

PLANNING & ZONING MINUTES 2004

December 16, 2004

On December 16, 2004 the planning and zoning committee held a meeting at 7:00 p.m. Attending was Mike Ostbye, Paul Gubrud, Stuart Restad, Dave Kerr and Vicky Arntson. See attached sheet for public attendance. Mike Ostbye called the meeting to order.

Paul Gubrud made a motion to approve the minutes as written with a second by Dave Kerr and all approved.

Stuart Restad reported on the Weigsheid's trailer house which had burned and also a trailer house that had burned at the Olive Bratlie residence. He sent the both letters to have their property cleaned up by June 30, 2005. Stuart Restad also reported that Charles Kvare was in violation of our ordinance with an approach in the wrong place for visibility purposes. A letter will be sent to Charles Kvare pending on discussion with Paul Gubrud and Dave Kerr. Discussion was made on a permit for Cindy Nelson for a garden shed.

Wayne Johnson will talk to the county about putting our ordinance on the county website.

Dave Kerr reported that there have been no meetings scheduled for Aggregate.

New Business:

Stuart Restad made a motion that we recommend to the town board that a letter be written to the residents and land owners of Scambler Township informing them that there are ordinance's in place concerning building, signing, roads, ect., and if the residents have any questions to contact the Zoning Administrator. Included in the letter will be the Zoning Administrator's address and phone number, seconded by Dave Kerr and all approved.

Long Range Road Maintenance Improvement Plan:

1. Have roads measured for exact length.
2. Find out which roads are shared roads.

Paul Gubrud will take the roads north of hwy 34 and west of hwy 9, Dave Kerr will take the east side of hwy 9 to sand lake, and Stuart Restad will take east of hwy 34 and every thing west of 205th ave.

Next meeting we will discuss criteria for the roads:

1. Develop criteria for road improvements
2. Basis for improvements
3. Inventory of all roads.

Next meeting is scheduled for January 18, 2005 at 7:00 p.m.

Unapproved minutes

October 28, 2004

On October 28, 2004 the Planning and Zoning Committee met for their meeting. Attending was Mike Ostbye, Paul Gubrud, Wayne Johnson, Dave Kerr, Stuart Restad and Vicky Arntson. Dave Kerr arrived late. Stuart Restad moved to approve the minutes from May 14, 2004 with a second by Wayne Johnson and all approved. Stuart Restad moved to approve the minutes from October 7, 2004 with a second by Wayne Johnson and all approved.

Wayne Johnson reported on DSL and phone line. Wayne Johnson also reported on the cost that Cormorant Township had in saving the town hall. Stuart Restad reported on who was Glacier Industries. The town board will have to bill Aggregate Industries for any administrative costs.

Discussion was made on how Stuart Restad will be paid for his time. Rules for the administrator will be to physically look at each and every site and will keep necessary documents and log all activity.

Paul Gubrud moved that the Planning Committee recommend strongly that the Town Board contact the Otter Tail County Commissioners requesting that they adopt an aggregate tax in accordance with the Minnesota Law Minnesota Statute 298.75 with a second by Wayne Johnson and all approved.

Paul Gubrud made a motion to deny Wayne Johnson's letter of resignation with a second by Stuart Restad. Discussion was made. Stuart Restad rescinded his second and Paul Gubrud amended his motion. Paul Gubrud made a motion to accept Wayne Johnson's resignation with a second by Stuart Restad, Mike Ostbye called for the vote Paul Gubrud yes, Stuart Restad yes, Dave Kerr yes, Mike Ostbye no, motion passed.

Paul Gubrud made a motion that the planning commission requests that the town board appoint one town board member to sit on the planning commission to facilitate communication between the two groups with a second by Dave Kerr and all approved.

Board of Officers for 2004-2005 Chairman: Stuart Restad nominated Mike Ostbye for the chairman seconded by Paul Gubrud and all approved. Vice Chair: Stuart nominated to have Paul Gubrud for the Vice Chair position with a second by Dave Kerr and all approved. Treasurer: Dave Kerr nominated Stuart Restad for the treasure position with a second by Paul Gubrud and all approved.

Meeting adjourned

Unapproved minutes

Planning and Zoning Committee Minutes

October 7, 2004

Mike Ostbye called the meeting to order at 7:10 p.m. Attending was Mike Ostbye, Dave Kerr, Stuart Restad, Wayne Johnson and Vicky Arntson. Paul Gubrud was absent. See attached sheet for public attendance.

Stuart Restad talked to us about the meeting with Aggregate Industries, Rollag Area Environmental Review and Becker County. We will ask to have any information or reports be published in the Pelican Press.

Stuart Restad will check on who will pay for our representative. Wayne Johnson made a motion to have Dave Kerr be appointed as Scambler's Planning Board Representative to the BCERB Board with Stuart Restad and Wayne Johnson as alternates. Seconded by Stuart Restad and all approved.

Scambler Township concerns:

1. What are their plans for reclamation?
2. What is it going to look like they pull out of there?
3. Noise, dust and site pollution
4. How are they going to handle the traffic?

Our next meeting will be October 28, 2004 at 7:00 p.m. This will be our organizational meeting and our next meeting to follow will be December 16, 2004 at 7:00 p.m. and this meeting will be a general meeting.

As a unanimous decision the planning board is requesting the town board have a telephone and DSL access be placed in the town hall building.

Meeting adjourned

Unapproved minutes

Planning and Zoning Minutes

May 14, 2004

Mike Ostbye called the meeting to order at 7:10 p.m. Attending was Mike Ostbye, Dave Kerr, Stuart Restad, Vicky Arntson, Wayne Johnson and Paul Gubrud. See attached sheet for public attendance. Wayne Johnson moved to approve the assigned agenda and protocol with a second by Dave Kerr and all approved. Wayne Johnson moved to accept the minutes as written with a second by Stuart Restad and all approved.

Dave Kerr made mention on the States exotic animal ordinance law. He would also like a clarification on the 300 foot buffer zone.

Arnie Cox would like to know why section 26 was completely removed with no option to rezone. Arnie does not agree with this at all especially after there was 37 meetings were held. He would like this explained and then the ordinance put to rest. Arnie wants this to reflect that this was at the request of Les Rotz. Arnie also feels that this is not legal.

The Planning Board Wants To Know;

1. Buffer Zone
2. Who owns the buffer zone?
3. How are buffer zones to be addressed between adjacent plats? Is it 300 feet or 600 feet?
4. What can the 300 foot buffer zone be? Can it be commercial or residential?
5. Does the buffer zone mean 300 feet from an existing residence?

Wayne Johnson made a motion to give these questions to the town board for clarification with a second by Paul Gubrud and all approved.

Arnie Cox asked if he needed a permit for his yard sale on Labor Day Weekend and the planning board suggested that he ask the town board.

We had some discussion on the town hall.

Wayne Johnson moved that we request the town board to find volunteers to research the cost to renovate the present town hall and bring it up to state standards and the research the cost of a new building. Seconded by Dave Kerr and all approved.

Wayne Johnson made a motion that we have no meetings until after Labor Day seconded by Stuart Restad and all approved.

Next meeting will be after Labor Day unless directed by the town board. Meeting adjourned

Unapproved minutes

PLANNING AND ZONING MINUTES

April 6, 2004

On April 6, 2004 the planning and zoning held a meeting. Attending was Paul Gubrud, Dave Kerr, Wayne Johnson, Stuart Restad, Mike Ostbye, and Vicky Arntson. See attached sheet for public attendance. Mike Ostbye called the meeting to order at 7:00 p.m. Wayne Johnson moved to adopt the proposed agenda and protocol with a second by Stuart Restad and all approved. Wayne Johnson moved to accept the minutes as written with a second by Dave Kerr and all approved.

New Business

The question about 40,000 square feet for a lot or 2 1/2 acres for a lot was discussed. Wayne Johnson moved that in section 3500.040 that we change the 40,000 square feet to 2 1/2 acres with a second by Paul Gubrud. Discussion was made and Mike Ostbye called for the vote Stuart Restad yes, Wayne Johnson yes, Paul Gubrud yes, Dave Kerr no, motion was carried. Wayne Johnson moved that in 3500.040 in #3a change to 200 feet and in #3b change to 200 feet with a second by Paul Gubrud, all approved. Paul Gubrud made a motion that in 3500.070 #4a change the word center line to right-of-way with a second by Wayne Johnson, and all approved. Paul Gubrud made a motion to replace 3500.110 through 3500.230 with 3500.100 1. Advertising signs are prohibited. 2. Business signs shall be limited to one 10 foot square and all other signs are prohibited. Dave Kerr seconded and Mike Ostbye called for the vote, and all approved. We will place advertising signs and business signs into the definitions of the proposed ordinance. Livestock: Any animal or poultry or other fowl except dogs and cats.

We will reconvene on April 8, 2004 at 7:00 p.m.

April 8, 2004 the meeting was reconvened with Paul Gubrud, Dave Kerr, Wayne Johnson, Stuart Restad, Mike Ostbye and Vicky Arntson present. See attached sheet for public attendance. The meeting reconvened at 7:00 PM. We went through the proposed ordinance to make changes. Wayne Johnson made a motion that in 2040.060 Lot Development #6: That there shall be a maximum of 32 single family dwellings in the residentially zoned areas in any given section with a second by Stuart Restad and all approved:

Wayne Johnson moved that we forward the proposed ordinance to the town board as written with a second by Dave Kerr and was approved by everyone.

Meeting was adjourned at 8:45 p.m.

Unapproved minutes

PLANNING AND ZONING MINUTES

March 25, 2004

On March 25, 2004 at 7:00 p.m. the Scambler Planning and Zoning Committee held a meeting. Attending was Mike Ostbye, Dave Kerr, Paul Gubrud, Stuart Restad, Wayne Johnson and Vicky Arntson. See attached sheet for public attendance. At 7:00 p.m. Mike Ostbye called the meeting to order with all members present. Wayne Johnson moved to accept the proposed agenda and protocol with a second from Stuart Restad, and all approved. Wayne Johnson made a motion to have Paul Gubrud as vice chair for the planning and zoning committee with a second by Stuart Restad, and all approved. Wayne Johnson moved to accept the minutes as printed with a second from Stuart Restad, and all approved.

Arnie Cox commented on our agenda that it was nice to see an agenda that the public could follow and know what will be on the meeting for discussion.

We will table our building code for now. Wayne Johnson presented the board with information on building codes.

In section 3500.040 #3 we will add a D. 30,000 square feet shall not be subject to flooding.

Stuart Restad moved to no more than 32 single family dwellings outside of the Shore land Management District with a second by Wayne Johnson, and all approved.

Our next meeting is scheduled for April 6, 2004 at 7:00 p.m. Meeting adjourned at 9:10

PM

Unapproved minutes

PLANNING AND ZONING MINUTES

March 11, 2004

On March 11, 2004 the planning and zoning board held a meeting at 7:00 p.m. Attending was Mike Ostbye, Dave Kerr, Dave Lysne, Wayne Johnson, Stuart Restad and Vicky Arntson. See attached sheet for public attendance. Mike Ostbye called the meeting to order. Wayne Johnson moved to accept the protocol and agenda for the evening, seconded by Stuart Restad, all approved. Wayne Johnson moved to accept the minutes as presented, seconded by Dave Kerr, all approved.

We started with Public Building Standards. We will look up the state statute that mandates a handicap accessible voting machine, and also a sign for handicap parking. Wayne Johnson will call the county attorney and see what the county codes are for the public building standards.

Dave Lysne told the board that he was resigning from the planning and zoning committee. Dave Lysne left the meeting at 7:45 p.m. Dave Lysne made a suggestion that Paul Gubrud should replace him.

Wayne Johnson moved to table the procedures for zoning amendments, seconded by Dave Kerr, all approved.

Discussion was made on adopting a building code but we will research the state building code.

Wayne Johnson made a motion we recommend to the town board that they adopt the Minnesota State Building Code for Residential dwelling and Commercial Building, New Construction and Remodeling, second by Dave Kerr, discussion was made and all approved.

Our next meeting will be held on March 25, 2004 and we will start with procedures and 3500.040 Residential District.

Meeting adjourned at 9:00 p.m. April 6, 2004 will be the following meeting after the March 25, 2004 meeting.

Unapproved minutes

Planning and Zoning Minutes

February 24, 2004

On February 24, 2004 Planning and Zoning held a meeting at 7:00 p.m. with all board members present. See attached sheet for public attendance. Mike Ostbye called the meeting to order at 7:00 p.m. Wayne Johnson moved to accept the protocol and the agenda for the evening, seconded by Stuart Restad, all approved. Stuart Restad moved that our minutes reflect the time our meeting convened and what time our board members arrived for the meeting and also what time our meeting adjourned, seconded by Wayne Johnson, all approved,

Meeting started at 7:00 p.m. with all members present. Wayne Johnson moved to accept the minutes as corrected, seconded by Stuart Restad, all approved. [Correction being Dave Lysne arrived at 7:10 p.m. instead of being late]

Stuart Restad talked about having an exotic animal ordinance. Mike Ostbye summarized the town board meeting. Wayne Johnson reported on a joint town hall and that he had spoke to Merle Miller. Wayne Johnson moved that we table the joint town hall issue for now, seconded by Dave Kerr, all approved. Charles Kvarre asked us to get an estimate on upgrading our building.

Wayne Johnson wrote a definition for exotic animals. We will place it in the proposed ordinance as 1080.040 Exotic and Non Domestic Animals. This is how it should read:

Non-Domestic Animals: Any mammal or rodent for which there is an open hunting or trapping season anywhere in North America.

Exotic Animals: Any animal that has its common name listed by the U.S. Fish and Wildlife Service as threatened or endangered. Felines that weigh over 25 pounds, birds that weigh over 50 pounds, venomous snakes, snakes over 3 feet in length, non-human primates or any animal Genus camelus. Ordinance: Exotic and Non-Domestic Animals:

The keeping, breeding, rearing or harboring of any exotic or non-domestic animal as defined in this ordinance is prohibited in Scambler Township.

The next item that the board moved onto was subdivisions. We had some discussion and we will continue it on our next meeting which will be March 11, 2004 at 7:00 p.m.

Meeting adjourned at 9:00 p.m.
Unapproved minutes

Planning and Zoning Minutes

February 4, 2004

On February 4, 2004 the planning and zoning committee held a meeting. Attending was Mike Ostbye, Dave Kerr, Wayne Johnson, Stuart Restad, Vicky Arntson, and Dave Lysne came late. Mike Ostbye called the meeting to order. Wayne Johnson moved to accept the proposed protocol and agenda, seconded by Dave Lysne, all approved. Wayne Johnson moved to accept the minutes with the changes {insert Dave Lysne absent} seconded by Dave Kerr, all approved.

Dave Kerr made a motion to purchase a dated rubber stamp seconded by Wayne Johnson, all approved.

{reminder: to have the town board approve the By-Laws for the Planning and Zoning Committee. We would like their approval and if not we will adopt them with out there approval at our next meeting.)

Discussion on township road specs.

Discussion was made on a joint town hall. We will bring to our next meeting the pros and cons of having a joint town hall. Also get some figures on the cost of the building. Check on what it cost to heat the town hall for a year.

Discussion started on subdivision. We were not impressed with Lyon County. The planning board feels that Lyon County subdivision is not the way to go. We will write rules for a residential district because there are no rules in the Lyon County.

Discussion was made on Green Space.

Next meeting will be held on February 24, 2004 at 7:00 p.m.

Unapproved minutes

PLANNING AND ZONING MINUTES

January 8, 2004

On January 8, 2004 the planning and zoning committee held a meeting. Attending was Mike Ostbye, Dave Kerr, Wayne Johnson, Stuart Restad and Vicky Arntson. See attached sheet for public attendance.

Mike Ostbye called the meeting to order. Wayne Johnson moved to accept the agenda and protocol seconded by Stuart Restad, all approved. Wayne Johnson moved to accept the minutes, seconded by Dave Kerr, all approved.

Wayne Johnson asked for clarifications on the minutes from December 4, 2003 minutes on the changes that were made. 3300.180 ADD for a maximum of 14 days and must be removed from the premises for a minimum of 30 days. 3300.300 Commercial/Industrial Building Permit Requirements. 3300.310 Site Plan #2 remove {in acres}.

Stuart Restad moved to present the town board with the proposed commercial/industrial zoning ordinance seconded by Wayne Johnson, all approved.

It was asked that we talk to the town board and ask them about residential zoning, when the town board would like us to start it and with some direction of how they would like us to proceed.

Wayne Johnson moved to adjourn the meeting, seconded by Stuart Restad, all approved.
Unapproved minutes