

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, JANUARY 11TH, 2018, 7:00PM

Present: Dave Ritchie, Bob Burgess, Jim Lucking, Dennis Carlblom, Todd Langseth, David Pederson, and Lou Ann Zurn

The meeting was called to order and began with the Pledge of Allegiance.

Preliminary Business/Reports

Approval of the Agenda – Dave Ritchie requested to add as #3 under New Business, Discussion of a Dumping Complaint. Jim Lucking motioned to approve the Agenda as amended, and was 2nd by Todd Langseth. All in favor, approved.

Clerk's Report – Minutes from Thursday, December 14th, 2017, Scambler Town Board Meeting for approval - After review, Bob Burgess motioned to approve the Clerk's Minutes from the December 14th, 2017, meeting as presented, and was 2nd by Dave Ritchie. All in favor, approved.

Treasurer's Report – David Pederson, Treasurer, led the discussion of the report attached to the Agenda, and went over the highlights. Jim Lucking motioned to approve the Treasurer's Report and pay bills. The motion was 2nd by Dave Richie. All in favor, approved.

Communications Received – Dennis Carlblom reported he received a letter and map from Compas Consultants, the company responsible for the fiber-optic install in Scambler Township. Dennis contacted Compas Consultants, and was told that they were not able to complete this project in 2017, but were confident the project would be completed during the summer of 2018.

Lou Ann Zurn read the communications listed on the agenda. Of note: the Lake Region Electric 2018 District #1 meeting is February 8th, 2018, at 6:30pm at Lake Region Electric in Pelican Rapids. Also, the Otter Tail County Assessor's 2018 Local Board of Review & Equalization is Thursday, April 5th, 2018, 9:30-10:30Am at the Scambler Town Hall.

Zoning Report – Todd Langseth stated there was nothing to report for the last month.

Road Report – attached to the Agenda. Jim Lucking reported the roads remain in good to very good condition. Blade and sand/salt work has and is being conducted as needed and where appropriate. Jim Lucking also stated he intends to make an appointment with Scambler Township's Legal Advisor, Zenas Baer, to try and resolve the maintenance problems the 472nd. If Mr. Baer has any recommendation, Jim will bring that recommendation to the next Board meeting for consideration.

Hospital Board Report – The Pelican Valley Board Meeting Minutes are available in the Town Hall Office per request.

Property Board Report – Bob Burgess reported since there has been no further mouse activity found, we will discontinue having Johnson Pest Control visit monthly and monitor the situation ourselves.

Old Business- There was no Old Business to discuss.

New Business –

1. 2018 Budget and 5-year Road Plan Discussion – Copies of the 2018 Proposed Budget for Discussion and the 5-year Road Plan were included in the Agenda for review. After brief review and discussion of the 2018 Proposed Budget, , Dennis Carlblom suggested the Supervisors take the proposed Budget home for further review and bring back to February’s Board Meeting . Any suggested changes will be discussed, and a proposed Budget for 2019 will be developed for the Annual Meeting. . After discussion of the 5-year Road Plan for 2018 and beyond, Dennis Carlblom recommended the Supervisors also take this home for thought and review. Unless priorities for 2018 projects change and further discussion is needed, the proposed 5-year Road Plan will remain as is to present at the Annual Meeting.

2. Dumping Complaint – Dave Ritchie was contacted by a Scambler Township resident regarding some dumping of shingles, etc. that is going on some property near the golf course towards highway #9. It appears there may be more than one person dumping material at this location. Dave Ritchie will take some pictures, and generate a letter to address this activity. He will bring the letter to the February meeting for the Board’s approval before taking any action. Dennis Carlblom also appointed Todd Langseth to find out who the contact is at the County level who could give us the proper procedure, and what criteria is required, in dealing with a dumpsite complaint.

3. 2018-01 Resolution for Appointing the 2018 Absentee Ballot Board – Lou Ann provided a copy of the 2018-01 Resolution, and Dennis Carlblom read it aloud. The 2018-01 Resolution appoints James Lucking, Judy Hoadley, David Pederson, Lou Ann Zurn, and Vickie McGauley as the 2018 Absentee Ballot Board. Dennis Carlblom motioned to approve the 2018-01 Resolution for Appointing the 2018 Absentee Ballot Board, and was 2nd by Jim Lucking. All in favor, approved. The Resolution was signed by Dennis Carlblom and Lou Ann Zurn.

Meeting Adjourned.

Submitted by: Lou Ann Zurn, Clerk, Scambler Township

Scambler Township Board Meeting Minutes

Thursday, February 8th, 2018, 7:00PM

Present: Dave Ritchie, Bob Burgess, Jim Lucking, Dennis Carlblom, Todd Langseth, David Pederson, and Lou Ann Zurn.

The meeting was called to order and began with the Pledge of Allegiance.

Preliminary Business/Reports

Approval of the Agenda – Dennis Carlblom requested that Zorba’s of Pelican Lake Liqueur License Renewal be moved from #1 under New Business and be listed as “a.” under Approval of the Agenda. Dennis also requested to list, in place of #1 under New Business, Alternative Energy Ordinance Discussion. Lou Ann Zurn requested to add in “Other” Business, Appointment of March 2018 Township Election Judges (as required by MN Stat. 204B.21, subd. 2). Dave Ritchie motioned to approve the Agenda as amended, and was 2nd by Bob Burgess. All in favor, approved.

a. Zorba’s, Pelican Lake, Liqueur License Renewal – Bryan Nelson approached the Board with the 2018 Zorba’s on Pelican Lake, Inc. Liqueur License asking that it be approved by the Scambler Board. The license was read, filled out, signed, and dated by Dennis Carlblom, Chairman, and Lou Ann Zurn, Clerk, and was returned to Bryan Nelson.

Clerk’s Report Minutes – Thursday, January 11th, 2018, Scambler Town Board Meeting for Approval – After review, Jim Lucking motioned to approve the Clerk’s Minutes of the January 11, 2018 Scambler Town Board Meeting as presented, and was 2nd by Todd Langseth. All in favor, approved.

Treasurer’s Report – David Pederson, Treasurer, reviewed the financial report attached to the agenda, and went over highlights. Jim Lucking motioned to approve the Treasurer’s Report and bills as presented, and was 2nd by Bob Burgess. All in favor, approved.

Communications – The Communications listed on the Agenda were read by Lou Ann Zurn. Of note, the West Otter Tail Township Association 2018 Meeting is Thursday, March 22nd, 2018, in Underwood, MN with the meeting beginning at 12:45pm. It will be held at the Sverdrup Township Shop.

Zoning Report – Todd Langseth reported he had a phone call from a gentleman who had some questions about putting up a cell tower in Scambler Township. Todd informed him and he would need a Conditional Use Permit should he decide to do so. There was no action taken.

Road Report – Jim Lucking went over the Road Report that was attached to the Agenda, stating the roads remain in good to very good condition. The biggest problem at this time is hard pack on gravel roads which is becoming very slippery and requiring additional sand and/or sand/salt applications,

especially at intersections, hard curves, and steep uphill or downhill transitions. Brushing is ongoing. Randy Arntson spoke up at this time stating there have been three (3) cars that have gone into the ditch, and one (1) rollover on South Pelican Drive this winter. The Arntson's have been sanding this road. Randy shared that coming from the north, going south on this road, it is difficult to see the curve sign until you reach the top of the hill, and believes the sign is on the wrong side of the road. He asked the Board to take a look at this situation, order two more signs warning of the curve, and, come spring, see about having the existing chevron curve sign moved to the right side of the road (the side you are driving on).

Hospital Board Report – December, 2017, Pelican Valley Board Meeting Minutes are available and on file in the Town Hall office per request.

Property Board Report – Bob Burgess had nothing new to report at this time.

Appointment of March 2018 Township Election Judges - Dave Ritchie motioned to appoint Judi Hoadley, Vicki McGauley, David Pederson, Lou Ann Zurn, and Jim Lucking as alternate for the March 2018 Township Election Judges, and was 2nd by Todd Langseth. All in favor, approved.

Old Business:

1. 2018-2019 Budget & 5-Year Road Plan Review Before Annual Mtg – a copy of the 2018/2019 Budget worksheet and 2018 Proposed 5-year Road Plan for Discussion were included with the agenda. Jim Lucking began the discussion of the Proposed 5-year Road Plan and discussion followed. The ¾ mile build-up on 183rd that was not done in 2017, is proposed for 2018. The paving of approximately one mile of Duck Lake Lane was added and proposed for 2018 as well. The one mile rebuild of 473rd from County Highway 23 to 180th, and one mile rebuild of 473rd from County Highway 9 to 180th were both proposed to be done in 2019. There was further discussion on approximate costs for future proposed projects for 2020, 2021, and 2022.

After reviewing & discussing the existing 2018 Budget, Dennis proposed for the 2019 proposed budget moving \$10,000 from the Ordinary (General) Fund into the Road and Bridge Construction area, thus increasing that to \$80,000, and reducing the Ordinary Fund to \$30,000. With those changes, the Total Budget would remain at \$257,000, same as 2017. Jim Lucking motioned to present the 2018 Proposed 5-Year Road Plan and the Proposed 2019 Budget, as amended, to the 2018 Annual Meeting for approval. Bob Burgess 2nd the motion. All in favor, approved.

2. Scambler Township Financial Audit for 2017 – David Pederson, Treasurer, and Lou Ann Zurn, Clerk, presented their 2017 Financial Reports to the Board. David gave a detailed explanation of the reports for the Board's benefit. Hearing no questions, Jim Lucking motioned the 2017 Financial Reports be sent to the Minnesota State Auditor as presented to the Scambler Town Board. Dave Ritchie 2nd the motion. All in favor, approved.

3. Alternation Energy Ordinance Discussion – Dennis Carlblom started the discussion by stating the Scambler Ordinance presently just addresses the height issue for towers. He feels alternative energy, such as wind towers and solar energy are here to stay. That being said, do we need an ordinance, and should the Board direct the Planning & Zoning Committee to research commercial alternative energy with regards to its value to the Township? After more discussion, Jim Lucking motioned the Scambler

Planning & Zoning Committee investigate wind/solar energy ordinance specifications for Scambler Township. Todd Langseth 2nd the motion. All in favor, motion carries. Todd Langseth will contact Stuart Restad, Chairman of the Planning & Zoning Committee, regarding setting up a Planning & Zoning Committee meeting in the future.

The next Scambler Township Board meeting will be Thursday, March 8th, 2018, beginning at 7:00pm.

NOTE: The Scambler Township Election will be held at Scambler Town Hall on Tuesday, March 13th, 2018, from 3:00pm – 8:00pm, with the Annual Meeting following at 8:15pm.

Meeting adjourned.

Submitted by:

Lou Ann Zurn, Clerk, Scambler Township

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

Thursday, March 8th, 2018, 7:00pm

Present: Dave Ritchie, Bob Burgess, Jim Lucking, Dennis Carlblom, Todd Langseth, David Pederson, and Lou Ann Zurn.

The meeting was called to order and began with the Pledge of Allegiance.

Preliminary Business/Reports

Approval of the Agenda – Dennis Carlblom requested to add #2 under Old Business: Proposals for Duck Lake Lane Paving discussion. Jim Lucking motioned to approve the Agenda as amended and was 2nd by Bob Burgess. All in favor, approved.

Clerk's Report Minutes – Thursday, February 8th, 2018, Scambler Board Meeting – Lou Ann Zurn noted a date correction listed on the Agenda for the Minutes. After review, Dave Ritchie motioned to approve the Minutes of the Thursday, February 8th, 2018, Board Meeting as presented. The motion was 2nd by Todd Langseth. All in favor, approved.

Treasurer's Report – David Pederson, Treasurer, reviewed the financial status of the Township as of February 28th, 2018, and the bills for approval attached to the Agenda. David also asked that check #4460 be added to the bills for approval for a very recent bill received from Zenas Baer for legal services in the amount of \$440.86. Bob Burgess motioned to approve the Treasurer's Report as amended and pay bills. The motion was 2nd by Jim Lucking. All in favor, approved.

Communications - The Communications listed on the Agenda were read by Lou Ann Zurn, Clerk. Of note, The MN LTAP upcoming workshop titled: Gravel Road Maintenance & Design is scheduled for April 12th, 2018, in Thief River Falls, MN. Dennis Carlblom also stated that he had received a mailing from Compass Consultants, the company responsible for installing the pipeline for natural gas that goes through Scambler Township. The information included a listing of sites in Scambler Township where the pipeline will run near, such as, the Pelican Lake area, Ranch Road, 510th Street, Duck Lake Lane, Duck Lake Road, Halo Drive, etc. The information from Compass Consultants will be filed at the Township Office.

At this time, Dennis Carlblom brought up for discussion the date for the Re-Organization meeting. He brought up the LTAP workshop "Gravel Road Maintenance & Design scheduled for April 12th in Thief River Falls, MN, which he intends to go to. He stated this workshop is an excellent one to go to be up to date on beneficial new road maintenance methods. Normally, the Re-Organization meeting is scheduled right before the April (12th) Board meeting, on the same evening. He felt it would be helpful to schedule the Re-organization meeting before April 12th, to have the newly appointed Road Supervisor come with to this workshop. After more discussion, Dave Ritchie motioned to schedule Scambler Township's Re-Organization meeting for Thursday, March 29th, 2018, at 5:30pm at the Scambler Town Hall. The motion was 2nd by Bob Burgess. All in favor, approved. Lou Ann will take care of sending the proper notice to the Pelican Press.

NOTE: There may be a quorum of Supervisors attending the MATIT Spring Course that is scheduled for April 2nd, 2018, in Mahnomon, Minnesota.

Zoning Report – Todd Langseth reported receiving a call from a gentleman from Foltz Building, who had been referred to him by Dennis Carlblom. The gentleman owns land north of Zorbas', south of the county line. He owns a boat and small engine repair shop and had questions on possibly placing a storage building on his land. Proper setbacks and what would require a conditional use permit were discussed, however, there was no application for site permit at this time.

Road Report – Jim Lucking went over the Road Report attached to the Agenda. Discussion followed. Jim Lucking spoke of the specifications Dunn Township uses for modified Class 5 that is applied to their roads, and how a well it works for certain areas, and gave details. After discussion, Jim Lucking motioned Scambler Township adopt Dunn Township's specifications for modified Class 5 and was 2nd by Dennis Carlblom. All in favor, approved. Jim provided Lou Ann a copy of Dunn Township's wording for the specifications for Class 5 modified, that she may incorporate into Scambler Township's call for Class 5 modified form.

PVHC Hospital Board Report – Pelican Valley Board Meeting Minutes are available and on file in the Town Hall office per request.

Property Board Report – Bob Burgess reported he has received two calls this month from people requesting information and options for burial in Scambler Cemetery.

Old Business

1. Lou Ann noticed that a motion had been missed at the February Board meeting when the Zorba's 2018 liqueur license was approved and signed. After checking with the Association of Townships, the motion was formally made at tonight's meeting as follows: Dennis Carlblom motioned to approve the 2018 Liqueur license for Zorba's on Pelican and was 2nd by Jim Lucking. All in favor, approved.
2. Proposals for Duck Lake Lane paving – Dennis Carlblom discussed calling for proposals for a portion of Duck Lake Lane this summer. Discussion followed. Dennis Carlblom motioned for a request for proposals for the Duck Lake Lane paving: Two (2) 12-ft lanes, a 2-1/2" mat, compacted, for approximately 8/10th of a mile on Duck Lake Lane. The motion was 2nd by Jim Lucking. All in favor, motion carries. Lou Ann Zurn will take care of sending in notices to run for two weeks each for the calls for proposals for Duck Lake Lane, Class 5 & Class 5 Modified, and Dust Control. All proposals received will be opened at the April 12th, 2018, Board Meeting.

New Business

1. Dennis Carlblom read the proposed Ringdahl Ambulance Service 2018 Agreement for Ambulance Service, Fergus Falls, MN contract for approval. The total sum for 2018 is \$5950, which is the same as the 2017 sum. Dennis Carlblom motioned to approve the Ringdahl Ambulance Service 2018 Agreement for Ambulance Service and was 2nd by Bob Burgess. All in favor, motion carries. Dennis Carlblom, Chairman, and Lou Ann Zurn, Clerk, signed the agreement contract.

NOTE: The Scambler Township Annual Board of Equalization & Appeal meeting is scheduled for Thursday, April 5th, 2018, from 9:30-10:30am, at the Scambler Town Hall.

The next Scambler Board Meeting will be Thursday, April 12th, 2018, at 7:00pm.

Meeting adjourned.

Submitted by Lou Ann Zurn, Clerk, Scambler Township

SCAMBLER TOWNSHIP RE-ORGANIZATION MEETING MINUTES

7:00PM, Thursday, March 29, 2018

Present: Dennis Carlblom, Dave Ritchie, Bob Burgess, Todd Langseth, David Pederson, Sandy Tingelstad; Mike Johnson

The meeting was called to order by Sandy Tingelstad, Clerk, and started with the Pledge of Allegiance.

Dennis Carlblom asked for questions from the public concerning the agenda. Hearing none, Dave Ritchie motioned to accept the agenda as presented, and was 2nd by Mike Johnson. All in favor, approved.

Town Records have been transferred to Sandy Tingelstad, new township clerk.

Select Town Chair and Vice Chair: Mike Johnson nominated Dennis Carlblom for Town Chair, and was 2nd by Dave Ritchie. All in favor, carries. Dennis Carlblom nominated Dave Ritchie as Vice Chair, and was 2nd by Mike Johnson. All in favor, carries.

Adopt a schedule for Town Board's Monthly Meetings: Dennis Carlblom motioned to continue the schedule as previously scheduled : The Scambler Town Board Meetings are the 2nd Thursday of each month at the following times:

7:00pm January – April

8:00 pm May – September

7:00pm October – December

The motion was 2nd by Todd Langseth. All in favor, approved.

Designate an Official Newspaper: Dennis Carlblom motioned to keep the Pelican Press as the official newspaper for Scambler Township, and was 2nd by Bob Burgess. All in favor, approved.

Set Compensation for town officers and employees (2017-02 Resolution attached): Dennis Carlblom motioned to keep the compensation schedule the same as 2017 with \$80.00 per meeting added for the Property Board members and reimbursement for telephone calls made

for township business. On Roll Call Vote: Dennis Carlbom – Yes, Dave Ritchie – Yes, Bob Burgess – Yes, Todd Langseth – Yes, Mike Johnson – Yes. Motion carries. With the change included, Dennis Carlbom motioned to approve Resolution 2018-03 as the Scambler Township Resolution to Establish Compensation for Township Officials and was 2nd by Bob Burgess.

Designate Road Supervisor – Dennis Carlbom nominated Mike Johnson as Road Supervisor, with Dennis Carlbom as Road Supervisor Assistant, and was 2nd by Dave Ritchie. All in favor, approved.

Designate Property Supervisor – Dennis Carlbom nominated Bob Burgess as Property Supervisor, and was 2nd by Todd Langseth. All in favor, approved.

Designate Zoning Supervisor – Dennis Carlbom nominated Todd Langseth as Zoning Supervisor, and was 2nd by Mike Johnson. All in favor approved. Dennis Carlbom nominated Dave Ritchie as Zoning Supervisor Assistant, and was 2nd by Todd Langseth. All in favor, approved.

Designate a posting place: Dennis Carlbom motioned to use the enclosed board outside the Town Hall as the posting place, and was 2nd by Todd Langseth. All in favor, approved.

Designate a bank as the Town Depository: Dennis Carlbom motioned to keep Minnesota National Bank of Pelican Rapids as the Town depository, and was 2nd by Mike Johnson. All in favor, approved.

Resolution to Establish Proper authority for Financial Accounts (Resolution 2017-03 copy attached). With the necessary name changes, Mike Johnson motioned to approve Resolution 2018-02 as the Scambler Township Resolution to Establish Proper Authority for Financial Accounts, and was 2nd by Bob Burgess. All in favor, approved.

Set Township Fee Schedule: Discussion on refundable portion of Site Permits for approach only. Mike Johnson motioned keep the Township Fee Schedule the same, with the change of \$400 from \$450 as refundable for Site Permits for approach only, and was 2nd by Dave Ritchie. All in favor, approved.

Sandy Tingelstad confirmed the Town Financial reporting has been done, and the Township reference materials are accessible as needed.

The state of site/building permits was included at the Scambler Township Annual Meeting on March 13th, 2018.

There will be a township quorum present at the MAT short course being held in Mahanomen on April 2, 2018 with Dennis Carlbom, Dave Ritchie, Mike Johnson, Sandy Tingelstad, and Dave Peterson attending.

Mike Johnson motioned to adjourn the Re-Organization meeting, and was 2nd by Dave Ritchie. All in favor, meeting adjourned.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, APRIL 12, 2018 7:00PM

Present: Dave Ritchie, Dennis Carlblom, Bob Burgess, Todd Langseth, Mike Johnson, David Pederson, and Sandy Tingelstad

The Board meeting was called to order by Dennis Carlblom.

Approval of Agenda: Dennis Carlblom made motion to approve the agenda with Proposals for paving of Duck Lake Lane under #1A1, Proposals for Dust Control under #1A2, and Proposals for Classified Gravel under #1A3. Motion to approve the agenda was seconded by Mike Johnson. Motion approved.

Opening of Proposals:

#1A1 - Duck Lake Lane paving proposals – 4 proposals received.

Todd Langseth read proposal from Central Specialties, Inc. The price to shape and compact existing base and to place and compact 2 ½" of blacktop at \$49.30/ton was \$81,345.00

Mike Johnson read the proposal from Knife River Materials. The price was \$90,800.

Bob Burgess read the proposal from Mark Sand & Gravel Co. The price was \$86,400.00

Dave Ritchie read the proposal from Anderson Brothers Construction Co. The price was \$6,900.00 for mobilization and \$77,500.00 for bituminous for a total of \$84,400.00.

Dennis Carlblom motioned to accept the proposal from Central Specialties Inc for the paving of Duck Lake Lane. Dave Ritchie 2nd the motion. Roll Call – Dennis Carlblom yes; Todd Langseth yes; Mike Johnson yes; Bob Burgess yes; Dave Ritchie yes. Motion approved.

#1A2 - Dust Control Proposals – the request was for applying approximately 30,000 gallons magnesium chloride to Scambler Township roads for one year. Two proposals were received.

Mike Johnson read the proposal from Fergus Power Pump, Inc. The price was \$0.87 per gallon. The cost is based on minimum order of 6,000 gallons or 9,000 feet spread at width of 9,12,18, or 20 feet wide with application rate of ½ gallon per square yard.

Todd Langseth read the proposal from Stenger's Dust Control. Stenger's Dust Control would apply magnesium chloride at a rate of \$.098/gallon for 0-1,000 gallons. 1,000-2,500 gallons at the rate of \$0.96/gallon and above 2,500 at the rate of \$0.94/gallon.

Dennis Carlblom motioned to accept the Fergus Power Pump, Inc. proposal for application of magnesium at a rate of .87/gallon, and was 2nd by Todd Langseth. A Roll Call Vote was then called: Dennis Carlblom yes; Todd Langseth yes; Dave Ritchie yes; Mike Johnson yes; Bob Burgess yes. Motion approved.

#1A3 – Class 5 Classified Gravel Proposal – the request was for 1 year of gravel delivered to Scambler Township roads.

Egge Construction Inc. proposal was \$6.25/ton of Class 5 delivered to the township roads and \$8.05/ton for Class 5 Modified. Motion by Mike to accept the proposal from Egge Construction Inc. Seconded by Dave. Motion approved.

Clerk's Report Minutes – Board Meeting Minutes Thursday, March 8th, 2018, and Minutes of Reorganization Meeting Thursday March 29, 2108. After review, Mike Johnson motioned to approve the Minutes of Board Meeting Thursday, March 8th, 2018 and the Minutes of the Reorganization Meeting Thursday March 29, 2108 and was 2nd by Dave Ritchie. All in favor, approved.

Treasurer's Report – David Pederson led the discussion of the Treasurer's Report included in the agenda. Dave reported that gross pay to employees is public knowledge, however, net pay is not public knowledge due to privacy policies. Going forward, Dave will be reporting employee pay at gross not net. Discussion. Dave Ritchie made motion to approve Treasurer's Report. Seconded by Mike Johnson. Motion approved.

Communications Received – Sandy Tingelstad, Clerk, read the communications and discussion followed.

Zoning Report – Todd Langseth reported that there will be a Planning and Zoning meeting on April 18, 2018 at 7:00 pm. Discussion will be on renewable energy sources and pending permits.

Road Report – Mike Johnson reported on roads. Discussion on signs for the Duck Lake Lane project- Township or County responsibility

The Pelican Valley **Hospital Board Reports** – are filed in the office as they are received, and are available upon request.

Property Board Report – Bob Burgess – no new report on property

Other – Randy Arntson suggested that the township provide a drop box at the townhall for anyone that needs to drop off communications for the township. Mike Johnson made a motion to place a drop box at the townhall. Dennis Carlblom seconded the motion. Motion approved.

Old Business – No old business

New Business – Road tour being planned in next 7-10 days to evaluate township road conditions after the spring thaw.

Discussion on township monthly meeting times. Mike Johnson made the motion to meet at 7:00 every month in 2018. Dave Ritchie seconded. Motion approved.

The checks will be signed, and the meeting adjourned.

Submitted by Sandy Tingelstad, Clerk, Scambler Township

Board of Appeal and Equalization

Reconvened Meeting Minutes

Thursday, May 10, 2018, 9:30 am

Scambler Town Hall

The meeting was reconvened and called to order by Dave Ritchie and began with the Pledge of Allegiance.

Board members present: Dave Ritchie, Bob Burgess, Mike Johnson, and Sandy Tingelstad, Clerk

Otter Tail County Appraiser, Tom Rundle, reported one appeal on Pete Lake. Landowner purchased the last lot and valuation was set with footage of 400 ft. Actual footage of only 200 ft was remaining at the time of the sale. Mike Johnson made a motion to make the correction on the landowners valuation. Motion seconded by Bob Burgess. Motion carried.

With no other appeals, Mike Johnson made a motion to adjourn the meeting at 9:50 am. Motion seconded by Bob Burgess. Motion approved.

Submitted by Sandy Tingelstad, Clerk, Scambler Township

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, MAY 10, 2018, 7:00PM

Present: Dennis Carlbom, Dave Ritchie, Bob Burgess, Mike Johnson, Todd Langseth, Clerk Sandy Tingelstad, and Treasurer Dave Peterson

Board Meeting was called to order by Dennis Carlbom followed with Pledge of Allegiance.

Approval of Agenda: Dennis made a motion to approve the agenda with the addition of a township petition to vacate a road as #2 to new business. Mike seconded the motion. Motion approved.

Clerk's Report Minutes: Scambler Board Meeting Minutes Thursday, April 12, 2018 and Scambler Board of Appeals and Equalization Meeting Minutes Thursday, April 5, 2018. A sales report correction was made to the minutes of the Scambler Board of Appeals and Equalization Meeting Minutes. The sales report was corrected to October 1, 2016 – September 30, 2017 from October 1, 2017 – September 30, 2018 as recorded in the minutes. After the correction was made, Dave made motion to approve the minutes. Todd seconded the motion. Motion approved.

Treasurer's Report: Dave Peterson presented the treasurer's report for April, 2018. There was a correction of a last name on the claims report for gopher bounty. The name was correct on the township check. There was discussion on the Roads and Bridge balance and when funds will come in. Mike made the motion to approve the treasurer's report. Bob seconded the motion. Motion approved.

Communications Received: Sandy Tingelstad, Clerk, reported the receipt of thank you cards for two donations.

Zoning Report: Todd Langseth reported the issuance of one building permit of a storage shed with future plans to construct a home. Todd also reported that there will be discussion of a CUP application by Lucky Lady Storage at a Planning and Zoning Committee meeting Tuesday, May 15, 2018.

Road Report: Mike Johnson reported that the spring road tour has been completed. There are frost boils in areas. The Ranch Road has been flagged. There will be blading and reclaiming of edges in areas where needed. The cloth has come up on 195th Ave. It was the consensus of the township board to dig up the road and get the fabric back in. Randy Arntson Const will do the road work. Road restrictions are coming off May 11, 2018 so graveling and dust guarding of roads can begin. There was a request by a homeowner to have dust guard applied to their road due to the amount of dust incurred by the gravel trucks. It was the consensus of the board to not depart from the current township policy of only dust guarding in areas where the homeowner is within 360 feet of the township road.

Property Board Report: Bob Burgess reported that a drop box has been installed at the townhall. Sandy will get letters to put on the drop box. There has been two inquires for grave sites at Scambler Cemetery. There will be a new US flag going up on the townhall flag pole.

Old Business: No old business.

New Business:

1. Sandy requested to attend MATs New Clerk training to be held May 24, 2018 at MATs main office in St. Michael. Dennis made motion to approve the request. Mike seconded the motion. Motion approved.
2. Dennis reported the receipt of notice of a court hearing to vacate a road on Lake View Beach on Pelican Lake off Co. Rd 9. A hearing has been set for June 14, 2018. Discussion on the notice. Dave made a motion to have Zenas Baer, attorney, review the notice of hearing. Mike seconded the motion. Motion approved. Dennis will sign the acknowledgement of receipt.
3. Township VISA credit card will expire in May, 2018. Discussion on the untimeliness of when the payment is due in regard to the monthly Board meeting and approval of claims. Mike made a motion to drop the current VISA credit card and apply for a debit card with a \$1,000 limit at Minnesota National Bank.

Next Scambler Town Board Meeting will be Thursday, June 14, 2018 at 7:00pm.

The checks will be signed and the meeting was adjourned.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, JUNE 14, 2018, 7:00 PM

Present: Dennis Carlblom, Dave Ritchie, Bob Burgess, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Dave made the motion to approve the agenda with the addition of discussion on 195th Ave road repair as #2 under New Business. Todd seconded the motion. Motion approved.

Clerk's Report Minutes: Minutes from the reconvened Board of Appeals and Equalization Meeting on May 10, 2018 were read. Motion by Mike to approve the minutes. Seconded by Bob. Motion approved. Minutes from the Scambler Board Meeting from May 10, 2018 were read. Motion by Dave to approve the minutes. Seconded by Todd. Motion approved.

Treasurer's Report: Treasurer's report was read. Dave reported that the first half of 2018 property taxes was received. Motion by Mike to approve the treasurer's report. Seconded by Bob. Motion approved.

Communications: a) Arvig Consent Form – Dennis made motion to have fiber optics dug in to the town hall. Dave seconded. Motion approved. Sandy will send the consent form to Arvig. b) MATs supervisor membership cards were handed out to the supervisors. c) Mike and Sandy will be attending the MATS summer training in Fergus Falls. Dennis attendance is tentative. If Dennis attends, there could be a quorum present. d) OTC Historical Society newsletter received. e) OTC newsletter article on property fraud was read with discussion following. f) Follow up letter from attorney Zenas Baer re: Lake View Beach application for road vacation was read. Letter will be filed. g) Local Board of Appeal and Equalization Record was received and will be filed with the minutes from the Board of Appeal and Equalization meeting minutes. h) List of equipment for sale by Ottertail County was received and forwarded to Jordan Arntson from Arntson Construction.

Zoning Report: Planning and Zoning Committee recommended approval of the CUP application by Lucky Lady Storage to construct a commercial storage building. Todd made motion to approve the CUP and was seconded by Dave. Motion approved. Todd also reported the approval of an approach permit application on N Sand Lake Road. Approval for a commercial storage building permit in Section 1 was denied due to the size of the building and acres required fell outside the parameters set forth in ScamblerTownship Zoning Ordinance Section 2020.02. The Planning and Zoning Committee recommended the removal of the 5 year township moratorium on condominium storage units. Dennis made a motion to rescind the township moratorium on condominium storage units. Todd seconded. Motion approved.

Road Report: Mike reported that the roads are in good condition and that gravel and dust guard have been applied. Road ditches have been mowed. Mike also reported a culvert on 520th is almost plugged and will be fixed.

Property Board Report: Bob reported that the American flag is back up on the flag pole.

Other: Mike reported on weed problems. There is leafy spurge on a parcel of land in the township. Mike will notify the owner and will contact Ottertail County for recommendations on how to eliminate it.

Old Business: OTC Auditor's office recommended to leave the primary election hours at 7 am to 8 pm. The township board voted at May 10, 2018 board meeting to shorten the primary hours to 10 am to 8 pm due to the low numbers of voters at the 2016 primary election. Todd made a motion to keep the previous action by the township board to shorten the primary election hours to 10 am to 8pm. Dave seconded the motion. Discussion followed. Dennis stressed the importance of getting the word out to the voters for the upcoming primary election on Aug. 14, 2018. Motion approved.

New Business: 1. Sandy gave a brief report on the MATs new clerk training that she attended at St. Michael on May 24, 2018.

2. Report of an incident on 195th Ave. A construction company was repairing the road. Ottertail County Emergency dispatch and residents residing on 195th Ave were notified. A citizen came to use 195th Ave and did not feel that adequate road closure notification had been posted. The township board and the citizen had discussion. The board stressed the importance of notifying a township supervisor when such incidents arise. In the future, road signs will be posted and residents notified.

Next Scambler Township Board meeting will be Thursday, July 12, 2108 at 7 pm.

The checks will be signed and the meeting was adjourned at 8:10 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, JULY 12, 2018, 7:00 PM

Present: Dennis Carlblom, Dave Ritchie, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Mike made the motion to approve the agenda with the change of moving #2 (Dust Guard Invoice) under New Business to 1a on the agenda. Seconded by Dave. Motion approved.

1a – There are concerns with the dust guard application on some of the roads in the township. The dust guard does not seem to be holding the dust. Roads of concern are 490th, 205th, Alder Drive, and Pike's Peak. Arntson Construction has been in communication with Fergus Power Pump regarding the matter. Mr. Mitch Okerstrom from Fergus Power Pump, along with the employee who applied the dust guard to the township roads, was present at the Scambler Town Board meeting. There was discussion between Mr. Okerstrom and the Board re: gallons used and the area sprayed. Dave made a motion to pay 75% (\$16,815.90) of the Fergus Power Pump invoice and wait for negotiations with Fergus Power Pump for

the balance due. A letter from the township will accompany the payment. Motion seconded by Mike. Motion approved.

Clerk's Report Minutes: Minutes from the June 14, 2018 Board meeting were read. Motion by Dave to approve the minutes. Seconded by Mike. Motion approved.

Treasurer's Report: Treasurer's report was read. Dave reported two additional claims #4570 and 4571 to be added to the claims list for approval. Motion by Dennis to deny the Fergus Power Pump claim and add new claim #4572 to Fergus Power Pump for 75% payment of the invoice. Motion seconded by Dave. Mike made a motion to approve the bills as amended. Todd seconded the motion. Motion approved.

Communications: No communications received by mail. Dennis received two telephone calls re: township roads. One of the roads was not a township road and the other call was about flooding of a road at the bottom of a hill. Dennis will follow up with calls to the residents.

Zoning Report: Todd reported two approach inspections and approval of the permits.

Road Report: Mike reported that the roads are in good condition. Gravel was applied to 470th. Mike received an Email request to make 472nd a township road. Mr. Blake Anderson was present to discuss the process required to bring 472nd up to township road specifications.

Property Board Report: no report

Other: Discussion with Philip Rotz from Planning and Zoning Committee on a CUP.

Old Business: OTC Auditor's office has informed the township that primary election hours have to be modified at a township annual meeting. Dennis made a motion for primary elections hours to remain at 7:00 am to 8:00 pm. Dave seconded the motion. Motion approved.

New Business: 1. Sandy presented the Board with the election judge names. Dennis made a motion to appoint Dave Peterson, Luann Zurn, Judi Hoadley, Christie Shulstad, Steve Bakken, Karen Hart, Vicki McGauley, Peggy Gilbertson, and Sandy Tingelstad as election judges. Todd seconded the motion. Motion approved.

Next Scambler Township Board meeting will be Thursday, August 9, 2018 at 7 pm.

The checks will be signed and the meeting was adjourned at 8:25 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, AUGUST 9, 2018, 7:00 PM

Present: Dennis Carlblom, Dave Ritchie, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Dave made the motion to approve the agenda. Seconded by Mike. Motion approved.

Clerk's Report Minutes: Minutes from the July 12, 2018 Board meeting were read. Minutes show an erroneous date for the next board meeting. The date was amended to Thursday, August 9, 2018 from August 9, 2108. Motion by Mike to approve the minutes as amended. Seconded by Dave. Motion approved.

Treasurer's Report: Treasurer's report was read. Dave made a motion to approve the bills. Todd seconded the motion. Motion approved.

Communications: Communications were read. Two additional communications were added:

- i. Buffalo Red River Watershed sent a notice for residents of Scambler township to voice any concerns they may have in the watershed district.
- j. Attorney Greg Larson notified the township that he will be posting a petition for a platted road vacation in the township. He will coordinate the posting at the townhall with Sandy and Dennis.

Zoning Report: Todd reported one approach inspection and approval of the permit. The board reviewed a letter from Mr. Jeff Bruns attorney. Todd made a motion to have attorney Zenas Baer review the letter from Mr. Jeff Bruns attorney. Motion seconded by Dennis. Discussion followed. Motion approved.

Road Report: Mike reported that the roads are in dry condition. 520th is flooding due to beavers plugging the culvert. Mike reported that they are looking into hiring a beaver trapper to try to resolve the issue. Some of the dust guarded roads are getting rough and wash boarding. Randy Arntson Const will do some road grading where needed. Four trees will be removed on Tamarac Drive.

Property Board Report: Bob contacted Keith Stromberg to look at the townhall posting board. It is in need of repair. Keith Stromberg recommended purchasing a commercial posting board which would be more cost effective.

Old Business: Sandy gave primary election update for Aug. 14, 2018. All judges are scheduled and election supplies will be picked up at Pelican Rapids City Hall on Aug. 10, 2018

New Business: Mr. Bruce Qvammen from Pelican Toy Box was present to discuss the building of condominium storage units in Scambler Township Section 14. Mr. Qvammen had previously been granted a CUP for the land in July, 2016. Mr. Qvammen presented the board with a letter from his attorney, which quoted Minnesota statutes that apply to length of CUPs and the requirement that a certified copy of the CUP be given to the landowner. Discussion followed on the length of a CUP as it pertains to the Scambler Township Planning and Zoning ordinances. Dennis made a motion to have attorney, Mr. Zenas Baer, review the Scambler Township Planning and Zoning ordinance and the relative state statutes before permission to start construction on the storage units is given. Todd seconded the

motion. Dennis called for a roll call on the motion: Dennis yes; Todd yes; Dave no; and Mike no. With the tie vote, more discussion followed on the interpretation of the Scambler Township ordinance. Mike rescinded his no vote and voted yes to have Mr. Zenas Baer review the Scambler Township ordinance, state statutes, and the letter from Mr. Qvammen's attorney and the interpretation to be brought back to the board. Dennis will meet with Mr. Baer and follow up.

Next Scambler Township Board meeting will be Thursday, Sept 13, 2108 at 7 pm.

The checks will be signed and the meeting was adjourned at 8:15 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

THURSDAY, SEPTEMBER 13, 2018, 7:00 PM

Present: Dennis Carlblom, Bob Burgess, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Mike made the motion to approve the agenda. Seconded by Todd. Motion approved.

Clerk's Report Minutes: Minutes from the August 9, 2018 Board meeting were read. Minutes show an erroneous address for tree removal on the road report. The address was amended to Tamarac Road from Tamarac Drive. Motion by Mike to approve the minutes as amended. Seconded by Bob. Motion approved.

Treasurer's Report: Treasurer's report was read. Todd made a motion to approve the bills. Mike seconded the motion. Motion approved.

Communications: Communications were read. One additional communication was added:
j. Todd received letter from the Dept of Agriculture re: chemical contamination of golf course. Owners received the letter also and will be responsible for actions required by the Dept of Agriculture.

Zoning Report: Todd reported one building permit inspection and approval of the permit. The board discussed the public hearing to be held at the town hall on October 11, 2018 at 6:00 pm. The public hearing is set to receive input from the public regarding a CUP application for condominium storage units in Section 1.

Road Report: Mike reported that the roads are in dry condition. Weeds will be cut along the township roads. A bank on 520th will have fill put in.

Property Board Report: Bob had the heating system checked as part of fall maintenance. Bob reported that two Scambler Cemetery cremation graves were checked off for head stones. Bob is also working with Otter Tail Historical Society to assist in finding 40 unmarked graves in the county.

Hospital Board Report – no report given.

Old Business: no old business.

New Business: Discussion on follow up letter sent to the board from Attorney Zenas Baer after reviewal of a letter received from Mr. Jeff Bruns attorney re: a commercial storage building permit application.

Next Scambler Township Board meeting will be Thursday, Oct 11, 2108 at 7 pm.

The checks will be signed and the meeting was adjourned at 7:44 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, OCTOBER 11, 2018, 7:00 PM

Present: Dennis Carlblom, Dave Ritchie, Bob Burgess, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Dave made the motion to approve the agenda. Seconded by Todd. Motion approved.

Clerk's Report Minutes: Minutes from the September 6, 2018 Board meeting were read. Motion by Mike to approve the minutes. Seconded by Todd. Motion approved.

Treasurer's Report: Treasurer's report was read. Dave made a motion to approve the bills. Bob seconded the motion. Motion approved.

Communications: Communications were read. Dennis made a motion to approve the 2018-2019 Winter Maintenance Resolution #2018-04 with Ottertail County Highway Department. Mike seconded the motion. Motion approved.

Dennis reported on a follow up letter received from attorney Zenas Baer. The letter was in response to a legal question posed by the township to look at the ability of the township to adopt an interim moratorium on site permits.

Zoning Report: Matt Tharaldson site permit approved.

Dave made a motion to approve KP Home Services CUP permit with three conditions 1) row of trees to be planted on the west side for screening of potential future housing 2) No outside storage 3) HOA must be in effect by the time the first storage unit is sold. Mike seconded the motion. Discussion with Mr. Kirk Peterson of KP Home Services that the CUP is recorded with Ottertail County. Motion approved.

Dennis recommends a one year moratorium on condominium storage unit building to be added to the Nov. 8, 2018 meeting agenda for discussion.

Road Report: Roads are not in good condition due to current weather conditions. A hole in 195th will be filled. Discussion on the paving of Duck Lake Lane that is not completed yet. Central Specialties has the bid. Dennis will contact them re: the road conditions, the shortness of the season remaining this year, and if Central Specialties will honor the bid that was submitted in April, 2018 if they cannot complete the project this fall.

Property Board Report: Bob presented a quote from J-H Signs for a new township notice board. Discussion but no action taken. Mr. Jim Wick is retiring from mowing the Scambler Township Cemetery and townhall for 2019.

Hospital Board Report – August 27, 2018 board meeting minutes and financial reports were provided.

Other Reports: Sandy gave an update on the Nov. 6, 2018 general election. Equipment and judges are ready to go for the election.

Old Business: Pelican Toy Box has requested a change to their CUP for the site of the retention pond. Dennis made a motion to change the site as requested. Mike seconded the motion. Motion approved.

New Business: Computer Technologies from Detroit Lakes, MN submitted a quote to upgrade the office computer, a new printer with scanning, emailing, and electronic filing capabilities, and offsite backup. Dennis made a motion to accept the quote from Computer Technologies. Dave seconded the motion. Motion approved.

Next Scambler Township Board meeting will be Thursday, November 8, 2108 at 7 pm.

The checks will be signed and the meeting was adjourned at 8:05 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, JANUARY 11TH, 2018, 7:00PM

Present: Dave Ritchie, Bob Burgess, Jim Lucking, Dennis Carlblom, Todd Langseth, David Pederson, and Lou Ann Zurn

The meeting was called to order and began with the Pledge of Allegiance.

Preliminary Business/Reports

Approval of the Agenda – Dave Ritchie requested to add as #3 under New Business, Discussion of a Dumping Complaint. Jim Lucking motioned to approve the Agenda as amended, and was 2nd by Todd Langseth. All in favor, approved.

Clerk's Report – Minutes from Thursday, December 14th, 2017, Scambler Town Board Meeting for approval - After review, Bob Burgess motioned to approve the Clerk's Minutes from the December 14th, 2017, meeting as presented, and was 2nd by Dave Ritchie. All in favor, approved.

Treasurer's Report – David Pederson, Treasurer, led the discussion of the report attached to the Agenda, and went over the highlights. Jim Lucking motioned to approve the Treasurer's Report and pay bills. The motion was 2nd by Dave Richie. All in favor, approved.

Communications Received – Dennis Carlblom reported he received a letter and map from Compas Consultants, the company responsible for the fiber-optic install in Scambler Township. Dennis contacted Compas Consultants, and was told that they were not able to complete this project in 2017, but were confident the project would be completed during the summer of 2018.

Lou Ann Zurn read the communications listed on the agenda. Of note: the Lake Region Electric 2018 District #1 meeting is February 8th, 2018, at 6:30pm at Lake Region Electric in Pelican Rapids. Also, the Otter Tail County Assessor's 2018 Local Board of Review & Equalization is Thursday, April 5th, 2018, 9:30-10:30Am at the Scambler Town Hall.

Zoning Report – Todd Langseth stated there was nothing to report for the last month.

Road Report – attached to the Agenda. Jim Lucking reported the roads remain in good to very good condition. Blade and sand/salt work has and is being conducted as needed and where appropriate. Jim Lucking also stated he intends to make an appointment with Scambler Township's Legal Advisor, Zenas Baer, to try and resolve the maintenance problems the 472nd. If

Mr. Baer has any recommendation, Jim will bring that recommendation to the next Board meeting for consideration.

Hospital Board Report – The Pelican Valley Board Meeting Minutes are available in the Town Hall Office per request.

Property Board Report – Bob Burgess reported since there has been no further mouse activity found, we will discontinue having Johnson Pest Control visit monthly and monitor the situation ourselves.

Old Business- There was no Old Business to discuss.

New Business –

1. 2018 Budget and 5-year Road Plan Discussion – Copies of the 2018 Proposed Budget for Discussion and the 5-year Road Plan were included in the Agenda for review. After brief review and discussion of the 2018 Proposed Budget, , Dennis Carlblom suggested the Supervisors take the proposed Budget home for further review and bring back to February’s Board Meeting . Any suggested changes will be discussed, and a proposed Budget for 2019 will be developed for the Annual Meeting. . After discussion of the 5-year Road Plan for 2018 and beyond, Dennis Carlblom recommended the Supervisors also take this home for thought and review. Unless priorities for 2018 projects change and further discussion is needed, the proposed 5-year Road Plan will remain as is to present at the Annual Meeting.

2. Dumping Complaint – Dave Ritchie was contacted by a Scambler Township resident regarding some dumping of shingles, etc. that is going on some property near the golf course towards highway #9. It appears there may be more than one person dumping material at this location. Dave Ritchie will take some pictures, and generate a letter to address this activity. He will bring the letter to the February meeting for the Board’s approval before taking any action. Dennis Carlblom also appointed Todd Langseth to find out who the contact is at the County level who could give us the proper procedure, and what criteria is required, in dealing with a dumpsite complaint.

3. 2018-01 Resolution for Appointing the 2018 Absentee Ballot Board – Lou Ann provided a copy of the 2018-01 Resolution, and Dennis Carlblom read it aloud. The 2018-01 Resolution appoints James Lucking, Judy Hoadley, David Pederson, Lou Ann Zurn, and Vickie McGauley as the 2018 Absentee Ballot Board. Dennis Carlblom motioned to approve the 2018-01 Resolution for Appointing the 2018 Absentee Ballot Board, and was 2nd by Jim Lucking. All in favor, approved. The Resolution was signed by Dennis Carlblom and Lou Ann Zurn.

Meeting Adjourned.

Submitted by: Lou Ann Zurn, Clerk, Scambler Township

Scambler Township Board Meeting Minutes

Thursday, February 8th, 2018, 7:00PM

Present: Dave Ritchie, Bob Burgess, Jim Lucking, Dennis Carlblom, Todd Langseth, David Pederson, and Lou Ann Zurn.

The meeting was called to order and began with the Pledge of Allegiance.

Preliminary Business/Reports

Approval of the Agenda – Dennis Carlblom requested that Zorba’s of Pelican Lake Liqueur License Renewal be moved from #1 under New Business and be listed as “a.” under Approval of the Agenda. Dennis also requested to list, in place of #1 under New Business, Alternative Energy Ordinance Discussion. Lou Ann Zurn requested to add in “Other” Business, Appointment of March 2018 Township Election Judges (as required by MN Stat. 204B.21, subd. 2). Dave Ritchie motioned to approve the Agenda as amended, and was 2nd by Bob Burgess. All in favor, approved.

a. Zorba’s, Pelican Lake, Liqueur License Renewal – Bryan Nelson approached the Board with the 2018 Zorba’s on Pelican Lake, Inc. Liqueur License asking that it be approved by the Scambler Board. The license was read, filled out, signed, and dated by Dennis Carlblom, Chairman, and Lou Ann Zurn, Clerk, and was returned to Bryan Nelson.

Clerk’s Report Minutes – Thursday, January 11th, 2018, Scambler Town Board Meeting for Approval – After review, Jim Lucking motioned to approve the Clerk’s Minutes of the January 11, 2018 Scambler Town Board Meeting as presented, and was 2nd by Todd Langseth. All in favor, approved.

Treasurer’s Report – David Pederson, Treasurer, reviewed the financial report attached to the agenda, and went over highlights. Jim Lucking motioned to approve the Treasurer’s Report and bills as presented, and was 2nd by Bob Burgess. All in favor, approved.

Communications – The Communications listed on the Agenda were read by Lou Ann Zurn. Of note, the West Otter Tail Township Association 2018 Meeting is Thursday, March 22nd, 2018, in Underwood, MN with the meeting beginning at 12:45pm. It will be held at the Sverdrup Township Shop.

Zoning Report – Todd Langseth reported he had a phone call from a gentleman who had some questions about putting up a cell tower in Scambler Township. Todd informed him and he would need a Conditional Use Permit should he decide to do so. There was no action taken.

Road Report – Jim Lucking went over the Road Report that was attached to the Agenda, stating the roads remain in good to very good condition. The biggest problem at this time is hard pack on gravel roads which is becoming very slippery and requiring additional sand and/or sand/salt applications, especially at intersections, hard curves, and steep uphill or downhill transitions. Brushing is ongoing. Randy Arntson spoke up at this time stating there have been three (3) cars that have gone into the ditch, and one (1) rollover on South Pelican Drive this winter. The Arntson's have been sanding this road. Randy shared that coming from the north, going south on this road, it is difficult to see the curve sign until you reach the top of the hill, and believes the sign is on the wrong side of the road. He asked the Board to take a look at this situation, order two more signs warning of the curve, and, come spring, see about having the existing chevron curve sign moved to the right side of the road (the side you are driving on).

Hospital Board Report – December, 2017, Pelican Valley Board Meeting Minutes are available and on file in the Town Hall office per request.

Property Board Report – Bob Burgess had nothing new to report at this time.

Appointment of March 2018 Township Election Judges - Dave Ritchie motioned to appoint Judi Hoadley, Vicki McGauley, David Pederson, Lou Ann Zurn, and Jim Lucking as alternate for the March 2018 Township Election Judges, and was 2nd by Todd Langseth. All in favor, approved.

Old Business:

1. 2018-2019 Budget & 5-Year Road Plan Review Before Annual Mtg – a copy of the 2018/2019 Budget worksheet and 2018 Proposed 5-year Road Plan for Discussion were included with the agenda. Jim Lucking began the discussion of the Proposed 5-year Road Plan and discussion followed. The ¾ mile build-up on 183rd that was not done in 2017, is proposed for 2018. The paving of approximately one mile of Duck Lake Lane was added and proposed for 2018 as well. The one mile rebuild of 473rd from County Highway 23 to 180th, and one mile rebuild of 473rd from County Highway 9 to 180th were both proposed to be done in 2019. There was further discussion on approximate costs for future proposed projects for 2020, 2021, and 2022.

After reviewing & discussing the existing 2018 Budget, Dennis proposed for the 2019 proposed budget moving \$10,000 from the Ordinary (General) Fund into the Road and Bridge Construction area, thus increasing that to \$80,000, and reducing the Ordinary Fund to \$30,000. With those changes, the Total Budget would remain at \$257,000, same as 2017. Jim Lucking motioned to present the 2018 Proposed 5-Year Road Plan and the Proposed 2019 Budget, as amended, to the 2018 Annual Meeting for approval. Bob Burgess 2nd the motion. All in favor, approved.

2. Scambler Township Financial Audit for 2017 – David Pederson, Treasurer, and Lou Ann Zurn, Clerk, presented their 2017 Financial Reports to the Board. David gave a detailed explanation of the reports for the Board's benefit. Hearing no questions, Jim Lucking motioned the 2017 Financial Reports be sent to

the Minnesota State Auditor as presented to the Scambler Town Board. Dave Ritchie 2nd the motion. All in favor, approved.

3. Alternation Energy Ordinance Discussion – Dennis Carlblom started the discussion by stating the Scambler Ordinance presently just addresses the height issue for towers. He feels alternative energy, such as wind towers and solar energy are here to stay. That being said, do we need an ordinance, and should the Board direct the Planning & Zoning Committee to research commercial alternative energy with regards to its value to the Township? After more discussion, Jim Lucking motioned the Scambler Planning & Zoning Committee investigate wind/solar energy ordinance specifications for Scambler Township. Todd Langseth 2nd the motion. All in favor, motion carries. Todd Langseth will contact Stuart Restad, Chairman of the Planning & Zoning Committee, regarding setting up a Planning & Zoning Committee meeting in the future.

The next Scambler Township Board meeting will be Thursday, March 8th, 2018, beginning at 7:00pm.

NOTE: The Scambler Township Election will be held at Scambler Town Hall on Tuesday, March 13th, 2018, from 3:00pm – 8:00pm, with the Annual Meeting following at 8:15pm.

Meeting adjourned.

Submitted by:

Lou Ann Zurn, Clerk, Scambler Township

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

Thursday, March 8th, 2018, 7:00pm

Present: Dave Ritchie, Bob Burgess, Jim Lucking, Dennis Carlblom, Todd Langseth, David Pederson, and Lou Ann Zurn.

The meeting was called to order and began with the Pledge of Allegiance.

Preliminary Business/Reports

Approval of the Agenda – Dennis Carlblom requested to add #2 under Old Business: Proposals for Duck Lake Lane Paving discussion. Jim Lucking motioned to approve the Agenda as amended and was 2nd by Bob Burgess. All in favor, approved.

Clerk's Report Minutes – Thursday, February 8th, 2018, Scambler Board Meeting – Lou Ann Zurn noted a date correction listed on the Agenda for the Minutes. After review, Dave Ritchie motioned to approve the Minutes of the Thursday, February 8th, 2018, Board Meeting as presented. The motion was 2nd by Todd Langseth. All in favor, approved.

Treasurer's Report – David Pederson, Treasurer, reviewed the financial status of the Township as of February 28th, 2018, and the bills for approval attached to the Agenda. David also asked that check #4460 be added to the bills for approval for a very recent bill received from Zenas Baer for legal services in the amount of \$440.86. Bob Burgess motioned to approve the Treasurer's Report as amended and pay bills. The motion was 2nd by Jim Lucking. All in favor, approved.

Communications - The Communications listed on the Agenda were read by Lou Ann Zurn, Clerk. Of note, The MN LTAP upcoming workshop titled: Gravel Road Maintenance & Design is scheduled for April 12th, 2018, in Thief River Falls, MN. Dennis Carlblom also stated that he had received a mailing from Compass Consultants, the company responsible for installing the pipeline for natural gas that goes through Scambler Township. The information included a listing of sites in Scambler Township where the pipeline will run near, such as, the Pelican Lake area, Ranch Road, 510th Street, Duck Lake Lane, Duck Lake Road, Halo Drive, etc. The information from Compass Consultants will be filed at the Township Office.

At this time, Dennis Carlblom brought up for discussion the date for the Re-Organization meeting. He brought up the LTAP workshop "Gravel Road Maintenance & Design scheduled for April 12th in Thief River Falls, MN, which he intends to go to. He stated this workshop is an excellent one to go to be up to date on beneficial new road maintenance methods. Normally, the Re-Organization meeting is scheduled right before the April (12th) Board meeting, on the same evening. He felt it would be helpful to schedule the Re-organization meeting before April 12th, to have the newly appointed Road Supervisor come with to this workshop. After more discussion, Dave Ritchie motioned to schedule Scambler Township's Re-Organization meeting for Thursday, March 29th, 2018, at 5:30pm at the Scambler Town Hall. The motion was 2nd by Bob Burgess. All in favor, approved. Lou Ann will take care of sending the proper notice to the Pelican Press.

NOTE: There may be a quorum of Supervisors attending the MATIT Spring Course that is scheduled for April 2nd, 2018, in Mahnomon, Minnesota.

Zoning Report – Todd Langseth reported receiving a call from a gentleman from Foltz Building, who had been referred to him by Dennis Carlblom. The gentleman owns land north of Zorbas', south of the county line. He owns a boat and small engine repair shop and had questions on possibly placing a storage building on his land. Proper setbacks and what would require a conditional use permit were discussed, however, there was no application for site permit at this time.

Road Report – Jim Lucking went over the Road Report attached to the Agenda. Discussion followed. Jim Lucking spoke of the specifications Dunn Township uses for modified Class 5 that is applied to their roads, and how a well it works for certain areas, and gave details. After discussion, Jim Lucking motioned Scambler Township adopt Dunn Township's specifications for

modified Class 5 and was 2nd by Dennis Carlblom. All in favor, approved. Jim provided Lou Ann a copy of Dunn Township's wording for the specifications for Class 5 modified, that she may incorporate into Scambler Township's call for Class 5 modified form.

PVHC Hospital Board Report – Pelican Valley Board Meeting Minutes are available and on file in the Town Hall office per request.

Property Board Report – Bob Burgess reported he has received two calls this month from people requesting information and options for burial in Scambler Cemetery.

Old Business

3. Lou Ann noticed that a motion had been missed at the February Board meeting when the Zorba's 2018 liqueur license was approved and signed. After checking with the Association of Townships, the motion was formally made at tonight's meeting as follows: Dennis Carlblom motioned to approve the 2018 Liqueur license for Zorba's on Pelican and was 2nd by Jim Lucking. All in favor, approved.
4. Proposals for Duck Lake Lane paving – Dennis Carlblom discussed calling for proposals for a portion of Duck Lake Lane this summer. Discussion followed. Dennis Carlblom motioned for a request for proposals for the Duck Lake Lane paving: Two (2) 12-ft lanes, a 2-1/2" mat, compacted, for approximately 8/10th of a mile on Duck Lake Lane. The motion was 2nd by Jim Lucking. All in favor, motion carries. Lou Ann Zurn will take care of sending in notices to run for two weeks each for the calls for proposals for Duck Lake Lane, Class 5 & Class 5 Modified, and Dust Control. All proposals received will be opened at the April 12th, 2018, Board Meeting.

New Business

2. Dennis Carlblom read the proposed Ringdahl Ambulance Service 2018 Agreement for Ambulance Service, Fergus Falls, MN contract for approval. The total sum for 2018 is \$5950, which is the same as the 2017 sum. Dennis Carlblom motioned to approve the Ringdahl Ambulance Service 2018 Agreement for Ambulance Service and was 2nd by Bob Burgess. All in favor, motion carries. Dennis Carlblom, Chairman, and Lou Ann Zurn, Clerk, signed the agreement contract.

NOTE: The Scambler Township Annual Board of Equalization & Appeal meeting is scheduled for Thursday, April 5th, 2018, from 9:30-10:30am, at the Scambler Town Hall.

The next Scambler Board Meeting will be Thursday, April 12th, 2018, at 7:00pm.

Meeting adjourned.

Submitted by Lou Ann Zurn, Clerk, Scambler Township

SCAMBLER TOWNSHIP RE-ORGANIZATION MEETING MINUTES

7:00PM, Thursday, March 29, 2018

Present: Dennis Carlblom, Dave Ritchie, Bob Burgess, Todd Langseth, David Pederson, Sandy Tingelstad; Mike Johnson

The meeting was called to order by Sandy Tingelstad, Clerk, and started with the Pledge of Allegiance.

Dennis Carlblom asked for questions from the public concerning the agenda. Hearing none, Dave Ritchie motioned to accept the agenda as presented, and was 2nd by Mike Johnson. All in favor, approved.

Town Records have been transferred to Sandy Tingelstad, new township clerk.

Select Town Chair and Vice Chair: Mike Johnson nominated Dennis Carlblom for Town Chair, and was 2nd by Dave Ritchie. All in favor, carries. Dennis Carlblom nominated Dave Ritchie as Vice Chair, and was 2nd by Mike Johnson. All in favor, carries.

Adopt a schedule for Town Board's Monthly Meetings: Dennis Carlblom motioned to continue the schedule as previously scheduled : The Scambler Town Board Meetings are the 2nd Thursday of each month at the following times:

7:00pm January – April

8:00 pm May – September

7:00pm October – December

The motion was 2nd by Todd Langseth. All in favor, approved.

Designate an Official Newspaper: Dennis Carlblom motioned to keep the Pelican Press as the official newspaper for Scambler Township, and was 2nd by Bob Burgess. All in favor, approved.

Set Compensation for town officers and employees (2017-02 Resolution attached): Dennis Carlblom motioned to keep the compensation schedule the same as 2017 with \$80.00 per meeting added for the Property Board members and reimbursement for telephone calls made for township business. On Roll Call Vote: Dennis Carlblom – Yes, Dave Ritchie – Yes, Bob Burgess – Yes, Todd Langseth – Yes, Mike Johnson – Yes. Motion carries. With the change included, Dennis Carlblom motioned to approve Resolution 2018-03 as the Scambler Township Resolution to Establish Compensation for Township Officials and was 2nd by Bob Burgess.

Designate Road Supervisor – Dennis Carlblom nominated Mike Johnson as Road Supervisor, with Dennis Carlblom as Road Supervisor Assistant, and was 2nd by Dave Ritchie. All in favor, approved.

Designate Property Supervisor – Dennis Carlblom nominated Bob Burgess as Property Supervisor, and was 2nd by Todd Langseth. All in favor, approved.

Designate Zoning Supervisor – Dennis Carlblom nominated Todd Langseth as Zoning Supervisor, and was 2nd by Mike Johnson. All in favor approved. Dennis Carlblom nominated Dave Ritchie as Zoning Supervisor Assistant, and was 2nd by Todd Langseth. All in favor, approved.

Designate a posting place: Dennis Carlblom motioned to use the enclosed board outside the Town Hall as the posting place, and was 2nd by Todd Langseth. All in favor, approved.

Designate a bank as the Town Depository: Dennis Carlblom motioned to keep Minnesota National Bank of Pelican Rapids as the Town depository, and was 2nd by Mike Johnson. All in favor, approved.

Resolution to Establish Proper authority for Financial Accounts (Resolution 2017-03 copy attached). With the necessary name changes, Mike Johnson motioned to approve Resolution 2018-02 as the Scambler Township Resolution to Establish Proper Authority for Financial Accounts, and was 2nd by Bob Burgess. All in favor, approved.

Set Township Fee Schedule: Discussion on refundable portion of Site Permits for approach only. Mike Johnson motioned keep the Township Fee Schedule the same, with the change of \$400 from \$450 as refundable for Site Permits for approach only, and was 2nd by Dave Ritchie. All in favor, approved.

Sandy Tingelstad confirmed the Town Financial reporting has been done, and the Township reference materials are accessible as needed.

The state of site/building permits was included at the Scambler Township Annual Meeting on March 13th, 2018.

There will be a township quorum present at the MAT short course being held in Mahnomen on April 2, 2018 with Dennis Carlblom, Dave Ritchie, Mike Johnson, Sandy Tingelstad, and Dave Peterson attending.

Mike Johnson motioned to adjourn the Re-Organization meeting, and was 2nd by Dave Ritchie. All in favor, meeting adjourned.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, APRIL 12, 2018 7:00PM

Present: Dave Ritchie, Dennis Carlblom, Bob Burgess, Todd Langseth, Mike Johnson, David Pederson, and Sandy Tingelstad

The Board meeting was called to order by Dennis Carlblom.

Approval of Agenda: Dennis Carlblom made motion to approve the agenda with Proposals for paving of Duck Lake Lane under #1A1, Proposals for Dust Control under #1A2, and Proposals for Classified Gravel under #1A3. Motion to approve the agenda was seconded by Mike Johnson. Motion approved.

Opening of Proposals:

#1A1 - Duck Lake Lane paving proposals – 4 proposals received.

Todd Langseth read proposal from Central Specialties, Inc. The price to shape and compact existing base and to place and compact 2 ½" of blacktop at \$49.30/ton was \$81,345.00

Mike Johnson read the proposal from Knife River Materials. The price was \$90,800.

Bob Burgess read the proposal from Mark Sand & Gravel Co. The price was \$86,400.00

Dave Ritchie read the proposal from Anderson Brothers Construction Co. The price was \$6,900.00 for mobilization and \$77,500.00 for bituminous for a total of \$84,400.00.

Dennis Carlblom motioned to accept the proposal from Central Specialties Inc for the paving of Duck Lake Lane. Dave Ritchie 2nd the motion. Roll Call – Dennis Carlblom yes; Todd Langseth yes; Mike Johnson yes; Bob Burgess yes; Dave Ritchie yes. Motion approved.

#1A2 - Dust Control Proposals – the request was for applying approximately 30,000 gallons magnesium chloride to Scambler Township roads for one year. Two proposals were received.

Mike Johnson read the proposal from Fergus Power Pump, Inc. The price was \$0.87 per gallon. The cost is based on minimum order of 6,000 gallons or 9,000 feet spread at width of 9,12,18, or 20 feet wide with application rate of ½ gallon per square yard.

Todd Langseth read the proposal from Stenger's Dust Control. Stenger's Dust Control would apply magnesium chloride at a rate of \$.098/gallon for 0-1,000 gallons. 1,000-2,500 gallons at the rate of \$0.96/gallon and above 2,500 at the rate of \$0.94/gallon.

Dennis Carlblom motioned to accept the Fergus Power Pump, Inc. proposal for application of magnesium at a rate of .87/gallon, and was 2nd by Todd Langseth. A Roll Call Vote was then called: Dennis Carlblom yes; Todd Langseth yes; Dave Ritchie yes; Mike Johnson yes; Bob Burgess yes. Motion approved.

#1A3 – Class 5 Classified Gravel Proposal – the request was for 1 year of gravel delivered to Scambler Township roads.

Egge Construction Inc. proposal was \$6.25/ton of Class 5 delivered to the township roads and \$8.05/ton for Class 5 Modified. Motion by Mike to accept the proposal from Egge Construction Inc. Seconded by Dave. Motion approved.

Clerk's Report Minutes – Board Meeting Minutes Thursday, March 8th, 2018, and Minutes of Reorganization Meeting Thursday March 29, 2108. After review, Mike Johnson motioned to approve the Minutes of Board Meeting Thursday, March 8th, 2018 and the Minutes of the Reorganization Meeting Thursday March 29, 2108 and was 2nd by Dave Ritchie. All in favor, approved.

Treasurer's Report – David Pederson led the discussion of the Treasurer's Report included in the agenda. Dave reported that gross pay to employees is public knowledge, however, net pay is not public knowledge due to privacy policies. Going forward, Dave will be reporting employee pay at gross not net. Discussion. Dave Ritchie made motion to approve Treasurer's Report. Seconded by Mike Johnson. Motion approved.

Communications Received – Sandy Tingelstad, Clerk, read the communications and discussion followed.

Zoning Report – Todd Langseth reported that there will be a Planning and Zoning meeting on April 18, 2018 at 7:00 pm. Discussion will be on renewable energy sources and pending permits.

Road Report – Mike Johnson reported on roads. Discussion on signs for the Duck Lake Lane project- Township or County responsibility

The Pelican Valley **Hospital Board Reports** – are filed in the office as they are received, and are available upon request.

Property Board Report – Bob Burgess – no new report on property

Other – Randy Arntson suggested that the township provide a drop box at the townhall for anyone that needs to drop off communications for the township. Mike Johnson made a motion to place a drop box at the townhall. Dennis Carlblom seconded the motion. Motion approved.

Old Business – No old business

New Business – Road tour being planned in next 7-10 days to evaluate township road conditions after the spring thaw.

Discussion on township monthly meeting times. Mike Johnson made the motion to meet at 7:00 every month in 2018. Dave Ritchie seconded. Motion approved.

The checks will be signed, and the meeting adjourned.

Submitted by Sandy Tingelstad, Clerk, Scambler Township

Board of Appeal and Equalization

Reconvened Meeting Minutes

Thursday, May 10, 2018, 9:30 am

Scambler Town Hall

The meeting was reconvened and called to order by Dave Ritchie and began with the Pledge of Allegiance.

Board members present: Dave Ritchie, Bob Burgess, Mike Johnson, and Sandy Tingelstad, Clerk

Otter Tail County Appraiser, Tom Rundle, reported one appeal on Pete Lake. Landowner purchased the last lot and valuation was set with footage of 400 ft. Actual footage of only 200 ft was remaining at the

time of the sale. Mike Johnson made a motion to make the correction on the landowners valuation. Motion seconded by Bob Burgess. Motion carried.

With no other appeals, Mike Johnson made a motion to adjourn the meeting at 9:50 am. Motion seconded by Bob Burgess. Motion approved.

Submitted by Sandy Tingelstad, Clerk, Scambler Township

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, MAY 10, 2018, 7:00PM

Present: Dennis Carlbom, Dave Ritchie, Bob Burgess, Mike Johnson, Todd Langseth, Clerk Sandy Tingelstad, and Treasurer Dave Peterson

Board Meeting was called to order by Dennis Carlbom followed with Pledge of Allegiance.

Approval of Agenda: Dennis made a motion to approve the agenda with the addition of a township petition to vacate a road as #2 to new business. Mike seconded the motion. Motion approved.

Clerk's Report Minutes: Scambler Board Meeting Minutes Thursday, April 12, 2018 and Scambler Board of Appeals and Equalization Meeting Minutes Thursday, April 5, 2018. A sales report correction was made to the minutes of the Scambler Board of Appeals and Equalization Meeting Minutes. The sales report was corrected to October 1, 2016 – September 30, 2017 from October 1, 2017 – September 30,

2018 as recorded in the minutes. After the correction was made, Dave made motion to approve the minutes. Todd seconded the motion. Motion approved.

Treasurer's Report: Dave Peterson presented the treasurer's report for April, 2018. There was a correction of a last name on the claims report for gopher bounty. The name was correct on the township check. There was discussion on the Roads and Bridge balance and when funds will come in. Mike made the motion to approve the treasurer's report. Bob seconded the motion. Motion approved.

Communications Received: Sandy Tingelstad, Clerk, reported the receipt of thank you cards for two donations.

Zoning Report: Todd Langseth reported the issuance of one building permit of a storage shed with future plans to construct a home. Todd also reported that there will be discussion of a CUP application by Lucky Lady Storage at a Planning and Zoning Committee meeting Tuesday, May 15, 2018.

Road Report: Mike Johnson reported that the spring road tour has been completed. There are frost boils in areas. The Ranch Road has been flagged. There will be blading and reclaiming of edges in areas where needed. The cloth has come up on 195th Ave. It was the consensus of the township board to dig up the road and get the fabric back in. Randy Arntson Const will do the road work. Road restrictions are coming off May 11, 2018 so graveling and dust guarding of roads can begin. There was a request by a homeowner to have dust guard applied to their road due to the amount of dust incurred by the gravel trucks. It was the consensus of the board to not depart from the current township policy of only dust guarding in areas where the homeowner is within 360 feet of the township road.

Property Board Report: Bob Burgess reported that a drop box has been installed at the townhall. Sandy will get letters to put on the drop box. There has been two inquires for grave sites at Scambler Cemetery. There will be a new US flag going up on the townhall flag pole.

Old Business: No old business.

New Business:

1. Sandy requested to attend MATs New Clerk training to be held May 24, 2018 at MATs main office in St. Michael. Dennis made motion to approve the request. Mike seconded the motion. Motion approved.

2. Dennis reported the receipt of notice of a court hearing to vacate a road on Lake View Beach on Pelican Lake off Co. Rd 9. A hearing has been set for June 14, 2018. Discussion on the notice. Dave made a motion to have Zenas Baer, attorney, review the notice of hearing. Mike seconded the motion. Motion approved. Dennis will sign the acknowledgement of receipt.

3. Township VISA credit card will expire in May, 2018. Discussion on the untimeliness of when the payment is due in regard to the monthly Board meeting and approval of claims. Mike made a motion to drop the current VISA credit card and apply for a debit card with a \$1,000 limit at Minnesota National Bank.

Next Scambler Town Board Meeting will be Thursday, June 14, 2018 at 7:00pm.

The checks will be signed and the meeting was adjourned.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, JUNE 14, 2018, 7:00 PM

Present: Dennis Carlblom, Dave Ritchie, Bob Burgess, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Dave made the motion to approve the agenda with the addition of discussion on 195th Ave road repair as #2 under New Business. Todd seconded the motion. Motion approved.

Clerk's Report Minutes: Minutes from the reconvened Board of Appeals and Equalization Meeting on May 10, 2018 were read. Motion by Mike to approve the minutes. Seconded by Bob. Motion approved. Minutes from the Scambler Board Meeting from May 10, 2018 were read. Motion by Dave to approve the minutes. Seconded by Todd. Motion approved.

Treasurer's Report: Treasurer's report was read. Dave reported that the first half of 2018 property taxes was received. Motion by Mike to approve the treasurer's report. Seconded by Bob. Motion approved.

Communications: a) Arvig Consent Form – Dennis made motion to have fiber optics dug in to the town hall. Dave seconded. Motion approved. Sandy will send the consent form to Arvig. b) MATs supervisor membership cards were handed out to the supervisors. c) Mike and Sandy will be attending the MATS summer training in Fergus Falls. Dennis attendance is tentative. If Dennis attends, there could be a quorum present. d) OTC Historical Society newsletter received. e) OTC newsletter article on property fraud was read with discussion following. f) Follow up letter from attorney Zenas Baer re: Lake View Beach application for road vacation was read. Letter will be filed. g) Local Board of Appeal and Equalization Record was received and will be filed with the minutes from the Board of Appeal and Equalization meeting minutes. h) List of equipment for sale by Ottertail County was received and forwarded to Jordan Arntson from Arntson Construction.

Zoning Report: Planning and Zoning Committee recommended approval of the CUP application by Lucky Lady Storage to construct a commercial storage building. Todd made motion to approve the CUP and was seconded by Dave. Motion approved. Todd also reported the approval of an approach permit application on N Sand Lake Road. Approval for a commercial storage building permit in Section 1 was denied due to the size of the building and acres required fell outside the parameters set forth in Scambler Township Zoning Ordinance Section 2020.02. The Planning and Zoning Committee recommended the removal of the 5 year township moratorium on condominium storage units. Dennis

made a motion to rescind the township moratorium on condominium storage units. Todd seconded. Motion approved.

Road Report: Mike reported that the roads are in good condition and that gravel and dust guard have been applied. Road ditches have been mowed. Mike also reported a culvert on 520th is almost plugged and will be fixed.

Property Board Report: Bob reported that the American flag is back up on the flag pole.

Other: Mike reported on weed problems. There is leafy spurge on a parcel of land in the township. Mike will notify the owner and will contact Ottertail County for recommendations on how to eliminate it.

Old Business: OTC Auditor's office recommended to leave the primary election hours at 7 am to 8 pm. The township board voted at May 10, 2018 board meeting to shorten the primary hours to 10 am to 8 pm due to the low numbers of voters at the 2016 primary election. Todd made a motion to keep the previous action by the township board to shorten the primary election hours to 10 am to 8pm. Dave seconded the motion. Discussion followed. Dennis stressed the importance of getting the word out to the voters for the upcoming primary election on Aug. 14, 2018. Motion approved.

New Business: 1. Sandy gave a brief report on the MATs new clerk training that she attended at St. Michael on May 24, 2018.

2. Report of an incident on 195th Ave. A construction company was repairing the road. Ottertail County Emergency dispatch and residents residing on 195th Ave were notified. A citizen came to use 195th Ave and did not feel that adequate road closure notification had been posted. The township board and the citizen had discussion. The board stressed the importance of notifying a township supervisor when such incidents arise. In the future, road signs will be posted and residents notified.

Next Scambler Township Board meeting will be Thursday, July 12, 2108 at 7 pm.

The checks will be signed and the meeting was adjourned at 8:10 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, JULY 12, 2018, 7:00 PM

Present: Dennis Carlblom, Dave Ritchie, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Mike made the motion to approve the agenda with the change of moving #2 (Dust Guard Invoice) under New Business to 1a on the agenda. Seconded by Dave. Motion approved.

1a – There are concerns with the dust guard application on some of the roads in the township. The dust guard does not seem to be holding the dust. Roads of concern are 490th, 205th, Alder Drive, and Pike's Peak. Arntson Construction has been in communication with Fergus Power Pump regarding the matter. Mr. Mitch Okerstrom from Fergus Power Pump, along with the employee who applied the dust guard to the township roads, was present at the Scambler Town Board meeting. There was discussion between Mr. Okerstrom and the Board re: gallons used and the area sprayed. Dave made a motion to pay 75% (\$16,815.90) of the Fergus Power Pump invoice and wait for negotiations with Fergus Power Pump for the balance due. A letter from the township will accompany the payment. Motion seconded by Mike. Motion approved.

Clerk's Report Minutes: Minutes from the June 14, 2018 Board meeting were read. Motion by Dave to approve the minutes. Seconded by Mike. Motion approved.

Treasurer's Report: Treasurer's report was read. Dave reported two additional claims #4570 and 4571 to be added to the claims list for approval. Motion by Dennis to deny the Fergus Power Pump claim and add new claim #4572 to Fergus Power Pump for 75% payment of the invoice. Motion seconded by Dave. Mike made a motion to approve the bills as amended. Todd seconded the motion. Motion approved.

Communications: No communications received by mail. Dennis received two telephone calls re: township roads. One of the roads was not a township road and the other call was about flooding of a road at the bottom of a hill. Dennis will follow up with calls to the residents.

Zoning Report: Todd reported two approach inspections and approval of the permits.

Road Report: Mike reported that the roads are in good condition. Gravel was applied to 470th. Mike received an Email request to make 472nd a township road. Mr. Blake Anderson was present to discuss the process required to bring 472nd up to township road specifications.

Property Board Report: no report

Other: Discussion with Philip Rotz from Planning and Zoning Committee on a CUP.

Old Business: OTC Auditor's office has informed the township that primary election hours have to be modified at a township annual meeting. Dennis made a motion for primary elections hours to remain at 7:00 am to 8:00 pm. Dave seconded the motion. Motion approved.

New Business: 1. Sandy presented the Board with the election judge names. Dennis made a motion to appoint Dave Peterson, Luann Zurn, Judi Hoadley, Christie Shulstad, Steve Bakken, Karen Hart, Vicki McGauley, Peggy Gilbertson, and Sandy Tingelstad as election judges. Todd seconded the motion. Motion approved.

Next Scambler Township Board meeting will be Thursday, August 9, 2018 at 7 pm.

The checks will be signed and the meeting was adjourned at 8:25 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, AUGUST 9, 2018, 7:00 PM

Present: Dennis Carlblom, Dave Ritchie, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Dave made the motion to approve the agenda. Seconded by Mike. Motion approved.

Clerk's Report Minutes: Minutes from the July 12, 2018 Board meeting were read. Minutes show an erroneous date for the next board meeting. The date was amended to Thursday, August 9, 2018 from August 9, 2108. Motion by Mike to approve the minutes as amended. Seconded by Dave. Motion approved.

Treasurer's Report: Treasurer's report was read. Dave made a motion to approve the bills. Todd seconded the motion. Motion approved.

Communications: Communications were read. Two additional communications were added:

- i. Buffalo Red River Watershed sent a notice for residents of Scambler township to voice any concerns they may have in the watershed district.
- j. Attorney Greg Larson notified the township that he will be posting a petition for a platted road vacation in the township. He will coordinate the posting at the townhall with Sandy and Dennis.

Zoning Report: Todd reported one approach inspection and approval of the permit. The board reviewed a letter from Mr. Jeff Bruns attorney. Todd made a motion to have attorney Zenas Baer review the letter from Mr. Jeff Bruns attorney. Motion seconded by Dennis. Discussion followed. Motion approved.

Road Report: Mike reported that the roads are in dry condition. 520th is flooding due to beavers plugging the culvert. Mike reported that they are looking into hiring a beaver trapper to try to resolve the issue. Some of the dust guarded roads are getting rough and wash boarding. Randy Arntson Const will do some road grading where needed. Four trees will be removed on Tamarac Drive.

Property Board Report: Bob contacted Keith Stromberg to look at the townhall posting board. It is in need of repair. Keith Stromberg recommended purchasing a commercial posting board which would be more cost effective.

Old Business: Sandy gave primary election update for Aug. 14, 2018. All judges are scheduled and election supplies will be picked up at Pelican Rapids City Hall on Aug. 10, 2018

New Business: Mr. Bruce Qvammen from Pelican Toy Box was present to discuss the building of condominium storage units in Scambler Township Section 14. Mr. Qvammen had previously been granted a CUP for the land in July, 2016. Mr. Qvammen presented the board with a letter from his attorney, which quoted Minnesota statutes that apply to length of CUPs and the requirement that a certified copy of the CUP be given to the landowner. Discussion followed on the length of a CUP as it pertains to the Scambler Township Planning and Zoning ordinances. Dennis made a motion to have attorney, Mr. Zenas Baer, review the Scambler Township Planning and Zoning ordinance and the relative state statutes before permission to start construction on the storage units is given. Todd seconded the motion. Dennis called for a roll call on the motion: Dennis yes; Todd yes; Dave no; and Mike no. With the tie vote, more discussion followed on the interpretation of the Scambler Township ordinance. Mike rescinded his no vote and voted yes to have Mr. Zenas Baer review the Scambler Township ordinance, state statutes, and the letter from Mr. Qvammen's attorney and the interpretation to be brought back to the board. Dennis will meet with Mr. Baer and follow up.

Next Scambler Township Board meeting will be Thursday, Sept 13, 2108 at 7 pm.

The checks will be signed and the meeting was adjourned at 8:15 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

THURSDAY, SEPTEMBER 13, 2018, 7:00 PM

Present: Dennis Carlblom, Bob Burgess, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Mike made the motion to approve the agenda. Seconded by Todd. Motion approved.

Clerk's Report Minutes: Minutes from the August 9, 2018 Board meeting were read. Minutes show an erroneous address for tree removal on the road report. The address was amended to Tamarac Road from Tamarac Drive. Motion by Mike to approve the minutes as amended. Seconded by Bob. Motion approved.

Treasurer's Report: Treasurer's report was read. Todd made a motion to approve the bills. Mike seconded the motion. Motion approved.

Communications: Communications were read. One additional communication was added:
j. Todd received letter from the Dept of Agriculture re: chemical contamination of golf course. Owners received the letter also and will be responsible for actions required by the Dept of Agriculture.

Zoning Report: Todd reported one building permit inspection and approval of the permit. The board discussed the public hearing to be held at the town hall on October 11, 2018 at 6:00 pm. The public hearing is set to receive input from the public regarding a CUP application for condominium storage units in Section 1.

Road Report: Mike reported that the roads are in dry condition. Weeds will be cut along the township roads. A bank on 520th will have fill put in.

Property Board Report: Bob had the heating system checked as part of fall maintenance. Bob reported that two Scambler Cemetery cremation graves were checked off for head stones. Bob is also working with Otter Tail Historical Society to assist in finding 40 unmarked graves in the county.

Hospital Board Report – no report given.

Old Business: no old business.

New Business: Discussion on follow up letter sent to the board from Attorney Zenas Baer after reviewal of a letter received from Mr. Jeff Bruns attorney re: a commercial storage building permit application.

Next Scambler Township Board meeting will be Thursday, Oct 11, 2108 at 7 pm.

The checks will be signed and the meeting was adjourned at 7:44 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

THURSDAY, OCTOBER 11, 2018, 7:00 PM

Present: Dennis Carlblom, Dave Ritchie, Bob Burgess, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Dave made the motion to approve the agenda. Seconded by Todd. Motion approved.

Clerk's Report Minutes: Minutes from the September 6, 2018 Board meeting were read. Motion by Mike to approve the minutes. Seconded by Todd. Motion approved.

Treasurer's Report: Treasurer's report was read. Dave made a motion to approve the bills. Bob seconded the motion. Motion approved.

Communications: Communications were read. Dennis made a motion to approve the 2018-2019 Winter Maintenance Resolution #2018-04 with Ottertail County Highway Department. Mike seconded the motion. Motion approved.

Dennis reported on a follow up letter received from attorney Zenas Baer. The letter was in response to a legal question posed by the township to look at the ability of the township to adopt an interim moratorium on site permits.

Zoning Report: Matt Tharaldson site permit approved.

Dave made a motion to approve KP Home Services CUP permit with three conditions 1) row of trees to be planted on the west side for screening of potential future housing 2) No outside storage 3) HOA must be in effect by the time the first storage unit is sold. Mike seconded the motion. Discussion with Mr. Kirk Peterson of KP Home Services that the CUP is recorded with Ottertail County. Motion approved.

Dennis recommends a one year moratorium on condominium storage unit building to be added to the Nov. 8, 2018 meeting agenda for discussion.

Road Report: Roads are not in good condition due to current weather conditions. A hole in 195th will be filled. Discussion on the paving of Duck Lake Lane that is not completed yet. Central Specialties has the bid. Dennis will contact them re: the road conditions, the shortness of the season remaining this year, and if Central Specialties will honor the bid that was submitted in April, 2018 if they cannot complete the project this fall.

Property Board Report: Bob presented a quote from J-H Signs for a new township notice board. Discussion but no action taken. Mr. Jim Wick is retiring from mowing the Scambler Township Cemetery and townhall for 2019.

Hospital Board Report – August 27, 2018 board meeting minutes and financial reports were provided.

Other Reports: Sandy gave an update on the Nov. 6, 2018 general election. Equipment and judges are ready to go for the election.

Old Business: Pelican Toy Box has requested a change to their CUP for the site of the retention pond. Dennis made a motion to change the site as requested. Mike seconded the motion. Motion approved.

New Business: Computer Technologies from Detroit Lakes, MN submitted a quote to upgrade the office computer, a new printer with scanning, emailing, and electronic filing capabilities, and offsite backup. Dennis made a motion to accept the quote from Computer Technologies. Dave seconded the motion. Motion approved.

Next Scambler Township Board meeting will be Thursday, November 8, 2108 at 7 pm.

The checks will be signed and the meeting was adjourned at 8:05 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, JANUARY 11TH, 2018, 7:00PM

Present: Dave Ritchie, Bob Burgess, Jim Lucking, Dennis Carlblom, Todd Langseth, David Pederson, and Lou Ann Zurn

The meeting was called to order and began with the Pledge of Allegiance.

Preliminary Business/Reports

Approval of the Agenda – Dave Ritchie requested to add as #3 under New Business, Discussion of a Dumping Complaint. Jim Lucking motioned to approve the Agenda as amended, and was 2nd by Todd Langseth. All in favor, approved.

Clerk's Report – Minutes from Thursday, December 14th, 2017, Scambler Town Board Meeting for approval - After review, Bob Burgess motioned to approve the Clerk's Minutes from the December 14th, 2017, meeting as presented, and was 2nd by Dave Ritchie. All in favor, approved.

Treasurer's Report – David Pederson, Treasurer, led the discussion of the report attached to the Agenda, and went over the highlights. Jim Lucking motioned to approve the Treasurer's Report and pay bills. The motion was 2nd by Dave Richie. All in favor, approved.

Communications Received – Dennis Carlblom reported he received a letter and map from Compas Consultants, the company responsible for the fiber-optic install in Scambler Township. Dennis contacted Compas Consultants, and was told that they were not able to complete this

project in 2017, but were confident the project would be completed during the summer of 2018.

Lou Ann Zurn read the communications listed on the agenda. Of note: the Lake Region Electric 2018 District #1 meeting is February 8th, 2018, at 6:30pm at Lake Region Electric in Pelican Rapids. Also, the Otter Tail County Assessor's 2018 Local Board of Review & Equalization is Thursday, April 5th, 2018, 9:30-10:30Am at the Scambler Town Hall.

Zoning Report – Todd Langseth stated there was nothing to report for the last month.

Road Report – attached to the Agenda. Jim Lucking reported the roads remain in good to very good condition. Blade and sand/salt work has and is being conducted as needed and where appropriate. Jim Lucking also stated he intends to make an appointment with Scambler Township's Legal Advisor, Zenas Baer, to try and resolve the maintenance problems the 472nd. If Mr. Baer has any recommendation, Jim will bring that recommendation to the next Board meeting for consideration.

Hospital Board Report – The Pelican Valley Board Meeting Minutes are available in the Town Hall Office per request.

Property Board Report – Bob Burgess reported since there has been no further mouse activity found, we will discontinue having Johnson Pest Control visit monthly and monitor the situation ourselves.

Old Business- There was no Old Business to discuss.

New Business –

1. 2018 Budget and 5-year Road Plan Discussion – Copies of the 2018 Proposed Budget for Discussion and the 5-year Road Plan were included in the Agenda for review. After brief review and discussion of the 2018 Proposed Budget, , Dennis Carlblom suggested the Supervisors take the proposed Budget home for further review and bring back to February's Board Meeting . Any suggested changes will be discussed, and a proposed Budget for 2019 will be developed for the Annual Meeting. . After discussion of the 5-year Road Plan for 2018 and beyond, Dennis Carlblom recommended the Supervisors also take this home for thought and review. Unless priorities for 2018 projects change and further discussion is needed, the proposed 5-year Road Plan will remain as is to present at the Annual Meeting.

2. Dumping Complaint – Dave Ritchie was contacted by a Scambler Township resident regarding some dumping of shingles, etc. that is going on some property near the golf course towards highway #9. It appears there may be more than one person dumping material at this location. Dave Ritchie will take some pictures, and generate a letter to address this activity. He will bring the letter to the February meeting for the Board's

approval before taking any action. Dennis Carlblom also appointed Todd Langseth to find out who the contact is at the County level who could give us the proper procedure, and what criteria is required, in dealing with a dumpsite complaint.

3. 2018-01 Resolution for Appointing the 2018 Absentee Ballot Board – Lou Ann provided a copy of the 2018-01 Resolution, and Dennis Carlblom read it aloud. The 2018-01 Resolution appoints James Lucking, Judy Hoadley, David Pederson, Lou Ann Zurn, and Vickie McGauley as the 2018 Absentee Ballot Board. Dennis Carlblom motioned to approve the 2018-01 Resolution for Appointing the 2018 Absentee Ballot Board, and was 2nd by Jim Lucking. All in favor, approved. The Resolution was signed by Dennis Carlblom and Lou Ann Zurn.

Meeting Adjourned.

Submitted by: Lou Ann Zurn, Clerk, Scambler Township

Scambler Township Board Meeting Minutes

Thursday, February 8th, 2018, 7:00PM

Present: Dave Ritchie, Bob Burgess, Jim Lucking, Dennis Carlblom, Todd Langseth, David Pederson, and Lou Ann Zurn.

The meeting was called to order and began with the Pledge of Allegiance.

Preliminary Business/Reports

Approval of the Agenda – Dennis Carlblom requested that Zorba’s of Pelican Lake Liqueur License Renewal be moved from #1 under New Business and be listed as “a.” under Approval of the Agenda. Dennis also requested to list, in place of #1 under New Business, Alternative Energy Ordinance Discussion. Lou Ann Zurn requested to add in “Other” Business, Appointment of March 2018 Township Election Judges (as required by MN Stat. 204B.21, subd. 2). Dave Ritchie motioned to approve the Agenda as amended, and was 2nd by Bob Burgess. All in favor, approved.

a. Zorba’s, Pelican Lake, Liqueur License Renewal – Bryan Nelson approached the Board with the 2018 Zorba’s on Pelican Lake, Inc. Liqueur License asking that it be approved by the

Scambler Board. The license was read, filled out, signed, and dated by Dennis Carlblom, Chairman, and Lou Ann Zurn, Clerk, and was returned to Bryan Nelson.

Clerk's Report Minutes – Thursday, January 11th, 2018, Scambler Town Board Meeting for Approval –

After review, Jim Lucking motioned to approve the Clerk's Minutes of the January 11, 2018 Scambler Town Board Meeting as presented, and was 2nd by Todd Langseth. All in favor, approved.

Treasurer's Report – David Pederson, Treasurer, reviewed the financial report attached to the agenda, and went over highlights. Jim Lucking motioned to approve the Treasurer's Report and bills as presented, and was 2nd by Bob Burgess. All in favor, approved.

Communications – The Communications listed on the Agenda were read by Lou Ann Zurn. Of note, the West Otter Tail Township Association 2018 Meeting is Thursday, March 22nd, 2018, in Underwood, MN with the meeting beginning at 12:45pm. It will be held at the Sverdrup Township Shop.

Zoning Report – Todd Langseth reported he had a phone call from a gentleman who had some questions about putting up a cell tower in Scambler Township. Todd informed him and he would need a Conditional Use Permit should he decide to do so. There was no action taken.

Road Report – Jim Lucking went over the Road Report that was attached to the Agenda, stating the roads remain in good to very good condition. The biggest problem at this time is hard pack on gravel roads which is becoming very slippery and requiring additional sand and/or sand/salt applications, especially at intersections, hard curves, and steep uphill or downhill transitions. Brushing is ongoing. Randy Arntson spoke up at this time stating there have been three (3) cars that have gone into the ditch, and one (1) rollover on South Pelican Drive this winter. The Arntson's have been sanding this road. Randy shared that coming from the north, going south on this road, it is difficult to see the curve sign until you reach the top of the hill, and believes the sign is on the wrong side of the road. He asked the Board to take a look at this situation, order two more signs warning of the curve, and, come spring, see about having the existing chevron curve sign moved to the right side of the road (the side you are driving on).

Hospital Board Report – December, 2017, Pelican Valley Board Meeting Minutes are available and on file in the Town Hall office per request.

Property Board Report – Bob Burgess had nothing new to report at this time.

Appointment of March 2018 Township Election Judges - Dave Ritchie motioned to appoint Judi Hoadley, Vicki McGauley, David Pederson, Lou Ann Zurn, and Jim Lucking as alternate for the March 2018 Township Election Judges, and was 2nd by Todd Langseth. All in favor, approved.

Old Business:

1. **2018-2019 Budget & 5-Year Road Plan Review Before Annual Mtg** – a copy of the 2018/2019 Budget worksheet and 2018 Proposed 5-year Road Plan for Discussion were included with the agenda. Jim Lucking began the discussion of the Proposed 5-year Road Plan and discussion followed. The ¾ mile build-up on 183rd that was not done in 2017, is proposed for 2018. The paving of approximately one mile of Duck Lake Lane was added and proposed for 2018 as well. The one mile rebuild of 473rd from County Highway 23 to 180th, and one mile rebuild of 473rd from County Highway 9 to 180th were both proposed

to be done in 2019. There was further discussion on approximate costs for future proposed projects for 2020, 2021, and 2022.

After reviewing & discussing the existing 2018 Budget, Dennis proposed for the 2019 proposed budget moving \$10,000 from the Ordinary (General) Fund into the Road and Bridge Construction area, thus increasing that to \$80,000, and reducing the Ordinary Fund to \$30,000. With those changes, the Total Budget would remain at \$257,000, same as 2017. Jim Lucking motioned to present the 2018 Proposed 5-Year Road Plan and the Proposed 2019 Budget, as amended, to the 2018 Annual Meeting for approval. Bob Burgess 2nd the motion. All in favor, approved.

2. Scambler Township Financial Audit for 2017 – David Pederson, Treasurer, and Lou Ann Zurn, Clerk, presented their 2017 Financial Reports to the Board. David gave a detailed explanation of the reports for the Board’s benefit. Hearing no questions, Jim Lucking motioned the 2017 Financial Reports be sent to the Minnesota State Auditor as presented to the Scambler Town Board. Dave Ritchie 2nd the motion. All in favor, approved.

3. Alternation Energy Ordinance Discussion – Dennis Carlblom started the discussion by stating the Scambler Ordinance presently just addresses the height issue for towers. He feels alternative energy, such as wind towers and solar energy are here to stay. That being said, do we need an ordinance, and should the Board direct the Planning & Zoning Committee to research commercial alternative energy with regards to its value to the Township? After more discussion, Jim Lucking motioned the Scambler Planning & Zoning Committee investigate wind/solar energy ordinance specifications for Scambler Township. Todd Langseth 2nd the motion. All in favor, motion carries. Todd Langseth will contact Stuart Restad, Chairman of the Planning & Zoning Committee, regarding setting up a Planning & Zoning Committee meeting in the future.

The next Scambler Township Board meeting will be Thursday, March 8th, 2018, beginning at 7:00pm.

NOTE: The Scambler Township Election will be held at Scambler Town Hall on Tuesday, March 13th, 2018, from 3:00pm – 8:00pm, with the Annual Meeting following at 8:15pm.

Meeting adjourned.

Submitted by:

Lou Ann Zurn, Clerk, Scambler Township

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

Thursday, March 8th, 2018, 7:00pm

Present: Dave Ritchie, Bob Burgess, Jim Lucking, Dennis Carlblom, Todd Langseth, David Pederson, and Lou Ann Zurn.

The meeting was called to order and began with the Pledge of Allegiance.

Preliminary Business/Reports

Approval of the Agenda – Dennis Carlblom requested to add #2 under Old Business: Proposals for Duck Lake Lane Paving discussion. Jim Lucking motioned to approve the Agenda as amended and was 2nd by Bob Burgess. All in favor, approved.

Clerk's Report Minutes – Thursday, February 8th, 2018, Scambler Board Meeting – Lou Ann Zurn noted a date correction listed on the Agenda for the Minutes. After review, Dave Ritchie motioned to approve the Minutes of the Thursday, February 8th, 2018, Board Meeting as presented. The motion was 2nd by Todd Langseth. All in favor, approved.

Treasurer's Report – David Pederson, Treasurer, reviewed the financial status of the Township as of February 28th, 2018, and the bills for approval attached to the Agenda. David also asked that check #4460 be added to the bills for approval for a very recent bill received from Zenas Baer for legal services in the amount of \$440.86. Bob Burgess motioned to approve the Treasurer's Report as amended and pay bills. The motion was 2nd by Jim Lucking. All in favor, approved.

Communications - The Communications listed on the Agenda were read by Lou Ann Zurn, Clerk. Of note, The MN LTAP upcoming workshop titled: Gravel Road Maintenance & Design is scheduled for April 12th, 2018, in Thief River Falls, MN. Dennis Carlblom also stated that he had received a mailing from Compass Consultants, the company responsible for installing the pipeline for natural gas that goes through Scambler Township. The information included a listing of sites in Scambler Township where the pipeline will run near, such as, the Pelican Lake area, Ranch Road, 510th Street, Duck Lake Lane, Duck Lake Road, Halo Drive, etc. The information from Compass Consultants will be filed at the Township Office.

At this time, Dennis Carlblom brought up for discussion the date for the Re-Organization meeting. He brought up the LTAP workshop "Gravel Road Maintenance & Design scheduled for April 12th in Thief River Falls, MN, which he intends to go to. He stated this workshop is an excellent one to go to be up to date on beneficial new road maintenance methods. Normally, the Re-Organization meeting is scheduled right before the April (12th) Board meeting, on the same evening. He felt it would be helpful to schedule the Re-organization meeting before April 12th, to have the newly appointed Road Supervisor come with to this workshop. After more discussion, Dave Ritchie motioned to schedule Scambler Township's Re-Organization meeting for Thursday, March 29th, 2018, at 5:30pm at the Scambler Town Hall. The motion was 2nd by Bob Burgess. All in favor, approved. Lou Ann will take care of sending the proper notice to the Pelican Press.

NOTE: There may be a quorum of Supervisors attending the MATIT Spring Course that is scheduled for April 2nd, 2018, in Mahnomon, Minnesota.

Zoning Report – Todd Langseth reported receiving a call from a gentleman from Foltz Building, who had been referred to him by Dennis Carlblom. The gentleman owns land north of Zorbas', south of the county line. He owns a boat and small engine repair shop and had questions on possibly placing a storage building on his land. Proper setbacks and what would require a conditional use permit were discussed, however, there was no application for site permit at this time.

Road Report – Jim Lucking went over the Road Report attached to the Agenda. Discussion followed. Jim Lucking spoke of the specifications Dunn Township uses for modified Class 5 that is applied to their roads, and how a well it works for certain areas, and gave details. After discussion, Jim Lucking motioned Scambler Township adopt Dunn Township's specifications for modified Class 5 and was 2nd by Dennis Carlblom. All in favor, approved. Jim provided Lou Ann a copy of Dunn Township's wording for the specifications for Class 5 modified, that she may incorporate into Scambler Township's call for Class 5 modified form.

PVHC Hospital Board Report – Pelican Valley Board Meeting Minutes are available and on file in the Town Hall office per request.

Property Board Report – Bob Burgess reported he has received two calls this month from people requesting information and options for burial in Scambler Cemetery.

Old Business

5. Lou Ann noticed that a motion had been missed at the February Board meeting when the Zorba's 2018 liqueur license was approved and signed. After checking with the Association of Townships, the motion was formally made at tonight's meeting as follows: Dennis Carlblom motioned to approve the 2018 Liqueur license for Zorba's on Pelican and was 2nd by Jim Lucking. All in favor, approved.
6. Proposals for Duck Lake Lane paving – Dennis Carlblom discussed calling for proposals for a portion of Duck Lake Lane this summer. Discussion followed. Dennis Carlblom motioned for a request for proposals for the Duck Lake Lane paving: Two (2) 12-ft lanes, a 2-1/2" mat, compacted, for approximately 8/10th of a mile on Duck Lake Lane. The motion was 2nd by Jim Lucking. All in favor, motion carries. Lou Ann Zurn will take care of sending in notices to run for two weeks each for the calls for proposals for Duck Lake Lane, Class 5 & Class 5 Modified, and Dust Control. All proposals received will be opened at the April 12th, 2018, Board Meeting.

New Business

3. Dennis Carlblom read the proposed Ringdahl Ambulance Service 2018 Agreement for Ambulance Service, Fergus Falls, MN contract for approval. The total sum for 2018 is \$5950, which is the same as the 2017 sum. Dennis Carlblom motioned to approve the Ringdahl Ambulance Service 2018 Agreement for Ambulance Service and was 2nd by Bob Burgess. All in favor, motion carries. Dennis Carlblom, Chairman, and Lou Ann Zurn, Clerk, signed the agreement contract.

NOTE: The Scambler Township Annual Board of Equalization & Appeal meeting is scheduled for Thursday, April 5th, 2018, from 9:30-10:30am, at the Scambler Town Hall.

The next Scambler Board Meeting will be Thursday, April 12th, 2018, at 7:00pm.

Meeting adjourned.

Submitted by Lou Ann Zurn, Clerk, Scambler Township

SCAMBLER TOWNSHIP RE-ORGANIZATION MEETING MINUTES

7:00PM, Thursday, March 29, 2018

Present: Dennis Carlblom, Dave Ritchie, Bob Burgess, Todd Langseth, David Pederson, Sandy Tingelstad; Mike Johnson

The meeting was called to order by Sandy Tingelstad, Clerk, and started with the Pledge of Allegiance.

Dennis Carlblom asked for questions from the public concerning the agenda. Hearing none, Dave Ritchie motioned to accept the agenda as presented, and was 2nd by Mike Johnson. All in favor, approved.

Town Records have been transferred to Sandy Tingelstad, new township clerk.

Select Town Chair and Vice Chair: Mike Johnson nominated Dennis Carlblom for Town Chair, and was 2nd by Dave Ritchie. All in favor, carries. Dennis Carlblom nominated Dave Ritchie as Vice Chair, and was 2nd by Mike Johnson. All in favor, carries.

Adopt a schedule for Town Board's Monthly Meetings: Dennis Carlblom motioned to continue the schedule as previously scheduled : The Scambler Town Board Meetings are the 2nd Thursday of each month at the following times:

7:00pm January – April

8:00 pm May – September

7:00pm October – December

The motion was 2nd by Todd Langseth. All in favor, approved.

Designate an Official Newspaper: Dennis Carlblom motioned to keep the Pelican Press as the official newspaper for Scambler Township, and was 2nd by Bob Burgess. All in favor, approved.

Set Compensation for town officers and employees (2017-02 Resolution attached): Dennis Carlblom motioned to keep the compensation schedule the same as 2017 with \$80.00 per meeting added for the Property Board members and reimbursement for telephone calls made for township business. On Roll Call Vote: Dennis Carlblom – Yes, Dave Ritchie – Yes, Bob Burgess – Yes, Todd Langseth – Yes, Mike Johnson – Yes. Motion carries. With the change included, Dennis Carlblom motioned to approve Resolution 2018-03 as the Scambler Township Resolution to Establish Compensation for Township Officials and was 2nd by Bob Burgess.

Designate Road Supervisor – Dennis Carlblom nominated Mike Johnson as Road Supervisor, with Dennis Carlblom as Road Supervisor Assistant, and was 2nd by Dave Ritchie. All in favor, approved.

Designate Property Supervisor – Dennis Carlblom nominated Bob Burgess as Property Supervisor, and was 2nd by Todd Langseth. All in favor, approved.

Designate Zoning Supervisor – Dennis Carlblom nominated Todd Langseth as Zoning Supervisor, and was 2nd by Mike Johnson. All in favor approved. Dennis Carlblom nominated Dave Ritchie as Zoning Supervisor Assistant, and was 2nd by Todd Langseth. All in favor, approved.

Designate a posting place: Dennis Carlblom motioned to use the enclosed board outside the Town Hall as the posting place, and was 2nd by Todd Langseth. All in favor, approved.

Designate a bank as the Town Depository: Dennis Carlblom motioned to keep Minnesota National Bank of Pelican Rapids as the Town depository, and was 2nd by Mike Johnson. All in favor, approved.

Resolution to Establish Proper authority for Financial Accounts (Resolution 2017-03 copy attached). With the necessary name changes, Mike Johnson motioned to approve Resolution 2018-02 as the Scambler Township Resolution to Establish Proper Authority for Financial Accounts, and was 2nd by Bob Burgess. All in favor, approved.

Set Township Fee Schedule: Discussion on refundable portion of Site Permits for approach only. Mike Johnson motioned keep the Township Fee Schedule the same, with the change of \$400 from \$450 as refundable for Site Permits for approach only, and was 2nd by Dave Ritchie. All in favor, approved.

Sandy Tingelstad confirmed the Town Financial reporting has been done, and the Township reference materials are accessible as needed.

The state of site/building permits was included at the Scambler Township Annual Meeting on March 13th, 2018.

There will be a township quorum present at the MAT short course being held in Mahanomen on April 2, 2018 with Dennis Carlblom, Dave Ritchie, Mike Johnson, Sandy Tingelstad, and Dave Peterson attending.

Mike Johnson motioned to adjourn the Re-Organization meeting, and was 2nd by Dave Ritchie. All in favor, meeting adjourned.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, APRIL 12, 2018 7:00PM

Present: Dave Ritchie, Dennis Carlblom, Bob Burgess, Todd Langseth, Mike Johnson, David Pederson, and Sandy Tingelstad

The Board meeting was called to order by Dennis Carlblom.

Approval of Agenda: Dennis Carlblom made motion to approve the agenda with Proposals for paving of Duck Lake Lane under #1A1, Proposals for Dust Control under #1A2, and Proposals for

Classified Gravel under #1A3. Motion to approve the agenda was seconded by Mike Johnson. Motion approved.

Opening of Proposals:

#1A1 - Duck Lake Lane paving proposals – 4 proposals received.

Todd Langseth read proposal from Central Specialties, Inc. The price to shape and compact existing base and to place and compact 2 ½" of blacktop at \$49.30/ton was \$81,345.00

Mike Johnson read the proposal from Knife River Materials. The price was \$90,800.

Bob Burgess read the proposal from Mark Sand & Gravel Co. The price was \$86,400.00

Dave Ritchie read the proposal from Anderson Brothers Construction Co. The price was \$6,900.00 for mobilization and \$77,500.00 for bituminous for a total of \$84,400.00.

Dennis Carlblom motioned to accept the proposal from Central Specialties Inc for the paving of Duck Lake Lane. Dave Ritchie 2nd the motion. Roll Call – Dennis Carlblom yes; Todd Langseth yes; Mike Johnson yes; Bob Burgess yes; Dave Ritchie yes. Motion approved.

#1A2 - Dust Control Proposals – the request was for applying approximately 30,000 gallons magnesium chloride to Scambler Township roads for one year. Two proposals were received.

Mike Johnson read the proposal from Fergus Power Pump, Inc. The price was \$0.87 per gallon. The cost is based on minimum order of 6,000 gallons or 9,000 feet spread at width of 9,12,18, or 20 feet wide with application rate of ½ gallon per square yard.

Todd Langseth read the proposal from Stenger's Dust Control. Stenger's Dust Control would apply magnesium chloride at a rate of \$.098/gallon for 0-1,000 gallons. 1,000-2,500 gallons at the rate of \$0.96/gallon and above 2,500 at the rate of \$0.94/gallon.

Dennis Carlblom motioned to accept the Fergus Power Pump, Inc. proposal for application of magnesium at a rate of .87/gallon, and was 2nd by Todd Langseth. A Roll Call Vote was then called: Dennis Carlblom yes; Todd Langseth yes; Dave Ritchie yes; Mike Johnson yes; Bob Burgess yes. Motion approved.

#1A3 – Class 5 Classified Gravel Proposal – the request was for 1 year of gravel delivered to Scambler Township roads.

Egge Construction Inc. proposal was \$6.25/ton of Class 5 delivered to the township roads and \$8.05/ton for Class 5 Modified. Motion by Mike to accept the proposal from Egge Construction Inc. Seconded by Dave. Motion approved.

Clerk's Report Minutes – Board Meeting Minutes Thursday, March 8th, 2018, and Minutes of Reorganization Meeting Thursday March 29, 2108. After review, Mike Johnson motioned to approve the Minutes of Board Meeting Thursday, March 8th, 2018 and the Minutes of the Reorganization Meeting Thursday March 29, 2108 and was 2nd by Dave Ritchie. All in favor, approved.

Treasurer's Report – David Pederson led the discussion of the Treasurer's Report included in the agenda. Dave reported that gross pay to employees is public knowledge, however, net pay is not public knowledge due to privacy policies. Going forward, Dave will be reporting employee pay at gross not net. Discussion. Dave Ritchie made motion to approve Treasurer's Report. Seconded by Mike Johnson. Motion approved.

Communications Received – Sandy Tingelstad, Clerk, read the communications and discussion followed.

Zoning Report – Todd Langseth reported that there will be a Planning and Zoning meeting on April 18, 2018 at 7:00 pm. Discussion will be on renewable energy sources and pending permits.

Road Report – Mike Johnson reported on roads. Discussion on signs for the Duck Lake Lane project- Township or County responsibility

The Pelican Valley **Hospital Board Reports** – are filed in the office as they are received, and are available upon request.

Property Board Report – Bob Burgess – no new report on property

Other – Randy Arntson suggested that the township provide a drop box at the townhall for anyone that needs to drop off communications for the township. Mike Johnson made a motion to place a drop box at the townhall. Dennis Carlblom seconded the motion. Motion approved.

Old Business – Np old business

New Business – Road tour being planned in next 7-10 days to evaluate township road conditions after the spring thaw.

Discussion on township monthly meeting times. Mike Johnson made the motion to meet at 7:00 every month in 2018. Dave Ritchie seconded. Motion approved.

The checks will be signed, and the meeting adjourned.

Submitted by Sandy Tingelstad, Clerk, Scambler Township

Board of Appeal and Equalization

Reconvened Meeting Minutes

Thursday, May 10, 2018, 9:30 am

Scambler Town Hall

The meeting was reconvened and called to order by Dave Ritchie and began with the Pledge of Allegiance.

Board members present: Dave Ritchie, Bob Burgess, Mike Johnson, and Sandy Tingelstad, Clerk

Otter Tail County Appraiser, Tom Rundle, reported one appeal on Pete Lake. Landowner purchased the last lot and valuation was set with footage of 400 ft. Actual footage of only 200 ft was remaining at the time of the sale. Mike Johnson made a motion to make the correction on the landowners valuation. Motion seconded by Bob Burgess. Motion carried.

With no other appeals, Mike Johnson made a motion to adjourn the meeting at 9:50 am. Motion seconded by Bob Burgess. Motion approved.

Submitted by Sandy Tingelstad, Clerk, Scambler Township

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, MAY 10, 2018, 7:00PM

Present: Dennis Carlblom, Dave Ritchie, Bob Burgess, Mike Johnson, Todd Langseth, Clerk Sandy Tingelstad, and Treasurer Dave Peterson

Board Meeting was called to order by Dennis Carlblom followed with Pledge of Allegiance.

Approval of Agenda: Dennis made a motion to approve the agenda with the addition of a township petition to vacate a road as #2 to new business. Mike seconded the motion. Motion approved.

Clerk's Report Minutes: Scambler Board Meeting Minutes Thursday, April 12, 2018 and Scambler Board of Appeals and Equalization Meeting Minutes Thursday, April 5, 2018. A sales report correction was made to the minutes of the Scambler Board of Appeals and Equalization Meeting Minutes. The sales report was corrected to October 1, 2016 – September 30, 2017 from October 1, 2017 – September 30, 2018 as recorded in the minutes. After the correction was made, Dave made motion to approve the minutes. Todd seconded the motion. Motion approved.

Treasurer's Report: Dave Peterson presented the treasurer's report for April, 2018. There was a correction of a last name on the claims report for gopher bounty. The name was correct on the township check. There was discussion on the Roads and Bridge balance and when funds will come in. Mike made the motion to approve the treasurer's report. Bob seconded the motion. Motion approved.

Communications Received: Sandy Tingelstad, Clerk, reported the receipt of thank you cards for two donations.

Zoning Report: Todd Langseth reported the issuance of one building permit of a storage shed with future plans to construct a home. Todd also reported that there will be discussion of a CUP application by Lucky Lady Storage at a Planning and Zoning Committee meeting Tuesday, May 15, 2018.

Road Report: Mike Johnson reported that the spring road tour has been completed. There are frost boils in areas. The Ranch Road has been flagged. There will be blading and reclaiming of edges in areas where needed. The cloth has come up on 195th Ave. It was the consensus of the township board to dig up the road and get the fabric back in. Randy Arntson Const will do the road work. Road restrictions are coming off May 11, 2018 so graveling and dust guarding of roads can begin. There was a request by a homeowner to have dust guard applied to their road due to the amount of dust incurred by the gravel trucks. It was the consensus of the board to not depart from the current township policy of only dust guarding in areas where the homeowner is within 360 feet of the township road.

Property Board Report: Bob Burgess reported that a drop box has been installed at the townhall. Sandy will get letters to put on the drop box. There has been two inquires for grave sites at Scambler Cemetery. There will be a new US flag going up on the townhall flag pole.

Old Business: No old business.

New Business:

1. Sandy requested to attend MATs New Clerk training to be held May 24, 2018 at MATs main office in St. Michael. Dennis made motion to approve the request. Mike seconded the motion. Motion approved.

2. Dennis reported the receipt of notice of a court hearing to vacate a road on Lake View Beach on Pelican Lake off Co. Rd 9. A hearing has been set for June 14, 2018. Discussion on the notice. Dave made a motion to have Zenas Baer, attorney, review the notice of hearing. Mike seconded the motion. Motion approved. Dennis will sign the acknowledgement of receipt.

3. Township VISA credit card will expire in May, 2018. Discussion on the untimeliness of when the payment is due in regard to the monthly Board meeting and approval of claims. Mike made a motion to drop the current VISA credit card and apply for a debit card with a \$1,000 limit at Minnesota National Bank.

Next Scambler Town Board Meeting will be Thursday, June 14, 2018 at 7:00pm.

The checks will be signed and the meeting was adjourned.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, JUNE 14, 2018, 7:00 PM

Present: Dennis Carlblom, Dave Ritchie, Bob Burgess, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Dave made the motion to approve the agenda with the addition of discussion on 195th Ave road repair as #2 under New Business. Todd seconded the motion. Motion approved.

Clerk's Report Minutes: Minutes from the reconvened Board of Appeals and Equalization Meeting on May 10, 2018 were read. Motion by Mike to approve the minutes. Seconded by Bob. Motion approved. Minutes from the Scambler Board Meeting from May 10, 2018 were read. Motion by Dave to approve the minutes. Seconded by Todd. Motion approved.

Treasurer's Report: Treasurer's report was read. Dave reported that the first half of 2018 property taxes was received. Motion by Mike to approve the treasurer's report. Seconded by Bob. Motion approved.

Communications: a) Arvig Consent Form – Dennis made motion to have fiber optics dug in to the town hall. Dave seconded. Motion approved. Sandy will send the consent form to Arvig. b) MATs supervisor membership cards were handed out to the supervisors. c) Mike and Sandy will be attending the MATS summer training in Fergus Falls. Dennis attendance is tentative. If Dennis attends, there could be a

quorum present. d) OTC Historical Society newsletter received. e) OTC newsletter article on property fraud was read with discussion following. f) Follow up letter from attorney Zenas Baer re: Lake View Beach application for road vacation was read. Letter will be filed. g) Local Board of Appeal and Equalization Record was received and will be filed with the minutes from the Board of Appeal and Equalization meeting minutes. h) List of equipment for sale by Ottertail County was received and forwarded to Jordan Arntson from Arntson Construction.

Zoning Report: Planning and Zoning Committee recommended approval of the CUP application by Lucky Lady Storage to construct a commercial storage building. Todd made motion to approve the CUP and was seconded by Dave. Motion approved. Todd also reported the approval of an approach permit application on N Sand Lake Road. Approval for a commercial storage building permit in Section 1 was denied due to the size of the building and acres required fell outside the parameters set forth in Scambler Township Zoning Ordinance Section 2020.02. The Planning and Zoning Committee recommended the removal of the 5 year township moratorium on condominium storage units. Dennis made a motion to rescind the township moratorium on condominium storage units. Todd seconded. Motion approved.

Road Report: Mike reported that the roads are in good condition and that gravel and dust guard have been applied. Road ditches have been mowed. Mike also reported a culvert on 520th is almost plugged and will be fixed.

Property Board Report: Bob reported that the American flag is back up on the flag pole.

Other: Mike reported on weed problems. There is leafy spurge on a parcel of land in the township. Mike will notify the owner and will contact Ottertail County for recommendations on how to eliminate it.

Old Business: OTC Auditor's office recommended to leave the primary election hours at 7 am to 8 pm. The township board voted at May 10, 2018 board meeting to shorten the primary hours to 10 am to 8 pm due to the low numbers of voters at the 2016 primary election. Todd made a motion to keep the previous action by the township board to shorten the primary election hours to 10 am to 8pm. Dave seconded the motion. Discussion followed. Dennis stressed the importance of getting the word out to the voters for the upcoming primary election on Aug. 14, 2018. Motion approved.

New Business: 1. Sandy gave a brief report on the MATs new clerk training that she attended at St. Michael on May 24, 2018.

2. Report of an incident on 195th Ave. A construction company was repairing the road. Ottertail County Emergency dispatch and residents residing on 195th Ave were notified. A citizen came to use 195th Ave and did not feel that adequate road closure notification had been posted. The township board and the citizen had discussion. The board stressed the importance of notifying a township supervisor when such incidents arise. In the future, road signs will be posted and residents notified.

Next Scambler Township Board meeting will be Thursday, July 12, 2108 at 7 pm.

The checks will be signed and the meeting was adjourned at 8:10 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, JULY 12, 2018, 7:00 PM

Present: Dennis Carlblom, Dave Ritchie, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Mike made the motion to approve the agenda with the change of moving #2 (Dust Guard Invoice) under New Business to 1a on the agenda. Seconded by Dave. Motion approved.

1a – There are concerns with the dust guard application on some of the roads in the township. The dust guard does not seem to be holding the dust. Roads of concern are 490th, 205th, Alder Drive, and Pike's Peak. Arntson Construction has been in communication with Fergus Power Pump regarding the matter. Mr. Mitch Okerstrom from Fergus Power Pump, along with the employee who applied the dust guard to the township roads, was present at the Scambler Town Board meeting. There was discussion between Mr. Okerstrom and the Board re: gallons used and the area sprayed. Dave made a motion to pay 75% (\$16,815.90) of the Fergus Power Pump invoice and wait for negotiations with Fergus Power Pump for the balance due. A letter from the township will accompany the payment. Motion seconded by Mike. Motion approved.

Clerk's Report Minutes: Minutes from the June 14, 2018 Board meeting were read. Motion by Dave to approve the minutes. Seconded by Mike. Motion approved.

Treasurer's Report: Treasurer's report was read. Dave reported two additional claims #4570 and 4571 to be added to the claims list for approval. Motion by Dennis to deny the Fergus Power Pump claim and add new claim #4572 to Fergus Power Pump for 75% payment of the invoice. Motion seconded by Dave. Mike made a motion to approve the bills as amended. Todd seconded the motion. Motion approved.

Communications: No communications received by mail. Dennis received two telephone calls re: township roads. One of the roads was not a township road and the other call was about flooding of a road at the bottom of a hill. Dennis will follow up with calls to the residents.

Zoning Report: Todd reported two approach inspections and approval of the permits.

Road Report: Mike reported that the roads are in good condition. Gravel was applied to 470th. Mike received an Email request to make 472nd a township road. Mr. Blake Anderson was present to discuss the process required to bring 472nd up to township road specifications.

Property Board Report: no report

Other: Discussion with Philip Rotz from Planning and Zoning Committee on a CUP.

Old Business: OTC Auditor's office has informed the township that primary election hours have to be modified at a township annual meeting. Dennis made a motion for primary elections hours to remain at 7:00 am to 8:00 pm. Dave seconded the motion. Motion approved.

New Business: 1. Sandy presented the Board with the election judge names. Dennis made a motion to appoint Dave Peterson, Luann Zurn, Judi Hoadley, Christie Shulstad, Steve Bakken, Karen Hart, Vicki McGauley, Peggy Gilbertson, and Sandy Tingelstad as election judges. Todd seconded the motion. Motion approved.

Next Scambler Township Board meeting will be Thursday, August 9, 2018 at 7 pm.

The checks will be signed and the meeting was adjourned at 8:25 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, AUGUST 9, 2018, 7:00 PM

Present: Dennis Carlblom, Dave Ritchie, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Dave made the motion to approve the agenda. Seconded by Mike. Motion approved.

Clerk's Report Minutes: Minutes from the July 12, 2018 Board meeting were read. Minutes show an erroneous date for the next board meeting. The date was amended to Thursday, August 9, 2018 from August 9, 2108. Motion by Mike to approve the minutes as amended. Seconded by Dave. Motion approved.

Treasurer's Report: Treasurer's report was read. Dave made a motion to approve the bills. Todd seconded the motion. Motion approved.

Communications: Communications were read. Two additional communications were added:

- i. Buffalo Red River Watershed sent a notice for residents of Scambler township to voice any concerns they may have in the watershed district.
- j. Attorney Greg Larson notified the township that he will be posting a petition for a platted road vacation in the township. He will coordinate the posting at the townhall with Sandy and Dennis.

Zoning Report: Todd reported one approach inspection and approval of the permit. The board reviewed a letter from Mr. Jeff Bruns attorney. Todd made a motion to have attorney Zenas Baer review the letter from Mr. Jeff Bruns attorney. Motion seconded by Dennis. Discussion followed. Motion approved.

Road Report: Mike reported that the roads are in dry condition. 520th is flooding due to beavers plugging the culvert. Mike reported that they are looking into hiring a beaver trapper to try to resolve the issue. Some of the dust guarded roads are getting rough and wash boarding. Randy Arntson Const will do some road grading where needed. Four trees will be removed on Tamarac Drive.

Property Board Report: Bob contacted Keith Stromberg to look at the townhall posting board. It is in need of repair. Keith Stromberg recommended purchasing a commercial posting board which would be more cost effective.

Old Business: Sandy gave primary election update for Aug. 14, 2018. All judges are scheduled and election supplies will be picked up at Pelican Rapids City Hall on Aug. 10, 2018

New Business: Mr. Bruce Qvammen from Pelican Toy Box was present to discuss the building of condominium storage units in Scambler Township Section 14. Mr. Qvammen had previously been granted a CUP for the land in July, 2016. Mr. Qvammen presented the board with a letter from his attorney, which quoted Minnesota statutes that apply to length of CUPs and the requirement that a certified copy of the CUP be given to the landowner. Discussion followed on the length of a CUP as it pertains to the Scambler Township Planning and Zoning ordinances. Dennis made a motion to have attorney, Mr. Zenas Baer, review the Scambler Township Planning and Zoning ordinance and the relative state statutes before permission to start construction on the storage units is given. Todd seconded the motion. Dennis called for a roll call on the motion: Dennis yes; Todd yes; Dave no; and Mike no. With the tie vote, more discussion followed on the interpretation of the Scambler Township ordinance. Mike rescinded his no vote and voted yes to have Mr. Zenas Baer review the Scambler Township ordinance, state statutes, and the letter from Mr. Qvammen's attorney and the interpretation to be brought back to the board. Dennis will meet with Mr. Baer and follow up.

Next Scambler Township Board meeting will be Thursday, Sept 13, 2108 at 7 pm.

The checks will be signed and the meeting was adjourned at 8:15 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

THURSDAY, SEPTEMBER 13, 2018, 7:00 PM

Present: Dennis Carlblom, Bob Burgess, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Mike made the motion to approve the agenda. Seconded by Todd. Motion approved.

Clerk's Report Minutes: Minutes from the August 9, 2018 Board meeting were read. Minutes show an erroneous address for tree removal on the road report. The address was amended to Tamarac Road from Tamarac Drive. Motion by Mike to approve the minutes as amended. Seconded by Bob. Motion approved.

Treasurer's Report: Treasurer's report was read. Todd made a motion to approve the bills. Mike seconded the motion. Motion approved.

Communications: Communications were read. One additional communication was added:
j. Todd received letter from the Dept of Agriculture re: chemical contamination of golf course. Owners received the letter also and will be responsible for actions required by the Dept of Agriculture.

Zoning Report: Todd reported one building permit inspection and approval of the permit. The board discussed the public hearing to be held at the town hall on October 11, 2018 at 6:00 pm. The public hearing is set to receive input from the public regarding a CUP application for condominium storage units in Section 1.

Road Report: Mike reported that the roads are in dry condition. Weeds will be cut along the township roads. A bank on 520th will have fill put in.

Property Board Report: Bob had the heating system checked as part of fall maintenance. Bob reported that two Scambler Cemetery cremation graves were checked off for head stones. Bob is also working with Otter Tail Historical Society to assist in finding 40 unmarked graves in the county.

Hospital Board Report – no report given.

Old Business: no old business.

New Business: Discussion on follow up letter sent to the board from Attorney Zenas Baer after reviewal of a letter received from Mr. Jeff Bruns attorney re: a commercial storage building permit application.

Next Scambler Township Board meeting will be Thursday, Oct 11, 2108 at 7 pm.

The checks will be signed and the meeting was adjourned at 7:44 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

THURSDAY, OCTOBER 11, 2018, 7:00 PM

Present: Dennis Carlblom, Dave Ritchie, Bob Burgess, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Dave made the motion to approve the agenda. Seconded by Todd. Motion approved.

Clerk's Report Minutes: Minutes from the September 6, 2018 Board meeting were read. Motion by Mike to approve the minutes. Seconded by Todd. Motion approved.

Treasurer's Report: Treasurer's report was read. Dave made a motion to approve the bills. Bob seconded the motion. Motion approved.

Communications: Communications were read. Dennis made a motion to approve the 2018-2019 Winter Maintenance Resolution #2018-04 with Ottertail County Highway Department. Mike seconded the motion. Motion approved.

Dennis reported on a follow up letter received from attorney Zenas Baer. The letter was in response to a legal question posed by the township to look at the ability of the township to adopt an interim moratorium on site permits.

Zoning Report: Matt Tharaldson site permit approved.

Dave made a motion to approve KP Home Services CUP permit with three conditions 1) row of trees to be planted on the west side for screening of potential future housing 2) No outside storage 3) HOA must be in effect by the time the first storage unit is sold. Mike seconded the motion. Discussion with Mr. Kirk Peterson of KP Home Services that the CUP is recorded with Ottertail County. Motion approved.

Dennis recommends a one year moratorium on condominium storage unit building to be added to the Nov. 8, 2018 meeting agenda for discussion.

Road Report: Roads are not in good condition due to current weather conditions. A hole in 195th will be filled. Discussion on the paving of Duck Lake Lane that is not completed yet. Central Specialties has the

bid. Dennis will contact them re: the road conditions, the shortness of the season remaining this year, and if Central Specialties will honor the bid that was submitted in April, 2018 if they cannot complete the project this fall.

Property Board Report: Bob presented a quote from J-H Signs for a new township notice board. Discussion but no action taken. Mr. Jim Wick is retiring from mowing the Scambler Township Cemetery and townhall for 2019.

Hospital Board Report – August 27, 2018 board meeting minutes and financial reports were provided.

Other Reports: Sandy gave an update on the Nov. 6, 2018 general election. Equipment and judges are ready to go for the election.

Old Business: Pelican Toy Box has requested a change to their CUP for the site of the retention pond. Dennis made a motion to change the site as requested. Mike seconded the motion. Motion approved.

New Business: Computer Technologies from Detroit Lakes, MN submitted a quote to upgrade the office computer, a new printer with scanning, emailing, and electronic filing capabilities, and offsite backup. Dennis made a motion to accept the quote from Computer Technologies. Dave seconded the motion. Motion approved.

Next Scambler Township Board meeting will be Thursday, November 8, 2108 at 7 pm.

The checks will be signed and the meeting was adjourned at 8:05 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk

SCAMBLER TOWNSHIP BOARD MEETING MINUTES

THURSDAY, AUGUST 9, 2018, 7:00 PM

Present: Dennis Carlblom, Dave Ritchie, Mike Johnson, Todd Langseth, Sandy Tingelstad, and Dave Peterson

The Board Meeting was called to order at 7 pm by Dennis Carlblom and began with the Pledge of Allegiance.

Approval of the Agenda: Dave made the motion to approve the agenda. Seconded by Mike. Motion approved.

Clerk's Report Minutes: Minutes from the July 12, 2018 Board meeting were read. Minutes show an erroneous date for the next board meeting. The date was amended to Thursday, August 9, 2018 from August 9, 2108. Motion by Mike to approve the minutes as amended. Seconded by Dave. Motion approved.

Treasurer's Report: Treasurer's report was read. Dave made a motion to approve the bills. Todd seconded the motion. Motion approved.

Communications: Communications were read. Two additional communications were added:

- i. Buffalo Red River Watershed sent a notice for residents of Scambler township to voice any concerns they may have in the watershed district.
- j. Attorney Greg Larson notified the township that he will be posting a petition for a platted road vacation in the township. He will coordinate the posting at the townhall with Sandy and Dennis.

Zoning Report: Todd reported one approach inspection and approval of the permit. The board reviewed a letter from Mr. Jeff Bruns attorney. Todd made a motion to have attorney Zenas Baer review the letter from Mr. Jeff Bruns attorney. Motion seconded by Dennis. Discussion followed. Motion approved.

Road Report: Mike reported that the roads are in dry condition. 520th is flooding due to beavers plugging the culvert. Mike reported that they are looking into hiring a beaver trapper to try to resolve the issue. Some of the dust guarded roads are getting rough and wash boarding. Randy Arntson Const will do some road grading where needed. Four trees will be removed on Tamarac Drive.

Property Board Report: Bob contacted Keith Stromberg to look at the townhall posting board. It is in need of repair. Keith Stromberg recommended purchasing a commercial posting board which would be more cost effective.

Old Business: Sandy gave primary election update for Aug. 14, 2018. All judges are scheduled and election supplies will be picked up at Pelican Rapids City Hall on Aug. 10, 2018

New Business: Mr. Bruce Qvammen from Pelican Toy Box was present to discuss the building of condominium storage units in Scambler Township Section 14. Mr. Qvammen had previously been granted a CUP for the land in July, 2016. Mr. Qvammen presented the board with a letter from his attorney, which quoted Minnesota statutes that apply to length of CUPs and the requirement that a certified copy of the CUP be given to the landowner. Discussion followed on the length of a CUP as it pertains to the Scambler Township Planning and Zoning ordinances. Dennis made a motion to have attorney, Mr. Zenas Baer, review the Scambler Township Planning and Zoning ordinance and the relative state statutes before permission to start construction on the storage units is given. Todd seconded the motion. Dennis called for a roll call on the motion: Dennis yes; Todd yes; Dave no; and Mike no. With the tie vote, more discussion followed on the interpretation of the Scambler Township ordinance. Mike rescinded his no vote and voted yes to have Mr. Zenas Baer review the Scambler Township ordinance, state statutes, and the letter from Mr. Qvammen's attorney and the interpretation to be brought back to the board. Dennis will meet with Mr. Baer and follow up.

Next Scambler Township Board meeting will be Thursday, Sept 13, 2108 at 7 pm.

The checks will be signed and the meeting was adjourned at 8:15 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk