

7:00pm, Thursday, October 10, 2013

Attending: Dennis Carlblom, Michael Johnson, Les Rotz, Bob Burgess, Sue Seifert, David Pederson and Aldie Kelsven. The meeting started with the pledge of allegiance.

Added to the agenda #14 - Pelican Hills RV Park and the sale of Rolling Hills Golf Course. Added #15 - Arnie Cox discussion on property taxes. Also added Barb Garrity to the #7 Hospital District discussion. Les Rotz made a motion to approve the agenda and was 2nd by Bob Burgess. All in favor, approved.

Minutes from the September board meeting discussion. David Pederson has not heard back from the Buffalo River Water Shed District regarding the length of the assessment. Les Rotz made a motion to approve the minutes with a change and was 2nd by Michael Johnson. All in favor, approved.

Treasurer's report discussion and a motion from Les Rotz to approve and pay the bills, and this was 2nd by Bob Burgess. All in favor, approved.

<u>Type</u>	<u>Date</u>	<u>Ck #</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Deposit	09/30/2013			Deposit	26.34
				Deposits	26.34
Deposit	10/02/2013		Misc. Income	Jeff Bruns permit	100.00
Check	10/10/2013	3171	Bob Burgess	wages	-73.88
Check	10/10/2013	3172	Dennis Carlblom	wages	-189.32
Check	10/10/2013	3173	Judith Hoadley	wages lawn care	-76.19
Check	10/10/2013	3174	Michael Johnson	wages	-87.73
Check	10/10/2013	3175	Aldie Kelsven	wages	-433.58
Check	10/10/2013	3176	William Kelsven	lawn,dump, misc	-124.67
Check	10/10/2013	3177	David Pederson	wages	-227.80
Check	10/10/2013	3178	Leslie Rotz	wages	-346.31
Check	10/10/2013	3179	Susanne Seifert	wages	-147.76
Check	10/10/2013	3180	Arvig	telephone bill	-75.99
Check	10/10/2013	3181	Arntson Construction LLC	460th, mowing, grading	-7,900.00
Check	10/10/2013	3182	Dennis Carlblom	mileage	-19.78
Check	10/10/2013	3183	Egge Const.	gravel 470th	-165.00
Check	10/10/2013	3184	Dunn Transfer	crushed concrete Tamarac	-195.00
Check	10/10/2013	3185	Internal Revenue Service	3rd qtr 2013	-956.06
Check	10/10/2013	3186	Aldie Kelsven	460th permit,res.file, postage	-510.65
Check	10/10/2013	3187	Lake Region Electric	electric billing	-71.70
Check	10/10/2013	3188	Lakeland General Store	gas	-43.08
Check	10/10/2013	3189	MATIT	insurance	-1,636.00
Check	10/10/2013	3190	City of Pelican Rapids	Fire Contract	11,031.70
Check	10/10/2013	3191	Leslie Rotz	mileage	-54.24
				Disbursements	24,366.44

September 30, 2013 Treasurer Month Ending Balances

Ordinary	\$72,698.47
Road and Bridge	\$83,746.73
Broadwater Escrow	\$11,787.89
Fire	\$21,192.83
Ambulance	\$10,273.32
Building	\$72,041.23
Aggregate	\$5,000.00
Aggregate Pit Restoration	\$22,844.87
Aggregate Admin Fee	\$6,388.99

Broadwater Special Assessment	<u>(\$9,757.39)</u>	
Sub Totals	\$296,216.94	
Checking end of month		\$218,062.17
Savings end of month		<u>\$78,204.94</u>
		\$286,267.11
CD A		\$31,738.71
CD B		\$42,080.98
CD C		<u>\$20,274.89</u>
Monthly Totals		\$390,311.52

Communications received. Dennis Carlblom received a copy of the MN CTAS information on the upgrade for the accounting program.

Zoning discussion. There were three zoning permits received this month from Todd Langseth, Erick Johnson for Carol Smaltz approach and from Jeff Bruns.

Road report discussion from Les Rotz. Minnesota Power is doing work in Scambler and they do not feel that they need a permit for the pole erected.

Scambler is purchasing sand and salt for the winter season with Dunn Township. They will buy the salt and we will reimburse them. Scambler will buy the sand and mix.

Hospital District report from Les Rotz. Barb Garrity, the administrator, made some comments on the Hospital District and would like to keep working with Scambler in the future. Michael Johnson asked her about an annual meeting and Barb thought that maybe during the December/January audit report meeting would be a good time. She will get back to us on that.

Les Rotz and Dennis Carlblom were not able to attend the October MN State Acquisition and Land Restoration meeting in Bemidji.

Pelican Hills RV Park, Scott and Kathy Olson, are in the process of purchasing Rolling Hills Golf Course. They came to the meeting to discuss what steps they would need to take to upgrade the course to add 110 RV sites. There was discussion on a conditional use permit and/or a zoning change. There will be a Scambler Planning and Zoning meeting scheduled to review and possibly set dates for public meetings here at Scambler.

Arnie Cox has more concerns on his property tax classification and increased value 'proposed' tax statement. We agreed that at the last March Equalization Meeting the tax information was not clearly stated.

Submitted by: Aldie Kelsven, Clerk, Scambler Township Board